



REPORTS REQUIRED BY BOILERPLATE

FISCAL YEAR 2000-01

APPROPRIATION ACTS



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January 2001

FOREWORD

This publication lists reports that are required by boilerplate in the FY 2000-01 appropriation acts. It is organized by appropriation act and lists the section number, the purpose of the required report, both the reporting and receiving entities, and the due date of the report. The number of expenditure line items for each appropriation act and the names of the respective fiscal analysts are also shown.

Several boilerplate reports appear in nearly all of the appropriation acts. These include reports on agency efforts to "Buy American," exceptions granted to the state hiring freeze, internal auditor compliance, and when state spending to units of local governments falls below amounts projected for any quarter.

The Management and Budget Act—Public Act 431 of 1984 as amended—also requires reports. A listing of these reports appears at the end of this document.

Information in this report was compiled by House Fiscal Agency analysts with assistance from Julie Stapelman, Budget Assistant. The report was coordinated and processed for publication by Jeanne Dee, Administrative Assistant.

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Reports Required by Boilerplate: Fiscal Year 2000-01 Appropriation Bills

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ACRONYMS USED IN THIS PUBLICATION

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|--------------|--|--------------|---|
| ACS | Activity Classification Structure | JCOS | Joint Capital Outlay Committee |
| CIS | Community and Industry Services | LEIN | Law Enforcement Information Network |
| CMHSP | Community Mental Health Service Provider | MBE | Minority Business Enterprise |
| CTF | Comprehensive Transportation Fund | MCH | Maternal and Child Health |
| DCD | Department of Career Development | MDOC | Michigan Department of Corrections |
| DCH | Department of Community Health | MDOT | Michigan Department of Transportation |
| DDOT | Detroit Department of Transportation | MEDC | Michigan Economic Development Corporation |
| DEQ | Department of Environmental Quality | MHEAA | Michigan Higher Education Assistance Authority |
| DMB | Department of Management and Budget | MOE | Maintenance of Effort |
| DMVA | Department of Military and Veterans Affairs | MSF | Michigan Strategic Fund |
| DNR | Department of Natural Resources | PASS | Postsecondary Access Student Scholarship |
| DOC | Department of Corrections | SAC | Senate Appropriations Committee |
| DOE | Department of Education | SBA | State Building Authority |
| DOT | Department of Transportation | SCAO | State Court Administrative Office |
| DSP | Department of State Police | SFA | Senate Fiscal Agency |
| EPSDT | Early and Periodic Screenings, Diagnoses, and Treatments | SMART | Suburban Mobility Authority for Regional Transportation |
| FIA | Family Independence Agency | TANF | Temporary Assistance for Needy Families |
| FTE | Full Time Equivalent | TIFA | Tax Increment Financing Authorities |
| HAC | House Appropriations Committee | TEDF | Transportation Economic Development Fund |
| HCFA | Health Care Finance Administration | VSO | Veterans Service Organization |
| HFA | House Fiscal Agency | WBE | Women's Business Enterprise |

**SUMMARY OF REPORTS REQUIRED BY BOILERPLATE
IN FY 2000-01 APPROPRIATION ACTS**
(excluding vetoed line items, sources of funding, and the summary unit)

| DEPARTMENT | PUBLIC ACT | REPORTS REQUIRED | EXPENDITURE LINE ITEMS |
|--|-------------------|-----------------------------|-----------------------------------|
| Agriculture | P.A. 270 of 2000 | 14 | 53 |
| Capital Outlay | P.A. 265 of 2000 | 16 | 41 |
| Career Development and Michigan Strategic Fund | P.A. 292 of 2000 | 22 | 36 |
| Community Colleges | P.A. 272 of 2000 | 18 | 31 |
| Community Health | P.A. 296 of 2000 | 39 | 153 |
| Consumer and Industry Services | P.A. 293 of 2000 | 28 | 81 |
| Corrections | P.A. 237 of 2000 | 22 | 111 |
| Education | P.A. 263 of 2000 | 11 | 64 |
| Environmental Quality | P.A. 275 of 2000 | 17 | 78 |
| Family Independence Agency | P.A. 294 of 2000 | 26 | 86 |
| General Government | P.A. 276 of 2000 | 26 | 140 |
| Higher Education | P.A. 298 of 2000 | 21 | 35 |
| Judiciary | P.A. 264 of 2000 | 12 | 29 |
| Military and Veterans Affairs | P.A. 266 of 2000 | 13 | 33 |
| Natural Resources | P.A. 267 of 2000 | 18 | 68 |
| School Aid | P.A. 297 of 2000 | 23 | 0 |
| State Police | P.A. 269 of 2000 | 19 | 63 |
| Transportation | P.A. 271 of 2000 | 31 | 77 |
| GRAND TOTAL | | 376 | 1,179 |

REPORTS REQUIRED BY BOILERPLATE IN FY 2000-01 APPROPRIATIONS ACTS

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|--|--|---------------------------|---|---|
| AGRICULTURE - 53 expenditure line items | | | | <i>Analyst: Tim Aben</i> |
| 205(2) | Exceptions made to the hiring freeze imposed on the state classified service | State Budget Director | Chairs of HAC and SAC | 15th of each month |
| 207 | Complete project plan on any effort to privatize; submit an evaluation of the privatization effort | Department of Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA | 60 days prior to beginning any effort to privatize; within 30 months (evaluation) |
| 208 | Electronic notification to Legislature of Internet or Intranet access to reports | Department of Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA | Quarterly |
| 212(1) | Orders of indemnification for destroyed animals pursuant to the Animal Industry Act of 1987 | Department of Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA | Prior to indemnification |
| 213 | Information regarding appropriation transfers and supplemental appropriations requests | Department of Agriculture | HFA; SFA | When applicable |
| 214 | Grants made to local government agencies, institutions of higher education, or nonprofit organizations for the purpose of enhancing agricultural industries in this state | Department of Agriculture | HAC and SAC Subcommittees on Agriculture | 10 days prior to issuing a grant |
| 216 | Programs funded under the budget | Department of Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA | December 1, 2000 |
| 218 | Activities of the internal auditor for the prior fiscal year, including a listing of each audit or investigation performed and the proportion of time spent on each statutory activity conducted by the internal auditor | Department of Agriculture | Governor; Director; Auditor General; HAC; SAC; HFA; SFA | March 1, 2000, and biennially thereafter beginning May 1 |
| 401(1) | Local health department conformance with state restaurant licensing standards | Department of Agriculture | State Budget Director; HAC and SAC Subcommittees on Agriculture; HFA; SFA | September 30, 2001 |
| 402 | Significant food-borne outbreaks and emergencies, including enforcement actions, related to food safety during FY 1999-2000 | Department of Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA | February 1, 2001 |
| 703(5) | List of grants made under the "Grown in Michigan" program | Commission of Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA | 10 days prior to making a grant |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|--|-------------------------------|--|---|
| 801 | Revenues collected from simulcast wagering by each licensed track | Department of Agriculture | State Budget Director; HAC; SAC; HFA; SFA | Monthly |
| 806 | Planned reductions in appropriations, allocations, or expenditures from the agriculture equine industry development fund | Department of Agriculture | HAC and SAC Subcommittees on Agriculture; HFA; SFA | 10 days before reductions are implemented |
| 902 | Long-range plan for assuring viability of the horse racing industry in Michigan, including recommended statutory changes and revenue diversification options | Office of Racing Commissioner | HAC and SAC Subcommittees on Agriculture; HFA; SFA | September 30, 2001 |

CAPITAL OUTLAY - 41 expenditure line items *Analyst: Al Valenzio, Associate Director*

| | | | | |
|---------|---|--|----------------|-----------------------------|
| 2406(1) | Status of each planning or construction project financed by the State Building Authority (SBA) | DMB | JCOS; HFA; SFA | As necessary |
| 2406(2) | Financial details of each construction project account | DMB | JCOS; HFA; SFA | August 15, 2001 |
| 2406(3) | Specific details on state agency, university, or community college projects which have received a planning authorization | DMB | JCOS; HFA; SFA | August 15, 2001 |
| 2407(1) | Capital outlay appropriations contained in acts not previously reviewed by JCOS | DMB Director | JCOS | 60 days before an allotment |
| 2409(1) | Detailed comparative cost analysis of a capital project or lease exceeding \$1 million | DMB | JCOS | Varies |
| 2410 | Release of five-year capital plans to JCOS and fiscal agencies when Executive budget is presented | DMB | JCOS | With budget submission |
| 2501(1) | Use and Finance Statement for a college, university, or state agency wishing to begin a non-state funded capital project costing at least \$1 million | State agency, university, or community college | DMB; JCOS | Varies |
| 2502 | All non-state funded capital projects costing at least \$500,000 but less than \$1 million for colleges, universities, and state agencies | State agency, university, or community college | DMB; JCOS | Quarterly |
| 2601(3) | Total cost and status of all lump sum projects funded under this and previous acts that have been designated as proposed, designed, bid, under construction, or completed during the current year | DMB | JCOS; HFA; SFA | August 15, 2001 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|---|--|------------------------------|---|
| 2602(2) | Status of authorized demolition projects | State agency, university, or community college | DMB | July 15, 2001 |
| 2704 | Status of construction projects financed or to be financed with SBA bonds | DMB | JCOS; HFA; SFA | Biannually or 30 days after a refinancing or restructuring bond issue is sold |
| 2804(1) | Documentation by a community college of its 50% match requirement and local governing board approval | Community college | DMB | As required |
| 2902(1) | List of all privately-owned leased space by state agencies | DMB | JCOS; HFA; SFA | Biannually |
| 3002(1) | Status of waterways, urban recreation, state park, wildlife and fisheries, and other capital outlay projects | DNR | JCOS | August 15, 2001 |
| 3102 | Status of projects funded in the prior capital outlay budget act and list of proposed projects for the current year | MDOT | JCOS | November 15 of each year |
| 3104(1) | Status of each MDOT capital outlay project or appropriation | MDOT | JCOS | August 15, 2001 |

| CAREER DEVELOPMENT AND MICHIGAN STRATEGIC FUND - 36 expenditure line items | | | | <i>Analysts: Robert Schneider, Steve Stauff</i> |
|---|---|-----------------------|--|--|
| 205(2) | Number and justification for exceptions to hiring freeze approved in previous month | State Budget Director | Chairs of HAC and SAC | 30th of each month |
| 207 | Privatization project plans and evaluation criteria | DCD; MSF | HAC and SAC Subcommittees on DCD and MSF; HFA; SFA | 60 days before beginning any privatization effort |
| | Evaluation of privatization projects | DCD; MSF | HAC and SAC Subcommittees on DCD and MSF; HFA; SFA | Within 30 months of beginning of privatization effort |
| 208 | Reports submitted on the Internet or Intranet during the most recent three-month period along with the Internet or Intranet site of each report, and a list of reports expected to be transmitted during fourth quarter | DCD; MSF | HAC and SAC Subcommittees on DCD and MSF; HFA; SFA | Quarterly |
| 211 | Grants to local government agencies, institutions of higher education, or nonprofit organizations from funds appropriated outside of the grants appropriations units | DCD; MSF | HAC and SAC Subcommittees on DCD and MSF | At least 10 days before grant or 72 hours before announcement of grant |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|---|--|--|--|
| 212 | Activities of the internal auditor during the prior fiscal year, including a listing of each audit or investigation performed pursuant to certain sections of the Management and Budget Act | Internal auditors of DCD; MSF | Governor; Auditor General; HAC; SAC; HFA; SFA; Director/President of the department/agency | March 1, 2001, and biennially thereafter beginning May 1 |
| 304(2) | Anticipated results, performance measures, and expected savings to taxpayers generated by appropriated funding to centers for independent living along with budgetary information on the centers | Michigan Association of Centers for Independent Living; Statewide Independent Living Council | HAC and SAC Subcommittees on DCD and MSF; HFA; SFA; State Budget Director | January 15, 2001 |
| 305(9) | Work First participants, the number served, number of participants locating employment, average wage of such employment, number retaining jobs for 90 days, number placed in employment training/educational programs, number of referrals failing to report, a compilation of barriers to employment experienced by participants, and the number referred back to FIA with sanctions | DCD | HFA; SFA; State Budget Director | March 15, 2001 |
| 305(11) | Grants awarded under Work First program for preceding two quarters, including amount and recipient of each grant/contract and number of participants and clients placed in employment in each service delivery area | DCD | HFA; SFA; State Budget Director | November 15, 2000, and May 15, 2001 |
| 305(12) | Continuing collaboration efforts between DCD and FIA to refine and make available joint guidelines on the eligibility of Work First participants for post-employment training support and on how training/education hours can be applied toward federal work participation requirements | DCD; FIA | HAC and SAC Subcommittees on DCD and FIA; HFA; SFA | October 1, 2000 |
| 306(2) | Data collected on Work First program participants, including information on employment status, wages and benefits earned, and public assistance received after leaving the program | DCD | HAC and SAC Subcommittees on DCD; HFA; SFA | March 15, 2001 |
| 310(2) | Effectiveness of precollege programs in engineering and the sciences funded by the Department and recommendations on whether state support to expand such programs is warranted, including information on dropout rates, grade point averages, enrollment, and employment for students | DCD | HAC and SAC Subcommittees on DCD; HFA; SFA | February 1, 2001 |
| 311 | Purpose and amount of grant awards provided from funds authorized by U.S. Department of Labor for the Employment Service Agency that are in excess of appropriation | DCD | HAC and SAC Subcommittees on DCD | Prior to expending funds |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---|--|---|---|--------------------------------------|
| 313 | Distribution of Michigan Community Service Commission volunteer investment grants | DCD | HAC and SAC Subcommittees on DCD; HFA; SFA | September 30, 2001 |
| 320 | Data from each university participating in the King-Chavez-Parks Initiative on employment outcomes for program participants during the most recently completed fiscal year | DCD | HAC; SAC | February 1, 2001 |
| 401(7) | Publication of proposed application criteria, instructions, and forms for use by eligible economic development job training grant applicants | MSF | General public | October 1, 2000 |
| 401(17) | Grants awarded under the economic development job training program, including amount and recipient of each grant, number of participants and new hires in training under each grant, names, addresses, and total number of employees of all business organizations for whom training is or will be provided, and matching funds to be provided by business organizations | MSF | HFA; SFA; State Budget Director | April 15, 2001, and November 1, 2001 |
| 403 | Activities, grants, and investment programs financed from the Michigan Strategic Fund/Renaissance Fund using investment or Indian gaming revenue, including list of individual grants and loans made from fund | MSF | HAC and SAC Subcommittees on MSF | Annually |
| 406 | Grants awarded by the MSF or the Michigan Economic Development Corporation (MEDC), including name of recipient, amount awarded, and purpose | MSF | HAC and SAC Subcommittees on MSF; HFA; SFA | May 1, 2001, and November 1, 2001 |
| 407 | MEDC programs' activities, including details on actual spending and number of FTEs for its programs from previous fiscal year | MSF | HAC and SAC Subcommittees on MSF; HFA; SFA | January 1, 2001 |
| 411(2) | Summary, including financial statement, identifying all encumbrances on or expenditures from these grant funds and economic impact analysis resulting from expenditure of the funds | Michigan small business development center state headquarters | MSF; HAC and SAC Subcommittees on MSF | September 30, 2001 |
| 412 | Notice of decision to eliminate any foreign outreach personnel | MSF | HAC and SAC Subcommittees on MSF | Upon decision to close an office |
| COMMUNITY COLLEGES - 31 expenditure line items | | | | Analyst: Caven West |
| 208 | Notification of reports on Internet and Intranet | DCD | HAC and SAC Subcommittees on Community Colleges; HFA; SFA | Quarterly |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|--|----------------------------|--|--|
| 211(1) | Publication of community college Activity Classification Structure (ACS) data book | DCD | Legislature | March 1, 2001 |
| 212(1) | Publication of audits of ACS data of seven randomly-selected colleges | Auditor General | HAC; SAC; DCD; State Budget Director | Before June 1, 2001 |
| 212(3) | College responses to audit findings and plans for compliance | Audited community colleges | HAC; SAC; HFA; SFA; DCD; Auditor General; DMB | 60 days after audit report is released |
| 215 | Annual audited financial statements of colleges | Community colleges | Legislature; HFA; SFA; Auditor General; DCD; State Budget Director | November 15, 2000 |
| 218 | Publication of Michigan Community Colleges Enrollment Profile including reports on employment and enrollment of women and minorities | DCD | State Budget Director; HAC and SAC Subcommittees on Community Colleges; HFA; SFA | March 1, 2001 |
| 220 | Audit of tax revenue losses of the past three years due to tax increment financing authorities (TIFAs) and tax abatements | Auditor General | HAC and SAC Subcommittees on Community Colleges; HFA; SFA | February 15, 2001 |
| 221(3) | Number of North American Indian students enrolled and number of Indian tuition waivers granted | Community colleges; DCD | HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director | January 7, 2001 |
| 223 | Aggregate academic status of students | Community colleges; DCD | Interested high schools | Upon request |
| 224(3) | Steps taken to increase collaboration with four-year universities | Community colleges; DCD | HAC and SAC Subcommittees on Community Colleges; HFA; SFA | January 7, 2001 |
| 226 | Notification of changes in student tuition and fee rates | Community colleges | HFA; SFA; DCD | 30 days after change |
| 227(2) | Number and type of degrees and certificates awarded | Community colleges; DCD | HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director | January 7, 2001 |
| 229(2) | Public information reporting requirements under crime awareness and campus security act of 1990, Title II of student right-to-know and campus security act | Community colleges; DCD | School districts; parents; students | Not specified |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|--|--|--|---|
| 303(4) | Number of programs created, job placement rates, amount budgeted, amount expended, and number of employers who have hired participants for partnership in employment program | Community colleges; DCD | HAC and SAC Subcommittees on Community Colleges; State Budget Director; HFA; SFA | November 1, 2001 |
| 401(7) | Summary of accomplishments under, expenditures for, and compliance with intent of At-Risk program and number of At-Risk students served | Community colleges; DCD | HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director | 120 days after end of state's fiscal year |
| 401(8) | Notification of At-Risk grant money that was expended or encumbered | Community colleges; DCD | State Treasurer; State Budget Director; HFA; SFA; Auditor General | 12 months after receipt of money |
| 403 | Names of community colleges awarded grant funds, amount of fund awarded, and percentage awarded to bureau of apprenticeship training certified programs | MEDC | HAC and SAC Subcommittees on Community Colleges; HFA; SFA | November 1 of each year |
| 404(14) | Number of postsecondary access student scholarship (PASS) program recipients, awards per student, total program expenditures | Michigan Higher Education Assistance Authority (MHEAA) | HAC and SAC Subcommittees on Community Colleges; HFA; SFA; DMB | May 1, 2001 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|--|---|--|--|--|
| COMMUNITY HEALTH - 153 expenditure line items | | Analysts: Margaret Alston; Bill Fairgrieve, Deputy Director; Susan Frey | | |
| 205(2) | Number of exceptions to the hiring freeze approved for the state classified civil service during the previous month and justifications for exceptions | State Budget Director | Chairs of HAC and SAC | 15th of each month |
| 207 | Complete project plan of any effort to privatize | DCH | Appropriate HAC and SAC Subcommittees; HFA; SFA | 60 days before beginning any effort to privatize |
| 208 | Cumulative listing of reports submitted during the most recent three-month period along with the Internet or Intranet site of each report and listing of reports expected to be transmitted in the following quarter | DCH | HAC and SAC Subcommittees; HFA; SFA | Quarterly |
| 212(2)(3)(4) | Fiscal Year 2000-01 appropriations fund sources by line item appropriations, sources of funds proposed to support the FY 2001-02 executive budget recommendation, and all revenue source detail for consolidated revenue line item detail | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA; State Budget Director | On or before February 1, 2001, upon release of the FY 2001-02 executive budget recommendation, and upon request to DCH |
| 213 | Detailed spending plan by appropriation line item, allocations from appropriated funds, description of allocations or bid processes, eligibility criteria for program participation, and outcome measures used for evaluating programs receiving tobacco tax funds | State departments, agencies, and commissions receiving tobacco tax funds from part 1 | HAC; SAC; HFA; SFA; State Budget Director | November 1, 2000 |
| 216(3) | All reimbursements, refunds, adjustments, and settlements from prior years | DCH | HAC and SAC Subcommittees on Community Health | Promptly |
| 217 | Amount of monthly funding paid to CMHSPs to support the Medicaid managed mental health care program, per capita rate paid for each eligibility group for each CMHSP, number of cases in each eligibility group for each CMHSP, and year-to-date summary of eligibles and expenditures for the Medicaid managed mental health care program | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA; State Budget Director | On or before the 10th of each month |
| 219(1)(2) | Projects carried out by the Michigan Public Health Institute which are funded by Part 1 appropriations | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA; State Budget Director | On or before November 1, 2000, and May 1, 2001 |
| 219(3) | Copies of all reports, studies, and publications produced by the Michigan Public Health Institute with Part 1 appropriated funds | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA; State Budget Director | On or before September 30, 2001 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|-----------|--|------------------|--|--|
| 402(2)(3) | New contracts or amendments to contracts with CMHSPs that affect enacted rates or expenditures | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA; State Budget Director | Immediately when the situation described occurs |
| 404 | Demographic description of service recipients of CMHSPs; per capita expenditures by client population group; expenditures by client group and fund source and cost information by service category; data describing service outcomes including the number of people receiving requested services and the number of people requesting services who are on waiting lists for services; lapses and carry forwards for CMHSPs for FY 1999-2000; contracts for mental health services entered into by CMHSPs with providers; an estimate of the number of FTEs employed or contracted directly by CMHSPs by September 30, 2000, and an estimate of the number of FTEs employed through contracts with provider organizations as of September 30, 2000; CMHSPs' expenditures organized by Medicaid eligibility group; and performance indicator information required to be submitted in accordance with CMHSPs contracts | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA; State Budget Director | No later than May 31, 2001 |
| 408 | Expenditures and services data on substance abuse prevention, education, and treatment programs for FY 1999-2000 | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA; State Budget Office | April 15, 2001 |
| 413 | DCH's plan which conforms to the requirements of the federal Health Care Finance Administration (HCFA) for the competitive procurement of contracts to manage Medicaid mental health, developmental disabilities, and substance abuse services | DCH | HAC and SAC Subcommittees on Community Health; HCFA | No specified date |
| 416(3) | Data on psychotropic medications which include the type, number, cost, and prescribing patterns of Medicaid providers | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA; CMH boards | Quarterly |
| 417(5) | Activities by CMH boards to form regional partnerships | DCH | HAC and SAC Subcommittees; HFA; SFA | Quarterly |
| 604 | Number of days of care CMHSPs purchased from state hospitals and centers, number of days of care CMHSPs purchased from private hospitals, number and type of CMHSPs' alternative placements to state hospitals and centers other than private hospitals, and CMHSPs' waiting lists for placements in state hospitals and centers | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA; State Budget Director | Semiannually |
| 605(3) | Closure plans for state hospitals, centers, or agencies | DCH | HAC and SAC Subcommittees | Four months after the certification of a closure |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|----------------|--|--|--|---|
| 903 | Expenditures and activities undertaken by the lead abatement program | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA; State Budget Director | Semiannually |
| 904(4) | Planned allocation of the funds appropriated for local public health operations | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA; State Budget Director | April 1, 2001 |
| 1011(2) | African-American male health improvement program outlined in Sec. 1011(1) | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA; State Budget Director | March 1, 2001 |
| 1012 | Outcomes of the early childhood collaborative secondary prevention program | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA | Annually - no date specified |
| 1102(1) (a) | Information on clinic funding sources, client demographics, utilization data, and referrals | Adolescent health care clinics receiving funds | DCH | Annually - no date specified |
| 1102(3) | Information on adolescent health care clinic funding sources, client demographics, utilization data, and referrals, as provided to DCH by adolescent health care clinics receiving funds | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA | March 31, 2001 |
| 1104 | Planned allocations and additional information on local maternal and child health (MCH) services, prenatal care outreach and service delivery support, family planning local agreements, and pregnancy prevention programs | DCH | HFA; SFA | April 1, 2001 |
| 1109(2) | Dental programs line item report on numbers of individuals treated, procedures performed, and approximate total market value of procedures performed through September 30, 2000 | DCH | HAC and SAC Subcommittees on Community Health; House and Senate Standing Committees on Health Policy | November 1, 2000 |
| 1403 | Home-delivered meals waiting lists based upon standard criteria defined in Sec. 1403 | Each area agency on aging region | Office of Services to the Aging | None specified |
| 1603(2) | Study to determine savings to Medicaid pharmacy providers as a result of an automated pharmacy claims adjudication system | DCH | Legislature | Prior to recommendation of pharmacy dispensing fee adjustment |
| 1612(3) | Automated pharmacy claims adjudication and prospective drug utilization review system and disease management system | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA | Bimonthly |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|--|--------------------|--|--|
| 1613 | Mail-order pharmacy program study | DCH | HAC and SAC Subcommittees on Community Health | Prior to implementation of a mail-order pharmacy program |
| 1617 | Qualified health plan utilization data on immunizations, early and periodic screenings, diagnoses and treatments (EPSDT), blood lead level testing, and maternal and infant support services | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA; State Budget Director; local health departments | Annually |
| 1641(3) | Medicaid managed care problems and complaints and their resolution | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA; Health Plans Advisory Council | Semiannually |
| 1657 | Plan for Medicaid long-term care | DCH | Senate Majority Leader; Speaker of the House; HAC and SAC Subcommittees on Community Health; State Budget Director | 24 days prior to implementation of the Long-Term Care Plan |
| 1691(1) | Development of a uniform Medicaid billing form | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA | Every 2 months |
| 1691(3) | Medicaid billing seminars for qualified health plans and Medicaid providers | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA | Quarterly |
| 1692(3) | Qualified health plan enrollees, EPSDT, and maternal/infant support services | DCH | HAC and SAC Subcommittees on Community Health; HFA; SFA; State Budget Director | February 1, 2001 |
| 1703(4) | Rebasing Medicaid fee schedule for physician and outpatient hospital services using the Medicare payment methodology | DCH | Chairs of HAC and SAC Subcommittees on Community Health; HFA; SFA | Bimonthly |
| 1704 | Results of long-term care innovations grants allocated in FY 1999-2000 | DCH | Not specified | September 30, 2001 |
| 1708 | Medicaid psychotropic drug utilization advisory committee | Advisory committee | HAC and SAC Subcommittees on Community Health; HFA; SFA | September 30, 2001 |
| 1710 | Disproportionate share hospital payment methodology and geographic distribution | DCH | Chairs of HAC and SAC Subcommittees on Community Health; HFA; SFA | May 1, 2001 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---|---|--|--|--|
| CONSUMER AND INDUSTRY SERVICES - 81 expenditure line items | | | | Analyst: Robert Schneider |
| 205(2) | Number and justification for exceptions to hiring freeze approved in previous month | State Budget Director | Chairs of HAC and SAC | 30th day of each month |
| 207 | Privatization project plans and evaluation criteria | DCD; MSF | HAC and SAC Subcommittees on DCD and MSF; HFA; SFA | 60 days before beginning any privatization effort |
| | Evaluation of privatization projects | DCD; MSF | HAC and SAC Subcommittees on DCD and MSF; HFA; SFA | Within 30 months of the beginning of privatization effort |
| 208 | Reports submitted on the Internet or Intranet during the most recent three-month period along with the Internet or Intranet site of each report and a list of reports expected to be transmitted during fourth quarter | DCD; MSF | HAC and SAC Subcommittees on DCD and MSF; HFA; SFA | Quarterly |
| 211 | Notice of grants to local government agencies, institutions of higher education, or nonprofit organizations from funds appropriated outside of the grants appropriations units | DCD; MSF | HAC and SAC Subcommittees on DCD and MSF | At least 10 days before grant or 72 hours before announcement of grant |
| 304 | Amount of revenue received from sale of customized listings of nonconfidential information | CIS | HAC and SAC Subcommittees on CIS | June 1, 2001 |
| 306(6) | Arts and cultural grant recipients failing to meet matching requirements | Michigan Council for Arts and Cultural Affairs | HAC and SAC Subcommittees on CIS | Prior to the end of recipient's award period |
| 306(7) | Summary of projects funded for each arts grant recipient | CIS | HAC and SAC Subcommittees on CIS | November 1, 2000 |
| 306(8) | Plans to implement legislative provisions for distribution of arts and cultural grants, including process for evaluating organizational quality and achieving equitable geographic distribution, and a summary of revisions to Council's grant programs | CIS | HAC and SAC Subcommittees on CIS | February 1, 2001 |
| 306(9) | Arts grant applicants, including amount requested, amount awarded, grant category, applicant's county, expected number of patrons to be served, amount of matching funds, and the applicant's peer review panel score | CIS | HAC and SAC Subcommittees on CIS | October 1, 2000 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|----------------|--|--|---|--|
| 306(10) | Summary of regranted awards made by regrantee organizations from appropriated funds, including name, award amount, and county of each grantee | CIS | HAC and SAC Subcommittees on CIS | September 1, 2001 |
| 306(11) (a) | Final reports of arts and cultural grant recipients including revenue, expenditure, employment, and audience detail | All recipients of arts grants | Michigan Council for Arts and Cultural Affairs; HAC and SAC Subcommittees on CIS | 30 days after the end of the grant period |
| 306(11) (b) | Quarterly financial reports including revenue, expenditure, and employment detail from arts and cultural grant recipients | Recipients of arts grants of more than \$100,000 | Michigan Council for Arts and Cultural Affairs; HAC and SAC Subcommittees on CIS | January 7, April 7, July 7, and October 7 of each year |
| | Annual report and audit report of arts and cultural grant recipients for fiscal year in which majority of grant was disbursed | Recipients of arts grants of more than \$100,000 | Michigan Council for Arts and Cultural Affairs; HAC and SAC Subcommittees on CIS | 90 days after the end of the recipient's fiscal year |
| 306(12) | List of arts grant awardees | Michigan Council for Arts and Cultural Affairs | HAC and SAC Subcommittees on CIS; each legislator whose district is receiving a grant | Within one day following the final Council vote on arts grants |
| 306(19) | Findings of annual assessment of grant management and distribution of mini-grant awards by designated regional regrantee agencies | Michigan Council for Arts and Cultural Affairs | HAC and SAC Subcommittees on CIS | September 30, 2001 |
| 306(22) | Findings of Council's assessment of its granting processes and procedures; progress report on steps taken to implement new initiatives prescribed by the Legislature | Michigan Council for Arts and Cultural Affairs | HAC and SAC Subcommittees on CIS | February 1, 2001 |
| 306(23) | Progress on steps taken to implement the recommendations of the Legislative Auditor General as outlined in the most recent performance audit of the Council | Michigan Council for Arts and Cultural Affairs | HAC and SAC Subcommittees on CIS | February 1, 2001 |
| 308 | Status of housing production goals under all financing programs; special attention to efforts to raise affordable multi-family housing goals | Michigan State Housing Development Authority | HAC and SAC Subcommittees on CIS | Annually |
| 311 | Unexpended funds collected for licenses, permits, and other elevator regulation fees | CIS | HAC and SAC Subcommittees on CIS | Annually |
| 314 | Summary of any evaluation reports and subsequent approvals or disapprovals of juvenile residential facilities operated by the FIA | CIS | HAC; SAC; Clerk of the House; Secretary of the Senate | Upon release of such reports |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|--|--------------------------------------|--|--------------------------------------|
| 317 | Purpose and amount of grant awards provided from funds authorized by U.S. Department of Labor for the unemployment agency that are in excess of appropriation | CIS | HAC and SAC Subcommittees on CIS | Prior to expending funds |
| 320(3) | Notification of criteria to be used in awarding Nursing Home Quality Incentive Grants | CIS | Nursing home providers | January 1, 2001 |
| 321 | Data on initial and follow-up surveys conducted on all nursing homes in the state | CIS | HAC and SAC Subcommittees on CIS; HFA; SFA | March 1, 2001, and September 1, 2001 |
| 322 | Number of individuals killed and number of individuals injured on the job within industries regulated by the Bureau of Safety and Regulation | CIS; Bureau of Safety and Regulation | HAC and SAC Subcommittees on CIS; HFA; SFA | February 1, 2001 |
| 323 | Status of the nursing home complaint investigation backlog and suggested revisions to statute or rules that will assist the nursing home survey and complaint investigation process | CIS | Legislature; HFA; SFA | November 1, 2000 |
| 329(2) | Expenditures for the previous fiscal year from insurance regulatory fees in the Executive Direction and Management Services appropriation units and on salary and expenditures of the Commissioner of the Office of Financial and Insurance Services | CIS | HAC and SAC Subcommittees on CIS | February 1, 2001 |
| 331(2) | Effect of semi-annual joint training between nursing home surveyors and providers on frequently-issued nursing home citations | CIS | Legislature | January 15, 2001 |

| CORRECTIONS - 111 expenditure line items | | | | <i>Analyst: Marilyn Peterson</i> |
|---|---|-----------------------|---|---|
| 205(2) | Exceptions to hiring freeze and associated justification | State Budget Director | Chairs of HAC and SAC | 15th of each month |
| 207 | Project plan for any effort to privatize | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA | 120 days before beginning any effort to privatize |
| 208 | List of reports available on Internet or legislative Intranet | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA | Quarterly |
| 215 | Savings realized through consolidation of certain line items | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | September 30, 2001 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|---|------------------|---|-----------------------------------|
| 216 | Assessment of safety and security of Youth Correctional Facility and information on programs and program enrollment at the Youth Correctional Facility | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | Quarterly |
| 218 | Production and distribution of milk and milk products | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director | April 1, 2001 |
| 302(2) | Allocation and expenditure of substance abuse treatment funds | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA | April 1, 2001 |
| 306(5) | Progress report on implementation of pilot substance abuse treatment programs | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA | April 1, 2001 |
| 401 | Three-year and five-year prison population projections | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; DMB | February 1, 2001 |
| 402 | Specified data in individual annual reports for the technical rule violator program, the community residential program, the electronic tether program, and the special alternative to incarceration program | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; DMB | April 1, 2001 |
| 404 | Information on staffing ratios | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; DMB | April 1, 2001 |
| 405(4) | Effect of any DOC-recommended policy changes regarding technical violators of parole and probation | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; DMB | March 1, 2001 |
| 601(2) | Caseload audit of field agents | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA | September 30, 2001 |
| 704(1) | Details to be included in Office of Community Corrections' March biannual report | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; DMB | March 1, 2001 (set by MCL 791.41) |
| 704(3) | Plans for expenditure of community corrections public education and training funds | DOC | HAC and SAC Subcommittees on Corrections | October 15, 2000 |
| 707(6) | Results of contractual study on impact of legislative sentencing guidelines | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA | Periodically |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|--|-----------------------|---|-----------------------------------|
| 708(9) | Probation detention program impact on prison admissions and recidivism | Program administrator | HAC and SAC Subcommittees on Corrections; HFA; SFA; DMB | March 1, 2001 |
| 903(1) | Prisoner health care and health care contracts | DOC | HAC and SAC Subcommittees on Corrections | January 1, 2001, and July 1, 2001 |
| 1007 | Data on prisoner lawsuits | DOC | None specified | September 30, 2001 |
| 1008 | Evaluation of Projects RESTART and CHANGE | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA | March 1, 2001 |
| 1009(2) | Expenditures from the Inmate Housing Fund | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; DMB | Quarterly |
| 1010 | Academic/vocational program enrollments, program completions, waiting lists, and information on the Michigan Prison Build programs | DOC | HAC and SAC Subcommittees on Corrections; HFA; SFA; DMB | September 30, 2001 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|-------------------|------------------|------------------------------|----------|
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| EDUCATION - 64 expenditure line items | | | | Analyst: Caven West |
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|--------|--|---|--|------------------------------------|
| 205(2) | Exceptions to the hiring freeze granted in the previous month and justification for the exceptions | State Budget Director | Chairs of HAC and SAC | 15th of each month |
| 207 | Project plan that includes the criteria under which the privatization initiative will be evaluated | DOE | HAC; SAC; HFA; SFA | 60 days before effort to privatize |
| 208 | Notification of reports on Internet or Intranet | DOE | HAC and SAC Subcommittees on DOE; HFA; SFA | Quarterly |
| 212 | Copies of the State Board of Education agenda and all supporting documents | DOE | State Budget Director; HFA; SFA | Concurrent with Board notification |
| 218(1) | All personal service contracts awarded without competitive bidding, pricing, or rate-setting | DMB; principal executive departments and agencies | HAC and SAC Standing Committees; HFA; SFA | Monthly |
| 218(2) | Summary identifying any authorization for personal service contracts | DMB | HAC and SAC Standing Committees; HFA; SFA | Monthly |
| 221 | Drafts of proposed special education rules | DOE | HAC and SAC Subcommittees on DOE | Not specified |
| 301(3) | Per diem and expenses for the previous quarter for members of the State Board | DOE | HFA; SFA; State Budget Director; the public | Quarterly |
| 407 | General services expenditures made at the Michigan School for the Blind's former site | DOE | HAC and SAC Subcommittees on Education | No date specified |
| 710(5) | Outcomes achieved by each demonstration program funded | School districts; DOE | HAC and SAC Standing Committees on Education; HAC and SAC Subcommittees on DOE; HFA; SFA; State Board of Education | November 29, 2002 |
| 711(3) | Outcomes achieved by entities funded under the innovative curriculum development grant program | DOE | HAC and SAC Subcommittees on DOE; HFA; SFA; State Board of Education | March 30, 2001 |

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| ENVIRONMENTAL QUALITY - 78 expenditure line items | | | | Analyst: Kirk Lindquist |
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| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|---|------------------|---|--|
| 205(2) | Identify and justify exceptions to the state hiring freeze | DMB | HAC; SAC | 15th of each month |
| 207 | Privatization plans | DEQ | HAC and SAC Subcommittees on Natural Resources and Environmental Quality; HFA; SFA | 60 days before effective date of privatization |
| 211(2) | Name, award criteria, funding source, and recipients of grants and loans | DEQ | HAC; SAC | September 30, 2001 |
| 212 | Restricted fund balances, projected revenues, and expenditures | DEQ | DMB; HAC and SAC Subcommittees on Natural Resources and Environmental Quality | February 15, 2001 |
| 213 | Legal settlements | DEQ | HAC; SAC | September 30, 2001 |
| 214 | Great Lakes water diversion plans and research | DEQ | Legislature | No due date provided |
| 215 | Activities of the internal auditor | DEQ | Governor; Auditor General; HAC; SAC; HFA; SFA | March 1, 2002 |
| 217 | Proposed work projects | DEQ | HAC; SAC | November 15, 2000 |
| 218 | Work Group on Court Settlements | Work Group | Legislature | December 15, 2000 |
| 219(3) | Status of environmental cleanup and redevelopment, storage tanks, emergency actions, revitalization projects, contaminated lake and river sediment cleanup projects | DEQ | DMB; HAC and SAC Subcommittees on Natural Resources and Environmental Quality; HFA; SFA | March 31, 2001 |
| 220 | Efforts to address children's health issues that cross agency jurisdictional boundaries, exposure concerns related to contaminated soils, and risk assessments from hazardous indoor and outdoor air pollutants | DEQ | DEQ Website | September 30, 2001 |
| 401 | Status of air quality program expenditures and revenues | DEQ | DEQ Website | September 30, 2001 |
| 502(2) | Impact of non-native aquatic nuisance species on Michigan natural resources | DEQ | House and Senate standing committees on natural resources and the environment; HAC and SAC Subcommittees on Natural Resources and Environmental Quality; HFA; SFA | October 1, 2001 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|---|------------------|--|--------------------|
| 601 | Laboratory services revenue and test charges | DEQ | Legislature | Quarterly |
| 802 | Underground Storage Tank Financial Assistance Fund FY 1998-99 year-end financial report | DEQ | HAC; SAC; HFA; SFA | October 31, 2001 |
| 902 | Solid Waste Alternatives Program projects | DEQ | HAC and SAC Subcommittees on Natural Resources and Environmental Quality; HFA; SFA | September 30, 2001 |
| 1003 | Strategy to increase the use of tire-derived fuel | DEQ | HAC and SAC Subcommittees on Natural Resources and Environmental Quality | March 1, 2001 |

FAMILY INDEPENDENCE AGENCY - 86 expenditure line items

Analysts: Myron Freeman, Erin Black

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|--------|--|----------------------------------|--|---|
| 201(2) | Notice if it appears that state spending to local units of government will be less than the amount projected | Family Independence Agency (FIA) | State Budget Director; HAC; SAC; HFA; SFA | None specified |
| 205(2) | Number of and justification for exceptions to the hiring freeze on state classified civil service employees approved in the previous month | DMB | Chairs of HAC and SAC | 15th of each month |
| 207 | Project plan that includes criteria under which a privatization initiative will be evaluated and project evaluation | FIA | HAC and SAC Subcommittees on FIA; HFA; SFA | Plan - at least 60 days before beginning effort to privatize; Evaluation - within 30 months |
| 208 | Notification in writing on the Internet or Intranet sites of required reports, including quarterly cumulative listing of reports submitted in the previous three months and listing of reports expected to be transmitted in the following quarter | FIA | HAC and SAC Subcommittees on FIA; HFA; SFA | Quarterly |
| 214(1) | Allocation of funds within program budgeting line items for fiscal year ending September 30, 2001 | FIA | Chairs of HAC and SAC Subcommittees on FIA; HFA; SFA | None specified |
| 214(2) | FTEs in pay status by type of staff | FIA | None specified | Monthly |
| 215 | Notice if legislative objective in the FIA budget or the Social Welfare Act cannot be implemented without loss of federal financial participation | FIA | HAC; SAC; HFA; SFA | None specified |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|--|--------------------------------------|---|---|
| 218(1) | Temporary Assistance for Needy Families (TANF) block grant expenditures, carry forward, and interdepartmental or interagency fund transfers | FIA | HAC and SAC Subcommittees on FIA | October 15, 2000, and April 15, 2001 |
| 218(2) | Notice of proposed changes in utilization or distribution of TANF funding or distribution of TANF Maintenance of Effort (MOE) spending | DMB | HAC and SAC Subcommittees on FIA; HFA; SFA | None specified |
| 219 | Number of veterans receiving food stamps, public assistance, and Medicaid | FIA | Include in quality control reporting | None specified |
| 222 | Internal audit activities for the prior fiscal year | FIA | Governor; Auditor General; HAC; SAC; HFA; SFA; Department Director | March 1, 2001; biennially beginning May 1 |
| 401(3) | Progress of reaching federal child support enforcement system requirements and action plan as to how attainment will be reached | Appropriate counties; FIA; Judiciary | None specified | Progress report and action plan - November 15, 2000 |
| 403 | Proposed use and distribution plan for the Community Services Block Grant funds | FIA | Chairs of HAC and SAC Subcommittees on FIA | September 30, 2001 |
| 404 | Plan based on recommendations from the Department of Civil Rights and Indian organizations to assure that Community Services Block Grant funds are equitably distributed | FIA | HAC and SAC Subcommittees on FIA | October 31, 2000 |
| 409(1) | Effectiveness of the enhanced technical and vocational training program | FIA; DCD | HAC and SAC Subcommittees on FIA | August 31, 2001 |
| 514 | Child protective services | FIA | Legislature | January 1, 2001 |
| 516 | Adoption services for special needs children | FIA | HAC and SAC Subcommittees on FIA; HFA; SFA | June 1, 2001 |
| 519(3) | Results of review on rates paid for residential treatment, specialized foster care and supervised independent living services, and actions taken and recommendations for changes based on review | FIA | House and Senate Committees on Human Services; HAC and SAC Subcommittees on FIA; HFA; SFA | June 1, 2001 |
| 622(2) | Outcomes for Work First participants | FIA; DCD | HAC and SAC Subcommittees on FIA and DCD; HFA; SFA | March 15, 2001 |
| 626(3) | Progress on day care training and incentive payment program targeted at in-home aides and relatives providing day care | FIA | HAC and SAC Subcommittees on FIA | March 1, 2001 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|--|---|---|----------------------------|
| 628(2) | Activities conducted and recommendations made during the year by the "Ready to Succeed Dialogue with Michigan" | Ready to Succeed Dialogue with Michigan | Legislature | September 30, 2001 |
| 630(1) | Progress implementing Work First training and education guidelines | FIA; DCD | HAC and SAC Subcommittees on FIA and DCD; HFA; SFA | October 1, 2000 |
| 636 | Late child care provider payments for the year of 2000 | FIA | HAC; SAC; House and Senate Committees on Human Services | March 1, 2001 |
| 657(7) | Before- or After- School pilot program expenditures and outcomes | FIA | House and Senate Committees on Human Services; HAC and SAC Subcommittees on FIA; HFA; SFA | August 30, 2001 |
| 661 | Transitional Work Support Program expenditures and outcomes | FIA | HAC and SAC Subcommittees on FIA | September 30, 2001 |
| 705(1) | The W. J. Maxey facility | FIA | HAC and SAC Subcommittees on FIA | Annual Budget Presentation |

GENERAL GOVERNMENT - 140 expenditure line items

Analysts: Robin Risko, Steve Stauff

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|--------|---|--|---|---|
| 201(2) | Whether state spending to local units of government will be less than the amount that was projected to be expended | Library of Michigan; Departments of State and Treasury | State Budget Director; HAC; SAC; HFA; SFA | When applicable |
| 201(4) | Whether payments to local units of government and state spending amounts from state sources are different than the estimated amounts listed | State Budget Director | HAC; SAC | Within 30 days after final book closing for the fiscal year |
| 205(2) | Number of exceptions granted to the hiring freeze during the previous month and justification for the exceptions | State Budget Director | Chairs of HAC and SAC | 28th of each month |
| 207 | Plans to privatize, including criteria under which the privatization initiative will be evaluated | All state departments/ agencies receiving appropriations in the bill | HAC and SAC Subcommittees on General Government; HFA; SFA | 60 days before beginning any effort to privatize |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|---|--|---|--|
| | Evaluation of the privatization initiative | Any state department/ agency which implements a privatization initiative | HAC and SAC Subcommittees on General Government; HFA; SFA | Within 30 months of the privatization |
| 208 | Cumulative listing of reports placed on the Internet or legislative Intranet during the most recent three-month period, Internet or Intranet site of each report, and a list of those reports expected to be transmitted in the following quarter | DMB | HAC and SAC Subcommittees on General Government; HFA; SFA; those recipients identified for each reporting requirement | Quarterly |
| 401(2) | Amount of local and private funding received and expended for development and presentation of training for employers on equal employment opportunity law and procedures; publication and sale of civil rights related informational material; provision of copy material made available under freedom of information requests; copy, subpoena, and witness fees; and development, presentation, and participation in mediation processes for certain civil rights cases | Department of Civil Rights | State Budget Director; HAC; SAC; HFA; SFA | Annually |
| 602(3) | Number of contracts entered into with certified minority- and women-owned and -operated accounting firms and accounting firms owned and operated by persons with disabilities | Office of the Auditor General | HAC and SAC Subcommittees on General Government | November 1 of each year |
| 603(3) | Results of the Office of the Auditor General's assessment of the internal control structure for the state's membership reporting and auditing process and recommendations to improve the internal control structure; names of contractors, contract costs, dollar amounts of audit citations, and other information related to determining whether this audit function should be continued | Office of the Auditor General | Department of Education; State Budget Director; HAC; SAC | January 31, 2002 |
| 604 | All recommendations made by the Auditor General in all audit reports that are not complied with by the audited agencies | Office of the Auditor General | HAC; SAC; HFA; SFA | When applicable |
| 656 | Unique services that each library provides to the public, unique services that each library provides to the State of Michigan, and amount of state grant funding expended by each library for providing the services | Detroit and Grand Rapids Public Libraries | HAC and SAC Subcommittees on General Government | April 1 |
| 713 | Revisions exceeding \$500,000 to current contracts for computer software development, hardware acquisition, or quality assurance | DMB | Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on General Government | 14 days prior to DMB's finalization of revisions |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|--|------------------------|---|---|
| 715 | Total funds expended and amounts received from FIA for implementation components of the Child Support Enforcement System | DMB | HAC; SAC; HFA; SFA | Annually by April 1 |
| 718 | Feasibility study regarding placement of automated external defibrillators in quantities as needed for each building utilized by a state agency that houses state employees or that is open to the public for state business | DMB | Not stipulated | Once DMB completes its report of privately-owned leased space utilized by state agencies as provided by law |
| 805(5) | Amounts of gifts, contributions, donations, and grants of money received, to include a listing of expenditures made from the amounts received; a listing of any gift, donation, contribution, or grant of property other than money received; and revenue received from the sale of paid advertising, with an indication of the number of advertising transactions | Department of State | HAC; SAC; HFA; SFA; State Budget Director | March 1 of each year |
| 823 | Recommendations made by the Department on a program that identifies to law enforcement officers vehicles whose drivers are exempt from the use of a safety belt pursuant to the Michigan Vehicle Code | Department of State | HAC; SAC | November 1, 2000 |
| 902(2) | Contracts the state has with collection agencies and law firms who collect delinquent taxes and other accounts due the state | Department of Treasury | State Budget Director; HAC; SAC | November 30 |
| 903(2) | Performance of each retirement fund's investment portfolio by investment advisor | Department of Treasury | HAC; SAC | Annually |
| 906(1) | Detail of audits performed and audit charges for local units of government, state departments, and state agencies | Department of Treasury | State Budget Director; HFA; SFA | November 30 |
| 911(2) | Detail of collection services provided to state departments and agencies, to include funds collected and costs of collection | Department of Treasury | State Budget Director; HFA; SFA | November 30, 2001 |
| 933(3) | Method used to report Michigan Educational Assessment Program test results to school districts | Department of Treasury | HAC; SAC | Within six weeks of first publishing program test results |
| 933(4) | Notification if there is not sufficient revenue to administer the Michigan Educational Assessment Program | Department of Treasury | HAC; SAC | When applicable |
| 934 | Amount of revenue received from the sale of information relative to unclaimed property listings | Department of Treasury | HAC; SAC | June 1, 2001 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|---|------------------------|---|--------------------|
| 935(a) | Notification of opportunities for tax preparers who support electronic tax filing to be included in directories, lists, or similar publications in printed or electronic form | Department of Treasury | Private tax preparer entities | November 15, 2000 |
| 938(5) | Receipts and distribution of revenues by local revenue sharing boards | Department of Treasury | HAC; SAC | September 30, 2001 |
| 954 | Audit performed on the Senior Citizens' Cooperative Housing Tax Exemption program | Department of Treasury | HAC and SAC Subcommittees on General Government | When applicable |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---|---|---|--|-----------------------|
| HIGHER EDUCATION - 35 expenditure line items | | | <i>Analyst: Hank Prince, Associate Director</i> | |
| 208 | Pilot use of Internet for reports | Independent/state universities/state agencies | Various recipients | None specified |
| 209 | Buy American compliance | State universities | Upon request | May 1, 2001 |
| 210(4) | Appropriation procedures/policies | HFA; SFA | Universities | None specified |
| 214 | Tuition tax credit documentation | Independent/state universities | HFA; SFA | When sent to Treasury |
| 302(3) | Tuition grant maximum award | Higher Education Assistance Authority | State Budget Director; HFA; SFA | December 15, 2000 |
| 307 | Audits of independent colleges | State Auditor General | HAC; SAC | May 1, 2001 |
| 401(2)(3) | Joe Young Psychiatric Research Program | Wayne State University | DCH; State Budget Director; HFA; SFA | November 1, 2001 |
| 404 | Detroit College of Law-Michigan State University financial and accounting audit | State Auditor General | State Budget Director; HFA; SFA; HAC and SAC Subcommittees on Higher Education | None specified |
| 412 | Number of students who graduate by academic area | State universities | State Budget Office | November 15, 2000 |
| 421 | Central Michigan Charter Schools Performance and Development Institute | Central Michigan University | HAC; SAC; HFA; SFA | September 30, 2001 |
| 433(3) | Project GREEN's performance and accomplishments | Project GREEN | HAC and SAC Subcommittees on Higher Education and Agriculture | November 1, 2001 |
| 506 | Expenditure of King-Chavez-Parks funds | Higher education institutions | DCD | April 15, 2001 |
| 601(1)(2) | Academic status of high school students | Universities; high schools | High schools; universities | None specified |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|---|---|---|---------------------|
| 601(3) | Use of student achievement information | Presidents Council, state universities; Michigan Association of Secondary School Principals | HFA; SFA; State Budget Director | August 31, 2001 |
| 701(1) | Enrollment audits of five public universities | State Auditor General | HAC; SAC; State Budget Director | July 1, 2001 |
| 702 | Implementation of audit recommendations | Universities audited | Auditor General; HFA; SFA; State Budget Director | 60 days after audit |
| 704 | English proficiency of teaching faculty | State universities | HFA; SFA; State Budget Director | November 1, 2000 |
| 705 | Undergraduate instruction by faculty rank | State universities | HFA; SFA; State Budget Director | October 31, 2000 |
| 708 | Performance audits of three public universities | State Auditor General | None specified | September 30, 2001 |
| 709(1) | Crime awareness and campus security | Higher education institutions subject to federal campus security act | Michigan Department of Education | October 15, 2000 |
| 710 | Receipt of need- and merit-based financial aid | State universities | HAC and SAC Subcommittees on Higher Education; HFA; SFA | February 15, 2001 |

| JUDICIARY - 29 expenditure line items | | | | <i>Analyst: Tim Aben</i> |
|--|--|-----------------|--|---|
| 207 | Privatization of judicial functions | Judicial branch | HAC and SAC Subcommittees on Judiciary; HFA; SFA | 60 days prior to implementation date |
| 208 | Electronic notification to Legislature of Internet or Intranet access to reports | Judicial branch | HAC and SAC Subcommittees on Judiciary; HFA; SFA | Quarterly |
| 211 | Personal service contracts | Judicial branch | HAC; SAC; HFA; SFA | Monthly |
| 213 | Listing of each audit or investigation provided by the agency's internal auditor | Judicial branch | Governor; Chief Justice; Auditor General; HAC; SAC; HFA; SFA | March 1, 2001; biennially beginning May 1, 2003 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|---|---|---|--|
| 301(1) | Amounts collected in excess of funds identified as user service charges | SCAO | HAC and SAC Subcommittees on Judiciary; State Budget Director | 30 days prior to expenditure of excess revenue collected |
| 301(2) | Details of user service charges for the previous year | SCAO | HAC; SAC; HFA; SFA | January 1 each year |
| 305 | Status of accounts to avoid overexpenditures | Supreme Court | HAC and SAC Subcommittees on Judiciary; State Budget Director | Quarterly |
| 309(1) | All accounts receivable owed to the courts as of September 30, 2000 | Chief financial officer of funding units in cooperation with local courts | State treasurer; SCAO | January 1, 2001 |
| 309(2) | Estimated amounts and cumulative totals of receivables of all courts | State treasurer | Legislature | March 1, 2001 |
| 323 | Statistics regarding implementation of the parental rights restoration act | State court administrator | HAC and SAC Subcommittees on Judiciary | January 1, 2001 |
| 324 | Action plan as to how reaching federal standards regarding the child support enforcement system will be attained | Appropriate counties; FIA; Judicial branch | HAC and SAC Subcommittees on Judiciary | November 15, 2000 |
| 326 | Plan, including timetable, of when every court will comply with law enforcement information network (LEIN) system input codes | SCAO | HAC and SAC Subcommittees on Judiciary; HFA; SFA | October 15, 2000 |

MILITARY AND VETERANS AFFAIRS - 33 expenditure line items

Analyst: Kyle I. Jen

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|--------|---|-----------------------|-------------------------------------|--|
| 205(2) | Number of exceptions to the hiring freeze and reasons for the exceptions | State Budget Director | Chairs of HAC and SAC | 15th of each month |
| 207 | Complete project plan including the criteria under which the privatization initiative will be evaluated | DMVA | HAC; SAC; HFA; SFA | 60 days before beginning any effort to privatize |
| | Evaluation of privatization initiative | DMVA | HAC; SAC; HFA; SFA | Within 30 months |
| 208 | Site of any report placed on Internet or Intranet | DMVA | HAC and SAC Subcommittees; HFA; SFA | When applicable |
| | Cumulative listing of reports submitted during most recent three-month period and Internet or Intranet sites of each report | DMVA | HAC and SAC Subcommittees; HFA; SFA | Quarterly |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|-----------|---|--|---|---|
| 217 | Development of plans for maintenance, scheduling, and use of state-owned, noncombat aircraft | DMVA; MDOT | Unspecified | Unspecified |
| 501(2)(e) | Service work activity and accounting of recoveries by the Veterans Service Organization (VSO) | New VSO | HAC and SAC Subcommittees on Military Affairs; HFA; SFA; DMVA | When applicable |
| 501(3) | Certified accounting of VSO expenditures | VSO | DMVA (to be forwarded to HAC and SAC Subcommittees on Military Affairs; HFA; SFA) | 120 days after the organization's fiscal year end |
| | Detailed FY 2000-01 budget request | VSO | DMVA (to be forwarded to HAC and SAC Subcommittees on Military Affairs; HFA; SFA) | November 15, 2000 |
| | Service activities, accounting of recoveries, and listing of volunteer hours for FY 1999-2000 | VSO | DMVA (to be forwarded to HAC and SAC Subcommittees on Military Affairs; HFA; SFA) | January 31, 2001 |
| | Most recent and completed Internal Revenue Service Form 990 | VSO | DMVA (to be forwarded to HAC and SAC Subcommittees on Military Affairs; HFA; SFA) | End of FY 1999-2000 |
| 602 | Member populations and bed space available; services and activities provided to members; financial information; current state nursing home licensure status; steps required for Medicaid certification and whether such steps are being taken toward such certification | Grand Rapids and D.J. Jacobetti Veterans Homes with DMVA and DMB | HAC and SAC Subcommittees on Military Affairs | February 1, 2001 |
| 703 | Information on FY 1999-2000 grants from the Michigan Veterans Trust Fund for Emergency Grant and Veterans Survivor Tuition programs | DMVA | HAC and SAC Subcommittees on Military Affairs | April 1, 2001 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|--|--|------------------|--|--------------------------------|
| NATURAL RESOURCES - 68 expenditure line items | | | | <i>Analyst: Kirk Lindquist</i> |
| 205(2) | Identify and justify exceptions to the state hiring freeze | DMB | HAC; SAC | 15th of each month |
| 207 | Privatization plans | DNR | HAC and SAC Subcommittees on Natural Resources and Environmental Quality; HFA; SFA | 60 days before implementation |
| 208 | Reports placed on the Internet | DNR | HAC and SAC Subcommittees on Natural Resources and Environmental Quality; HFA; SFA | Quarterly |
| 211(2) | Name, award criteria, amount, funding source, and recipients of grants and loans | DNR | HAC; SAC | September 30, 2001 |
| 213 | Restricted fund balances, projected revenues, and expenditures | DNR | DMB; HAC and SAC Subcommittees on Natural Resources and Environmental Quality | February 15, 2001 |
| 216 | Proposed work projects | DNR | HAC; SAC | November 15, 2000 |
| 217 | Joint Legislative Work Group on Court Settlements | DNR | Legislature | December 15, 2000 |
| 218 | Internal auditor activities | DNR | Governor; Auditor General; HAC; SAC; HFA; SFA | May 1, 2002 |
| 302 | Wildlife and fish habitat improvement projects | DNR | HAC and SAC Subcommittees on Natural Resources; HFA; SFA | June 15, 2001 |
| 303 | "Buck Wilder" youth outreach program | DNR | HAC and SAC Subcommittees on Natural Resources | April 1, 2001 |
| 501 | List of contributions, gifts, bequests, grants, and donations for FY 1999-2000 | DNR | HAC; SAC; HFA; SFA | February 1, 2001 |
| 603 | Definitions of captive cervidae hunting preserve | Work Group | House and Senate standing committees on Natural Resources; HAC; SAC | December 15, 2000 |
| 605 | Inland lake swimmers itch study | DNR | HAC; SAC; HFA; SFA | December 31, 2001 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|--|------------------|--|--------------------|
| 703 | Fish advisory booklets distributed to vendors | DNR | HAC; SAC | September 30, 2001 |
| 803 | Lake water protection plans | DNR | Affected legislative district representative; HAC and SAC Subcommittees on Natural Resources and Environmental Quality | Upon completion |
| 804 | Actions taken to address the impact of low lake and river levels | DNR | House and Senate standing committees on Natural Resources; HAC; SAC; HFA; SFA | February 1, 2001 |
| 902 | Limiting factors affecting timber management | DNR | HAC; SAC; HFA; SFA | September 30, 2001 |
| 1004(2) | Tax reverted property cleanup and maintenance grants list | DNR | HAC and SAC Subcommittees; HFA; SFA | July 1, 2001 |

SCHOOL AID - 0 expenditure line items *Analysts: Mary Ann Cleary, Laurie Cummings*

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|--------|---|---------------------------------------|---|--------------------------|
| 8 | Pupil retention; determination of dropout rates | Local school district | DOE | Annually by December 1 |
| | Pupil dropout rates | DOE | HAC; SAC; House and Senate Committees on Education; DMB | Annually by September 15 |
| 8a | K-3 average number of pupils | Local school district | DOE | Annually by November 1 |
| 18 | Annual pupil and financial audits | Local or intermediate school district | DOE | Annually by November 15 |
| 18a | Return of unexpended funds | Local or intermediate school district | DOE | Annually by November 1 |
| 19 | PA 25 annual school improvement | Local school district | DOE | Annually by September 1 |
| 20k(4) | Impact of districts from declining enrollments | Task Force | Legislature; HFA; SFA; DMB | October 1, 2001 |
| 31a | At-risk pupil program compliance | Local school district | DOE | Annually by July 15 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|-------------------|---|--|--|---------------------------------------|
| 32f(18) | Report on reading improvement program | Local school district | Legislature; HFA; SFA; DOE; DMB | Annually by November 15 |
| 32g(11) | Elementary summer school program grants | Local school district | Legislature; HFA; SFA; DOE; DMB | Annually by November 15 |
| 67(4) | Academic and technical preparation opportunities | Council for career preparation standards | Parents; pupils; school personnel; employers; others | No date specified |
| 67(5) | Guidelines for education advisory groups | DOE | Education agencies; local workforce development boards | No date specified |
| 101 | K-12 pupil counts | Local or intermediate school district | DOE | Annually by November 15 and April 4 |
| 101(7) | Planned days and hours of instruction | Local district school board | DOE | Annually by April 15 |
| 102 | Deficit district budget reduction plan | Deficit district | DOE | Annually by October 1 |
| | Deficit districts report | DOE | HAC; SAC; DMB; Treasury; HFA; SFA | Annually by March 1 |
| 104a(13) | State assessment test | DOE | Legislature | Annually by July 1 |
| 107(3)(d) and (4) | Intent to operate or discontinue operations of an adult education program | Local school district or consortia | DOE | Annually by October 1 |
| 151 | State taxable valuation by class | County treasurer | DOE | Annually by October 1 |
| 152 | Determination of allocation of funds | Local and intermediate school district | DOE | Annually by November 1 |
| 158b | Amount of federal impact aid received | Local school district | DOE | Annually by November 1 |
| 167 | Immunization of newly-enrolled school pupils | Local school district | Local public health department | Annually by November 1 and February 1 |
| | Immunization of newly-enrolled school pupils | Michigan Department of Public Health | DOE | Annually by December 31 and March 31 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---|---|--|---|--|
| STATE POLICE - 63 expenditure line items | | | | <i>Analyst: Kyle I. Jen</i> |
| 205(2) | Exclusions to the hiring freeze and reasons for the exclusions | State Budget Director | Chairs of HAC and SAC | 15th of each month |
| 207 | Complete project plan including criteria under which the privatization initiative will be evaluated | DSP | HAC; SAC; HFA; SFA | 60 days before beginning any effort to privatize |
| | Evaluation of privatization initiative | DSP | HAC; SAC; HFA; SFA | Within 30 months |
| 208 | Site of any report placed on Internet or Intranet | DSP | HAC and SAC Subcommittees; HFA; SFA | When applicable |
| | Cumulative listing of reports submitted during most recent three-month period and Internet or Intranet sites of each report | DSP | HAC and SAC Subcommittees; HFA; SFA | Quarterly |
| 213 | Receipt of federal or state forfeiture monies | DSP | HAC and SAC Subcommittees on State Police; HFA; SFA | Quarterly |
| 217 | Developing plans for the maintenance, scheduling, and use of state-owned, noncombat aircraft | DSP; MDOT | Unspecified | Unspecified |
| 219 | Department's activities related to casino gaming oversight | DSP | HAC and SAC Subcommittees on State Police; HFA; SFA | March 15, 2001; September 30, 2001 |
| 301 | Quality and adequacy of service from the state fire investigation, education, and training under the reorganization of the Fire Marshal Division responsibilities | DSP (with input from six labor/professional organizations) | HAC and SAC Subcommittees on State Police | May 15, 2001 |
| 402 | Findings of log truck study conducted with appropriated grant funds | Michigan Technological University | HAC; SAC; HFA; SFA; State Budget Director | Unspecified |
| 503 | Departmental policies regarding access to and use of information from the Law Enforcement Information Network (LEIN) | DSP | HAC; SAC | April 1, 2001 |
| 504 | Illegal use of information from LEIN | Criminal Justice Information Systems Policy Council | Chairs of HAC and SAC | When applicable |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|---|--|---|----------------------------------|
| 601 | Expenditures made and services provided from appropriated grant | City of Detroit | DSP (to be forwarded to HAC and SAC Subcommittees on State Police; HFA; SFA; State Budget Director) | January 15, 2001 |
| 602(1) | Copy of DSP's protocol for retaining and purging DNA analysis samples and records | DSP | Each police agency in Michigan | Unspecified |
| 602(2) | Changes to DSP's DNA protocol | DSP | HAC and SAC Subcommittees on State Police; HFA; SFA | When applicable |
| 801(1) | Actions taken during a state of emergency and funds expended that are not reimbursable from federal money | State Director of Emergency Management | State Budget Director | When applicable |
| | Recommendations in regard to any possible need for a supplemental appropriation (due to state of emergency actions) | State Budget Director | Legislature | When applicable |
| 1001(4) | Amount of revenues collected as fees for the Michigan Public Safety Communications System | DSP | HAC; SAC; HFA; SFA; State Budget Director | April 15, 2001; October 15, 2001 |
| 1301 | Statistical information on applications for pistol purchases in the state | DSP | HAC and SAC Subcommittees on State Police and Military and Veterans Affairs | November 15, 2001 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---|---|--|--|---|
| TRANSPORTATION - 77 expenditure line items | | | | <i>Analyst: William E. Hamilton</i> |
| 205(2) | Notification of the number of exclusions to the hiring freeze approved in the previous month as well as justification for the exclusions | State Budget Director | Chairs of HAC and SAC | 15th of each month |
| 207 | Privatization plans, evaluation criteria, post-privatization evaluation | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA | 60 days prior to privatization effort; evaluation within 30 months |
| 208 | Reports on Internet and Intranet | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA | Due date for written notification of sites not specified; cumulative report due quarterly |
| 303 | Amount of money received by local road authorities within legislators' districts | MDOT | Legislators | On request |
| 306(1) | Charges to transportation funds by state departments including list of services charged to transportation funds, appropriateness of those charges, and cost allocation methodologies used in determining level of funding | Auditor General | HFA; SFA; legislators upon request | March 1, 2001 |
| 306(2) | One-time performance audit of services provided to local road agencies by the department and supported by Michigan Transportation Funds | Auditor General | HAC and SAC Subcommittees on Transportation; HFA; SFA | April 30, 2001 |
| 307 | Rolling five-year plan listings by county or by county road commission, all highway construction projects for the fiscal year and expected projects in ensuing fiscal years | MDOT | Legislature; HFA; SFA | February 1, 2001 |
| 309 | Department activities to pursue contractor compliance with contract specifications for construction and maintenance of state highways and lifting prequalification of contractors with unsatisfactory performance ratings | MDOT; county road commissions; cities and villages | HAC and SAC Subcommittees on Transportation | Not specified |
| 313 | Copies of the agenda and approved minutes of monthly State Transportation Commission meetings | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director | In a timely manner |
| 319 | Activities of internal auditor for prior fiscal year including detail on how audit staff time was spent | MDOT Commission Auditor | Governor; Auditor General; HAC; SAC; HFA; SFA; MDOT Director | May 1, 2001 |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|---|--|--|--|
| 329 | Progress report on Women's Business Enterprise (WBE) and Minorities' Business Enterprise (MBE) program | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA | March 31, 2001 |
| 334 | Interdepartmental contracts between the department and the Attorney General - allocation of time spent on various programs | MDOT | Not specified | Not specified |
| 339 | Bridge Inspectors - position report | MDOT | HAC and SAC Subcommittees on Transportation | February 15, 2001 |
| 340 | Federal bridge funds - notification of funds available for critical bridge program | MDOT | Local communities | No later than 30 days after notification by USDOT |
| 345 | Build Michigan III - report of project description, costs, and funding | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA | October 31, 2000 |
| 401 | Proposed distribution of federal funds | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA | Immediately following the authorization of federal funds |
| 404 | Regional planning councils - work plans for ensuing fiscal year and description of activities from prior fiscal year | Regional planning councils | MDOT | Prior to distribution of appropriation to regional planning councils |
| 504(4) | Transportation Economic Development Fund (TEDF) and Critical Bridge Fund - notification if funds are diverted to other projects | MDOT | HAC and SAC Subcommittees on Transportation | Prior to proposed diversion of TEDF or Critical Bridge funds |
| 505(4) | State agencies - amount of transportation funds contracted with MDOT; amount of funds expended; amount of funds unexpended and returned to the respective transportation fund | DSP, DMB, DEQ, DNR, and Departments of State, Treasury, Civil Service, Attorney General, and Legislative Auditor General | State Budget Director; Legislative Auditor General | At the close of each fiscal year and before April 1 |
| 506(3) | Commemorative and specialty license plates - number and additional costs | Department of State | MDOT; State Budget Director; Chairs of HAC and SAC Subcommittees on Transportation; HFA; SFA | Annually |
| 601 | Status of efforts to develop performance and road construction warranties | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA | September 30, 2001 |
| 603 | Effectiveness of truck inspection stations | MDOT | Not specified | Not specified |

| Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Due Date |
|---------|---|--|---|--|
| 605 | Manufactured pipe - test results | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA | Not specified |
| 705 | Rail abandonment - notice requirement for abandonment of a rail line | MDOT | HAC and SAC Subcommittees on Transportation | Upon notice from railroad company of intent to abandon line |
| 706 | High-speed rail program - report on efforts to develop program, funding, self-sustaining revenue sources, efforts to increase ridership | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA | March 1, 2001 |
| 712 | Detroit/Wayne County Port Authority - complete operations assessment and financial disclosure statement | Detroit/Wayne County Port Authority | HAC and SAC Subcommittees on Transportation; HFA; SFA | December 15, 2000 |
| 717 | DDOT/SMART - copy of KPMG Peat Marwick report regarding merger or coordination of two systems; report on findings | DDOT; SMART; the directors of DDOT and SMART | HAC and SAC Subcommittees on Transportation; HFA; SFA | As a condition of receiving appropriations; November 1, 2000 |
| 720 | Regional service coordination - expenditures for prior two years and assessment of program effectiveness | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA | As a condition of receiving appropriations; October 15, 2000 |
| 729 | Comprehensive Transportation Fund (CTF) unreserved balance - estimate of balance; legislative transfer request | MDOT; HFA; SFA; DMB | HAC and SAC Subcommittees on Transportation; HFA; SFA | January 29, 2001; February 5, 2001 |
| 730(2) | AMTRAK services and ridership - five-year history; three-year plan to reduce subsidies | MDOT | HAC and SAC Subcommittees on Transportation; HFA; SFA | January 1, 2001 |
| 803 | Aeronautics planning expenditures for prior two years and assess current and future funding needs | MDOT | Not specified | Not specified |

REPORTS REQUIRED BY THE MANAGEMENT AND BUDGET ACT, PUBLIC ACT 431 OF 1984 AS AMENDED

| MCL Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Reporting Date |
|-------------------------|---|---|--|---|
| 18.1203(2)(a) (b)(c) | Summary of expenditures and funding source for information technology projects undertaken by a principal department; distinction between information technology expenditures made by state departments and through private sector contracts | DMB | HAC; SAC; HFA; SFA | Within 120 days after the end of each fiscal year |
| 18.1203(7) | Income and cost information for system development for each informational system sold or marketed by a state agency or contractor hired by a state agency | State agencies | DMB; HAC; SAC; HFA; SFA | When applicable |
| 18.1217(3) | Information relative to compensation for travel outside the state; summary of total in-state travel for the preceding fiscal year | State Budget Director | HAC; SAC; HFA; SFA | January 1 |
| 18.1221(2) | Notification of intent to proceed with project costing more than \$1 million consisting of less than 25,000 gross square feet | DMB | JCOS | 30 days before lease contract providing for proposed construction is entered into |
| 18.1261a(2)(b) | Noncompliance with established provisions for utilizing recycled supplies, materials, and equipment | DMB | Legislature; affected state agency | When applicable |
| 18.1261a(5) | Quantities and types of recycled products | DMB | Governor; Legislature | Annually |
| 18.1281(1) | Contract and financial information regarding contractual services approved by the Department of Civil Service during previous calendar month | Department of Civil Service | HAC; SAC; HFA; SFA | Before 15th of each month |
| 18.1281(2) | Contract and financial information regarding contractual services approved by the Department of Civil Service during previous fiscal year | Department of Civil Service | HAC; SAC; HFA; SFA | Before January 30 each year |
| 18.1281a(1) | Information on all personal service contracts in an amount greater than \$10,000 awarded without competitive bidding, pricing, or rate setting | DMB; each principal executive department and agency | Senate and House Standing Committees on Appropriations; HFA; SFA | Monthly |

REPORTS REQUIRED BY THE MANAGEMENT AND BUDGET ACT, PUBLIC ACT 431 OF 1984 AS AMENDED

| MCL Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Reporting Date |
|----------------|--|--|--|--|
| 18.1281a(2) | Information on new personal service contracts of \$100,000 or more | DMB | Senate and House Standing Committees on Appropriations; HFA; SFA | Monthly |
| 18.1281a(3)(4) | Summary of information regarding authorizations for personal service contracts provided to the Department of Civil Service; Department of Civil Service to provide report of all mixed contracts not reviewed for approval by Civil Service Commission | Principal executive department and agency; Department of Civil Service | Senate and House Standing Committees on Appropriations; HFA; SFA | Monthly |
| 18.1289(2) | Notification disapproving destruction of records due for disposal | Department of State | Records center | Within 30 days after receipt of list of records |
| 18.1296(f) | Summary of sheltered workshop and work activity center products and services purchased by the department, including impact of such purchases and areas to which and amounts for which the budget of the committee was allocated | Committee on the purchase of goods and services from sheltered workshops and work activity centers | Not specified | Annually |
| 18.1298c(h) | Activities of the Michigan capitol park commission | Michigan capitol park commission | Governor; Legislature | Annually |
| 18.1350b(3) | Summary of state's compliance with the revenue limit established in 18.1350b | DMB | Auditor General | To Auditor General not later than May 31 of each year; to Legislature not later than June 30 each year |
| 18.1361 | Tax expenditures | DMB | Legislature | Annually, as part of Executive Budget submittal |
| 18.1363 | Budget transmittal | Governor | Legislature; HFA; SFA | 30 days after Legislature convenes; 60 days if new Governor elected |
| 18.1367(1) | Submission of executive budget bills | Governor | Legislature; HFA; SFA | Concurrent with transmittal of state budget to Legislature |
| 18.1371(1) | Expenditure or obligation resulting in agency exceeding gross appropriation level of an appropriation line item | Chief executive officer of a state agency | State Budget Director; Chairs of HAC and SAC | When applicable |

REPORTS REQUIRED BY THE MANAGEMENT AND BUDGET ACT, PUBLIC ACT 431 OF 1984 AS AMENDED

| MCL Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Reporting Date |
|-------------|--|--------------------------------|--|--|
| 18.1371(2) | Comparison of actual expenditures to allotments per appropriation line item made for each department and each state agency | State Budget Director | HAC; SAC; HFA; SFA | Quarterly |
| 18.1372(4) | Allotments reduced or adjusted by the State Budget Director as a result of implementing measures of administrative efficiency | State Budget Director | HAC; SAC; HFA; SFA | With 15 days after the action is taken |
| 18.1384(2) | Availability of grant funds and proposed plan for allocating grant funds | State agency | Legislature; HFA; SFA | WITHIN 30 days after agency receives notice of federal grant award |
| 18.1384(3) | Estimates on extent to which federal revenues appropriated have been realized and are expected for remainder of the fiscal year | Principal department | HAC; SAC; HFA; SFA; DMB | Before December 1 and June 1 each year |
| 18.1386 | Monthly financial report of revenues, lapses, overexpenditures, fund balances, economic events and forecast, and other information as necessary or requested | State Budget Director | Members of HAC and SAC; HFA; SFA | Within 45 days after the end of each month |
| 18.1389(2) | Municipality and amount being withheld from payment to municipality | Department withholding payment | HAC; SAC; HFA; SFA | Within 30 days after amount is withheld from municipality |
| 18.1393(2) | Notification of disapproval: administrative transfer of appropriations | State Budget Director | HAC; SAC | 15 days after initial adoption by HAC and SAC |
| 18.1395(3) | Notification of availability of additional federal funds | State agency | State Budget Director | Within 15 days after receipt of notice of increase of federal share of program costs |
| 18.1396(2) | Notification of court judgments for state obligation exceeding \$200,000 | Attorney General | HAC; SAC; Speaker of the House; Senate Majority Leader | Within 14 days after entering into settlement or consent judgement |
| 18.1396(3) | Final judgement/settlement amounts of court judgements | Principal departments | HAC; SAC; HFA; SFA | Before December 1 each year |
| 18.1421(3) | Change in generally accepted accounting principle | DMB | HAC; SAC | Not later than 120 days after end of fiscal year of implementation |

REPORTS REQUIRED BY THE MANAGEMENT AND BUDGET ACT, PUBLIC ACT 431 OF 1984 AS AMENDED

| MCL Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Reporting Date |
|-------------|--|---|---|--|
| 18.1430 | Amounts and sources of all capped federal funds, special revenue funds, and the Healthy Michigan Fund, and departments or agencies in which funds are proposed to be spent | State Budget Director | Members of HAC and SAC; HFA; SFA | Within 10 days after formal presentation of executive budget |
| 18.1434 | Status of all revolving funds, including information reported in the financial plan | State Budget Director | Legislature; HAC; SAC; HFA; SFA | WITHIN 60 days after the end of the fiscal year |
| 18.1444 | Encumbrances and receivables | State agencies | DMB | Monthly |
| 18.1451a(2) | Notification of work projects ordered to lapse | State Budget Director | HAC; SAC; HFA; SFA | When applicable |
| 18.1451a(3) | Notification of appropriations proposed to be designated as work projects | State Budget Director | HAC; SAC; HFA; SFA | Not later than 45 days after conclusion of the fiscal year |
| 18.1451a(4) | Summary of current work project accounts | State Budget Director | HAC; SAC; HFA; SFA | Not later than 120 days after conclusion of the fiscal year |
| 18.1454(2) | Status of FTE positions for the preceding quarter | Department of Civil Service | DMB; HAC; SAC; HFA, SFA | Before the end of each quarter |
| 18.1454(3) | Fiscal year summary of information required in 18.1454(2) | Department of Civil Service | HAC; SAC; HFA; SFA | By December 1 each year |
| 18.1460(1) | Indirect cost overhead/rate | State agencies | DMB; HAC; SAC; HFA; SFA | When applicable |
| 18.1461(4) | Schedule of federal financial assistance for the last completed fiscal year | Director of each principal department | State Budget Director; HFA; SFA; Auditor General | Before February 1 each year |
| 18.1462 | Plan to comply with audit recommendations | Principal executive officer of audited state agency | Administrative manual distribution; relevant HAC and SAC; relevant House and Senate Standing Committees; HFA; SFA; executive office | Within 60 days after release of final audit |
| 18.1484(2) | Modifications to format for report evaluating internal accounting and administrative control systems | State Budget Director | Principal department head; HAC; SAC | 30 days prior to modification |

REPORTS REQUIRED BY THE MANAGEMENT AND BUDGET ACT, PUBLIC ACT 431 OF 1984 AS AMENDED

| MCL Section | Subject of Report | Reporting Entity | Entity(ies) Receiving Report | Reporting Date |
|--------------------|--|-----------------------------------|--|---|
| 18.1485(4) | Evaluation of principal department's internal accounting and administrative control system | Head of each principal department | Governor; Auditor General; HAC; SAC; HFA; SFA; State Budget Director | Biennially, on or before May 1 of each odd numbered year |
| 18.1487(1) | Suspicion of criminal activity in department operations | Department head | Governor; Attorney General; Auditor General | Immediately |
| 18.1487(2) | Plan to correct internal audit deficiencies found | State Budget Director | Auditor General; HAC; SAC | 30 days after receipt from department of plan to correct |
| 18.1489 | Internal audit plan: auditor general evaluation of implementation | Auditor General | Legislature | Not specified |
| 18.1492 | Financial statements in comprehensive annual financial report | Auditor General | DMB | Not later than 90 days following close of state's fiscal year |
| 18.1493 | Preliminary: unaudited financial statements | State Budget Director | Legislature; HFA; SFA | Within 120 days after end of fiscal year |
| 18.1494(1) | Comprehensive Annual Financial Report | State Budget Director | Not specified | Within 6 months after end of fiscal year |
| 18.1497(1) | State spending paid to local units of government | State Budget Director | Legislature; Auditor General | May 31 to Auditor General June 30 to Legislature |
| 18.1551(5) | Removal/suspension of public officials | Governor | Legislature | As necessary |

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Mental Health–Substance Abuse Margaret Alston, Senior Analyst
Public Health–Aging Susan Frey, Senior Analyst

EDUCATION AND HUMAN SERVICES Hank Prince, Associate Director

Higher Education Hank Prince, Senior Analyst
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