



## **Background Briefing**

# **EXECUTIVE OFFICE**

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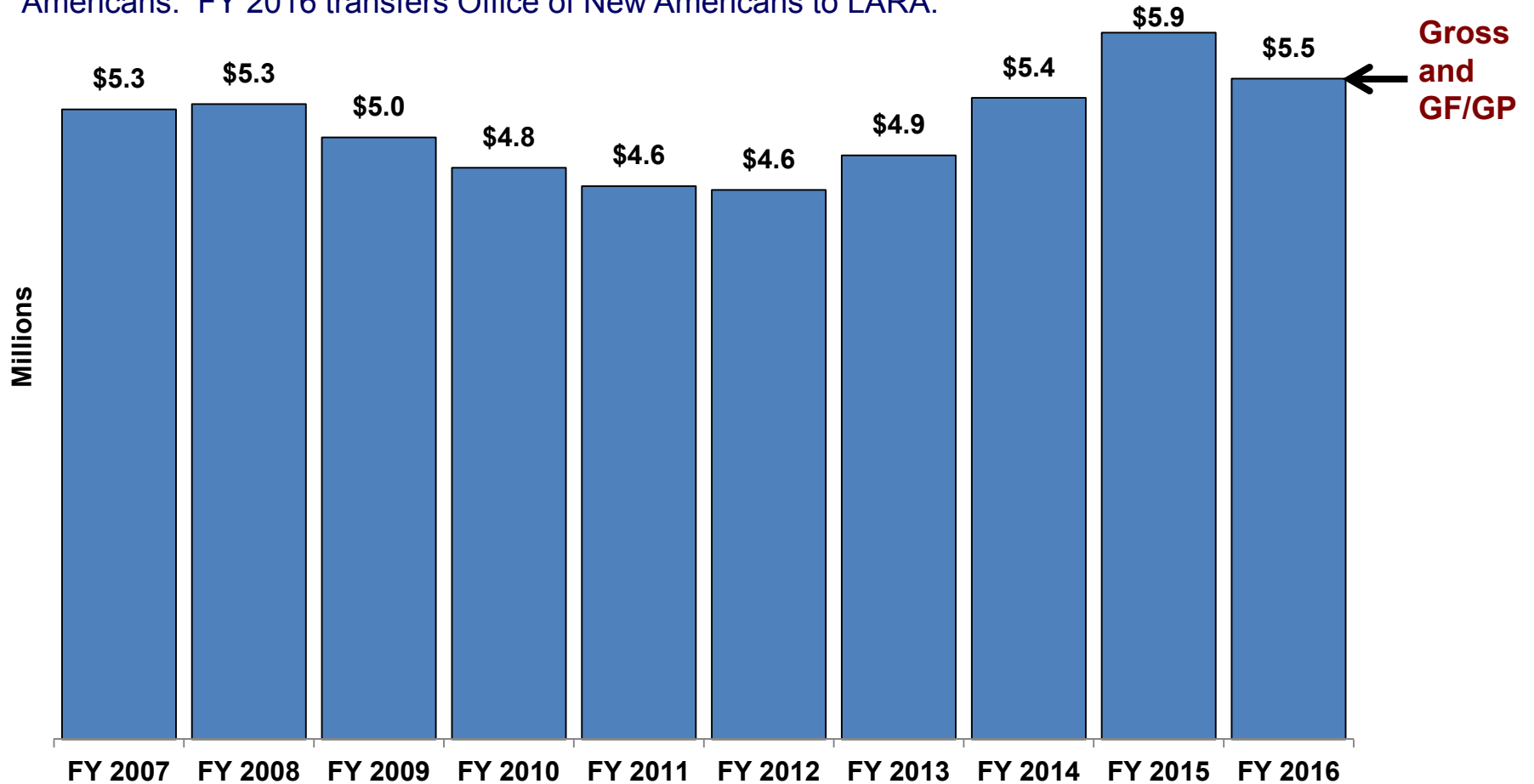
**December 2015**

# Executive Office

- Governor is the Chief Executive Officer of the state, the Commander-In-Chief of the state's military establishment, and the Chairperson of the State Administrative Board
- Governor provides executive program and policy direction, submits annual budget to the Legislature, reviews and recommends statutory changes, appoints members of state boards and commissions, and appoints directors of departments which are not headed by elected officials or commissions
- Lt. Governor performs gubernatorial functions in the Governor's absence, serves as President of the Michigan Senate and as a State Administrative Board member, and represents the Governor and state at local, state, and national meetings

# Executive Office: Gross Appropriations

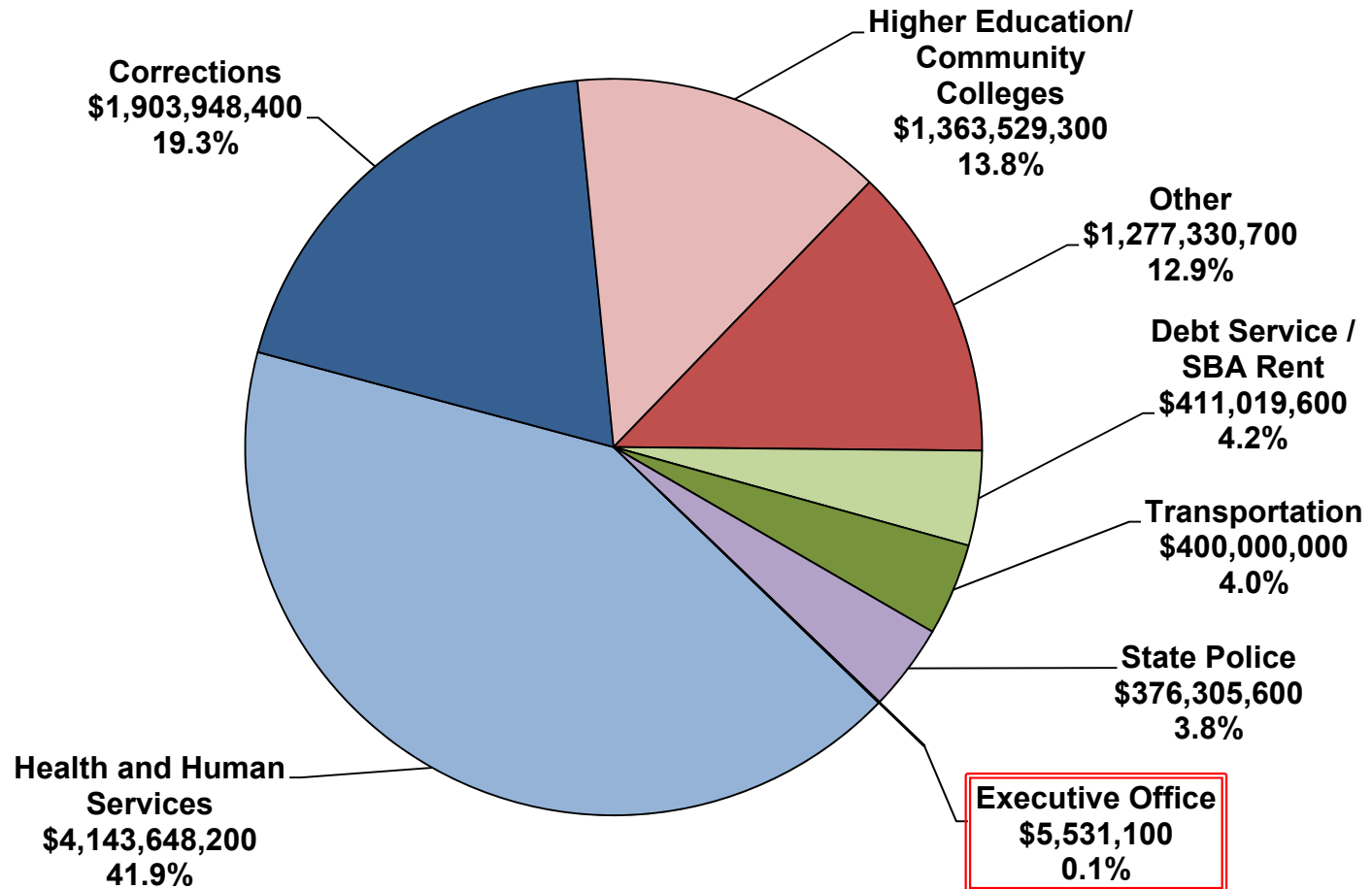
Spending increases are primarily due to inflation; decreases are due to budget reductions. Executive Office is funded 100% with state GF/GP. FY 2014 included \$400,000 in additional economics funding for unclassified positions. FY 2015 includes \$385,000 for new Office for New Americans. FY 2016 transfers Office of New Americans to LARA.



# Executive Office Share of State GF/GP

Executive Office makes up 0.1% of the total state GF/GP budget

**FY 2015-16 GF/GP Total = \$9,881,312,900**



# **APPROPRIATION AREAS**

# Executive Office Appropriations

- Governor and Lieutenant Governor office operations
  - Staff salaries and benefits
  - Expense allowances
  - Contractual services, supplies, and materials
  - Rent and building occupancy charges
  - Worker's compensation
  - Travel
  - Equipment

# Executive Office Appropriations

- Divisions facilitate day-to-day operations for the Governor and Lt. Governor
  - Provide legal counsel and interpret legal matters
  - Review charters, agreements, resolutions, prisoner extraditions and pardons, and administrative and emergency rules
  - Coordinate office facilities, personnel, budget, and information technology
  - Recommend appointments to judicial vacancies, boards, and commissions
  - Recommend policy and manage external/legislative affairs
  - Handle correspondence, visits, and phone calls from constituents
  - Prepare and coordinate issue papers, speeches, media communications, and audio/video presentations
  - Act as liaison between Legislature, state departments, local and state officials, and Washington D.C.

**For more information about the  
Executive Office budget, contact:**

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