



# Budget Briefing: Executive Office

Ben Gielczyk, Senior Fiscal Analyst

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# Briefing Topics

- Funding Sources
- Appropriations Areas
- Major Budget Topics

# Executive Office

- The Governor is the Chief Executive Officer of the state, the Commander-in-Chief of the state's military establishment, and the Chairperson of the State Administrative Board
- The Governor provides executive program and policy direction, submits annual budget to the Legislature, reviews and recommends statutory changes, appoints members of state boards and commissions, and appoints directors of departments which are not headed by elected officials or commissions
- The Lt. Governor performs gubernatorial functions in the Governor's absence, services as President of the Michigan Senate and as a State Administrative Board member, and represents the Governor and state at local, state, and national meetings

# Key Budget Terms

**Fiscal Year:** The state's fiscal year (FY) runs from October to September. FY 2017-18 is October 1, 2017 through September 30, 2018.

**Appropriation:** Authority to expend funds. An appropriation is not a mandate to spend. Constitutionally, state funds cannot be expended without an appropriation by the Legislature.

**Line Item:** Specific appropriation amount in a budget bill which establishes spending authorization for a particular program or function.

**Boilerplate:** Specific language sections in a budget bill which direct, limit, or restrict line item expenditures, express legislative intent, and/or require reports.

**Lapse:** Appropriated amounts that are unspent or unobligated at the end of a fiscal year. Appropriations are automatically terminated at the end of a fiscal year unless designated as a multi-year work project under a statutory process. Lapsed funds are available for expenditure in the subsequent fiscal year.

Note: Unless otherwise indicated, historical budget figures in this presentation have not been adjusted for inflation.

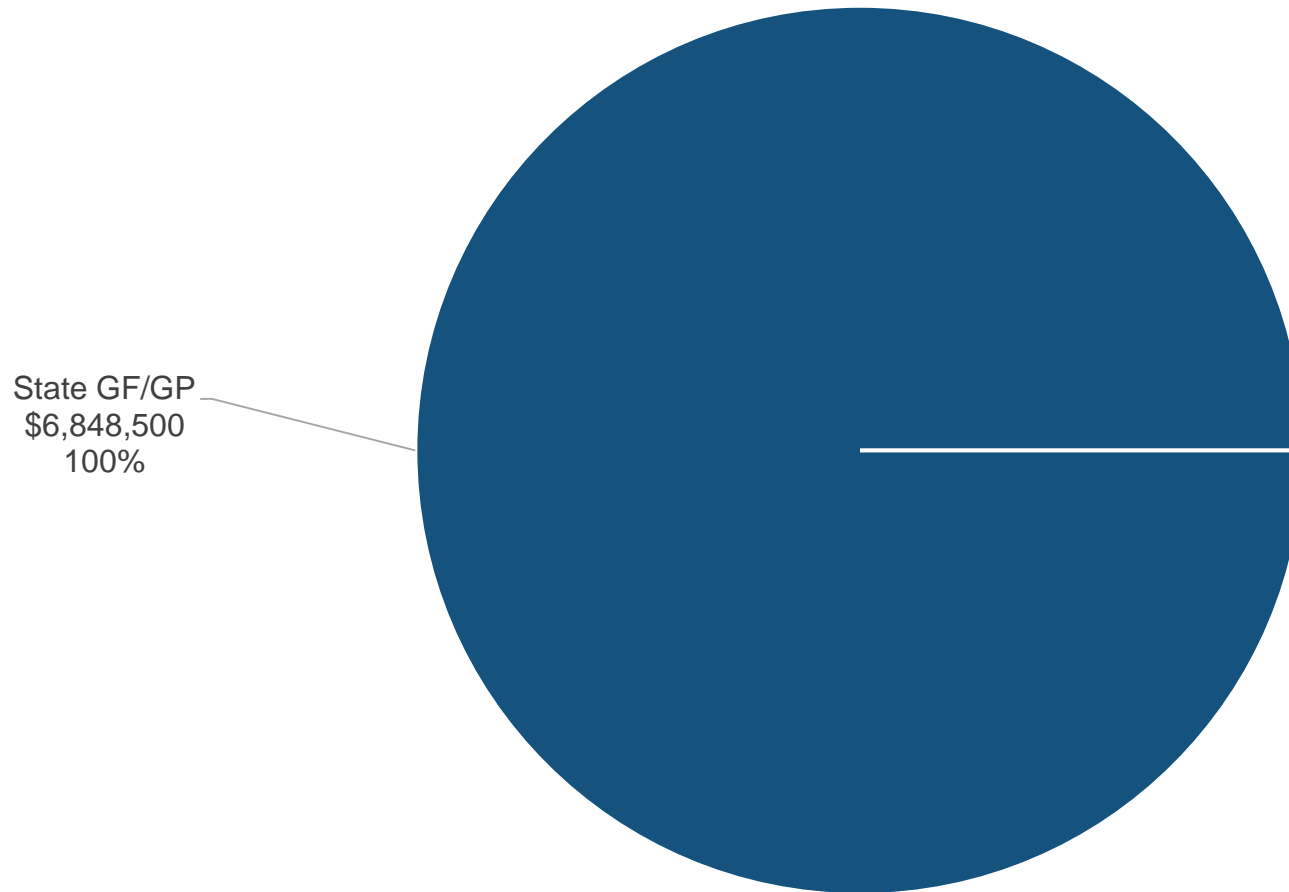
# Funding Sources

# FY 2017-18 Executive Office Budget

Fund Source	Funding	Description
Gross Appropriations	\$6,848,500	Total spending authority from all revenue sources
Interdepartmental Grants (IDG) Revenue	0	Funds received by one state department from another state department, usually for services provided
Adjusted Gross Appropriations	\$6,848,500	Gross appropriations excluding IDGs; avoids double counting when adding appropriation amounts across budget areas
Federal Revenue	0	Federal grant or matching revenue; generally dedicated to specific programs or purposes
Local Revenue	0	Revenue received from local units of government for state services
Private Revenue	0	Revenue from individuals and private entities, including payments for services, grants, and other contributions
State Restricted Revenue	0	State revenue restricted by the State Constitution, state statute, or outside restriction that is available only for specified purposes; includes most fee revenue
State General Fund/General Purpose (GF/GP) Revenue	\$6,848,500	Unrestricted revenue from taxes and other sources available to fund basic state programs and other purposes determined by the Legislature

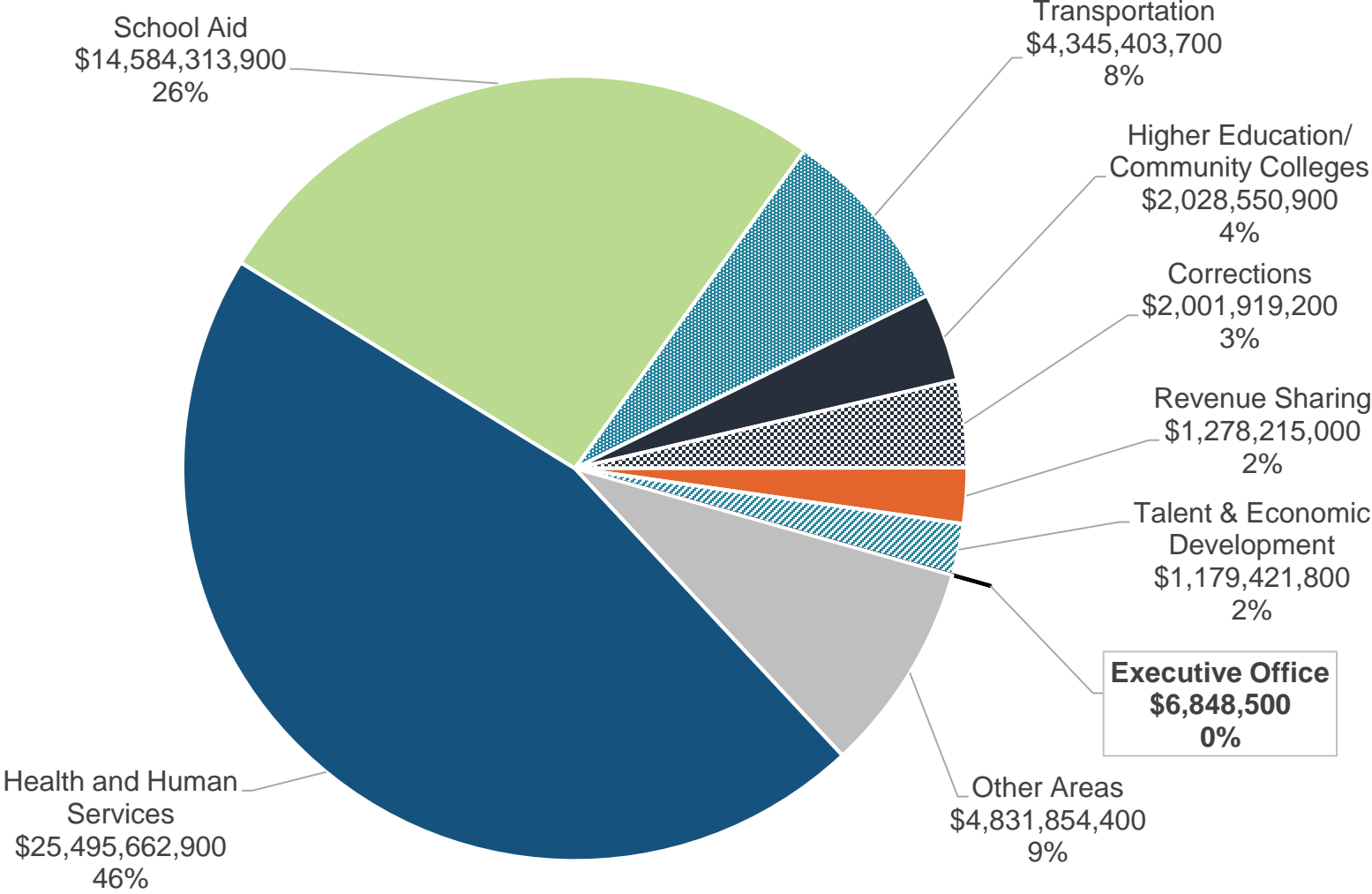
# FY 2017-18 Fund Sources

General Fund revenues fund 100% of Executive Office operations.



# Executive Office Share of Total State Budget

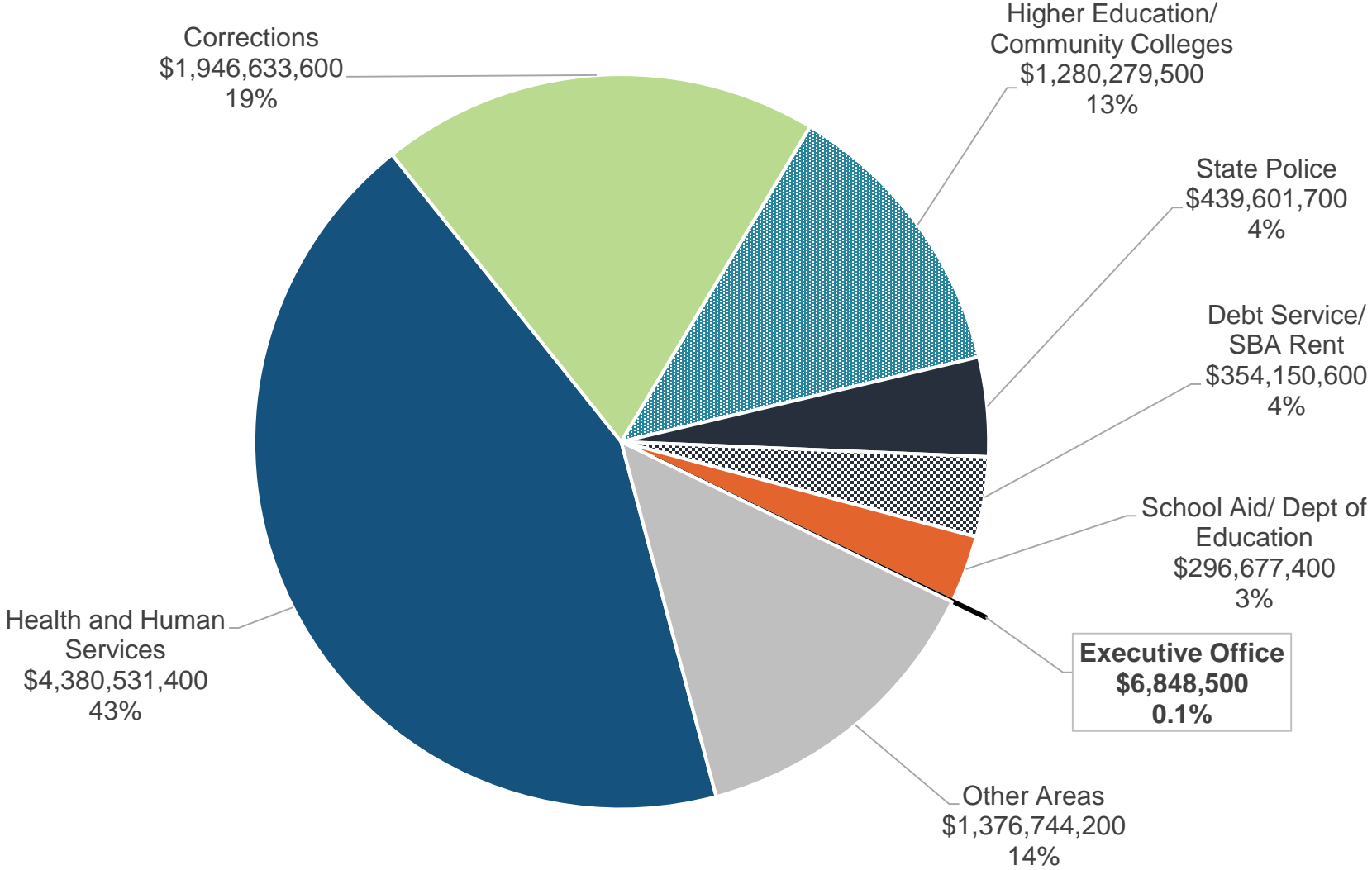
The Executive Office budget represents less than 0.1% of the **\$55.8 billion** state budget (adjusted gross) for FY 2017-18.





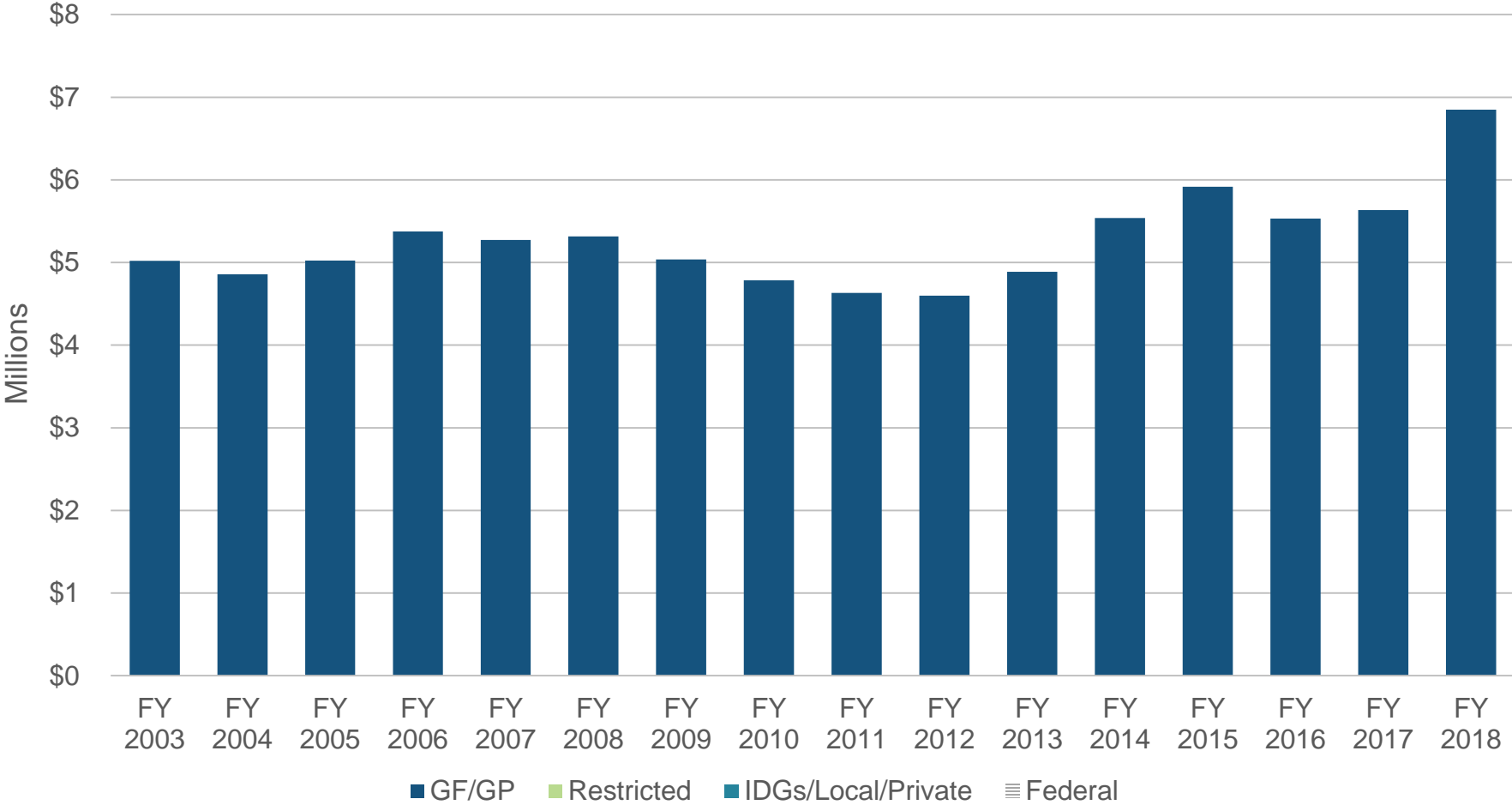
# Executive Office Share of Total GF/GP Budget

The Executive Office budget also represents 0.1% of the state's **\$10.1 billion** GF/GP budget for FY 2017-18.



# Executive Office Funding History

Funding for Executive Office has grown by 36.4% since FY 2002-03, driven mainly by inflationary increases in operations. The FY 2016 reduction was the result of a transfer of the Office of Americans to LARA. The FY 2018 increase was the result of a transfer of the Office of Urban Initiatives.



# Appropriation Areas

# Executive Office Appropriation Areas

**Governor:** Appropriates the salary for the Governor

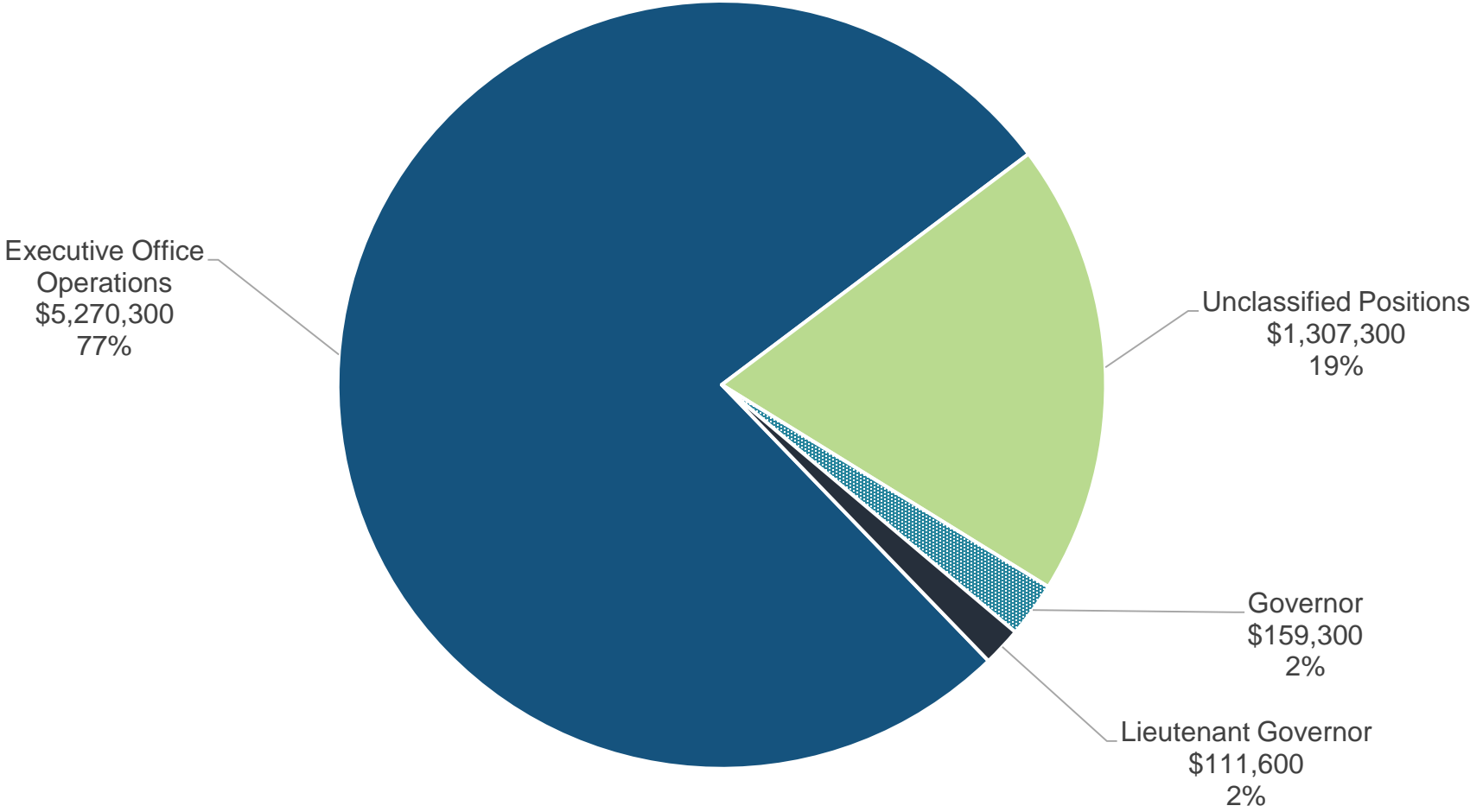
**Lieutenant Governor:** Appropriates the salary for the Lieutenant Governor

**Executive Office Operations:** Expense allowances; staff salaries, benefits, contractual services, supplies, and materials, worker's compensation, travel, equipment, and other operations costs.

**Unclassified positions:** Salaries of chosen positions appointed by the Governor or Lieutenant Governor to manage the Executive Office and counsel the Governor and Lieutenant Governor

# FY 2017-18 Gross Appropriations

About three-quarters of the \$6.8 million Executive Office budget supports Executive Office Operations.



# Major Budget Topics

# Executive Office Appropriation Areas

Divisions facilitate day-to-day operations for the Governor and Lt. Governor

- Provide legal counsel and interpret legal matters
- Review charters, agreements, resolutions, extraditions, pardons, and administrative and emergency rules
- Recommend appointments to judicial vacancies, boards, and commissions
- Coordinate office facilities, personnel, budget, and information technology
- Recommend policy and manage external/legislative affairs
- Handle correspondence, visits, and phone calls from constituents
- Prepare and coordinate issue papers, speeches, media communications, and audio/video presentations
- Act as liaison between legislature, state departments, local and state officials and Washington, D.C.

# For more information about the Executive Office budget:

## HFA Resources

<http://www.house.mi.gov/hfa/GeneralGovernment.asp>

## Contact Information

Ben Gielczyk

Senior Fiscal Agency

[bgielczyk@house.mi.gov](mailto:bgielczyk@house.mi.gov)

(517) 373-8080