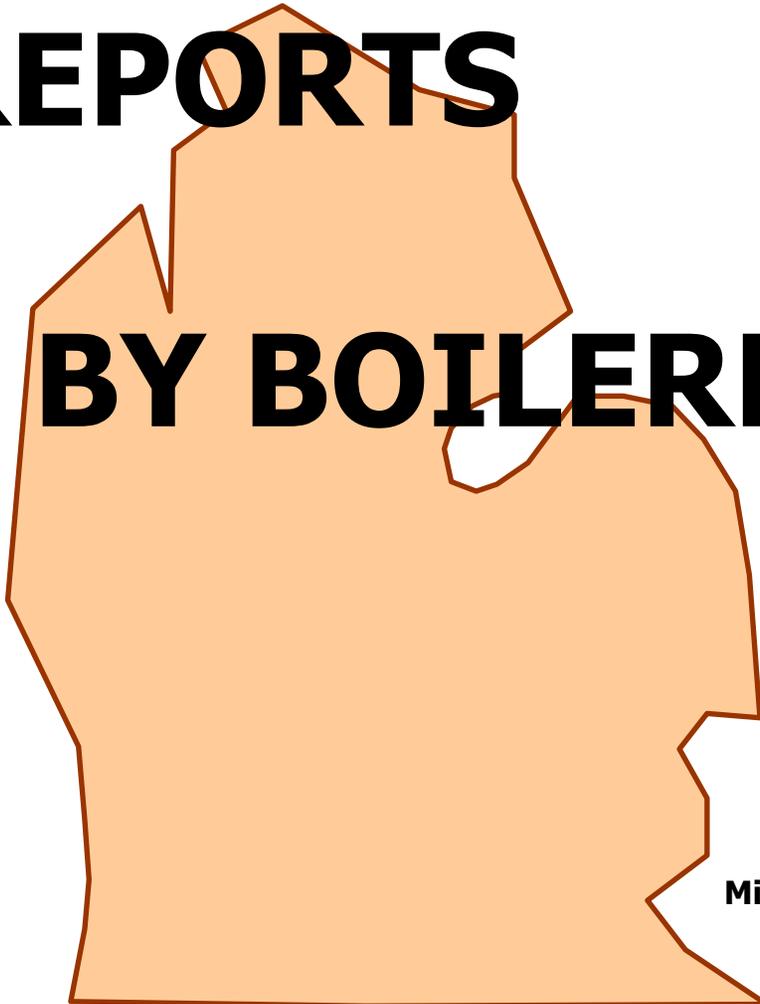


# **REPORTS**

# **REQUIRED BY BOILERPLATE**



**Fiscal Year 2007-08  
Appropriation Acts**



**Mitchell E. Bean, Director**

**January 2008**



## **FOREWORD**

This publication lists reports required by boilerplate in the FY 2007-08 appropriation acts. Reports are listed by appropriation act; each report entry includes information about the purpose of the required report, reporting and receiving entities, and due date of the report. The number of expenditure line items for each appropriation act and names of the respective fiscal analysts are also shown.

Information in this report was compiled by House Fiscal Agency analysts. Jeanne Dee, Administrative Assistant, prepared the report for publication.

## TABLE OF CONTENTS

### Reports Required by Boilerplate in FY 2007-08 Appropriation Acts

Agriculture .....	1-2
Capital Outlay .....	2
Community Colleges .....	2-3
Community Health .....	3-8
Corrections .....	8-11
Education.....	11
Environmental Quality.....	12
General Government.....	13-16
Higher Education.....	16-17
History, Arts, and Libraries.....	17-18
Human Services.....	18-22
Judiciary.....	22-23
Labor and Economic Growth.....	23-25
Military and Veterans Affairs .....	25-26
Natural Resources .....	26-27
School Aid .....	27-29
State Police.....	29-31
Transportation .....	31-33

**SUMMARY**  
**Reports Required by Boilerplate in FY 2007-08 Appropriation Acts**

<u>DEPARTMENT</u>	<u>2007 PUBLIC ACT</u>	<u>REPORTS REQUIRED</u>	<u>EXPENDITURE LINE ITEMS</u>
Agriculture	128	21	45
Capital Outlay	Budget incomplete at time of this report.		
Community Colleges	120	16	31
Community Health	123	66	169
Corrections	124	50	85
Education	119	8	29
Environmental Quality	121	18	69
General Government	127	47	162
Higher Education	136	20	36
History, Arts, and Libraries	117	14	23
Human Services	131	69	105
Judiciary	125	11	30
Labor and Economic Growth	118	28	74
Military and Veterans Affairs	126	16	37
Natural Resources	122	16	50
School Aid	137	47	50
State Police	130	23	60
Transportation	129	35	87

## **ACRONYMS/ABBREVIATIONS**

<b>Agriculture</b>	<b>Department of Agriculture</b>	<b>DMVA/MVA</b>	<b>Department of Military and Veterans Affairs</b>
<b>CC</b>	<b>Community Colleges</b>	<b>DNR/NR</b>	<b>Department of Natural Resources</b>
<b>DCH/CH</b>	<b>Department of Community Health</b>	<b>DSP/SP</b>	<b>Department of State Police</b>
<b>DOC</b>	<b>Department of Corrections</b>	<b>JCAR</b>	<b>Joint Committee on Administrative Rules</b>
<b>DOE</b>	<b>Department of Education</b>	<b>JCOS</b>	<b>Joint Capital Outlay Subcommittee</b>
<b>DEQ/EQ</b>	<b>Department of Environmental Quality</b>	<b>MDOT</b>	<b>Michigan Department of Transportation</b>
<b>HAL</b>	<b>History, Arts, and Libraries</b>	<b>MEDC</b>	<b>Michigan Economic Development Corporation</b>
<b>DHS</b>	<b>Department of Human Services</b>	<b>MSHDA</b>	<b>Michigan State Housing Development Authority</b>
<b>DIT</b>	<b>Department of Information Technology</b>	<b>MSF</b>	<b>Michigan Strategic Fund</b>
<b>DLEG</b>	<b>Department of Labor and Economic Growth</b>	<b>OFIS</b>	<b>Office of Financial Services</b>
<b>DMB</b>	<b>Department of Management and Budget</b>		
<b>HAC</b>	<b>House Appropriations Committee</b>	<b>SAC</b>	<b>Senate Appropriations Committee</b>
<b>HFA</b>	<b>House Fiscal Agency</b>	<b>SFA</b>	<b>Senate Fiscal Agency</b>
<b>HPO</b>	<b>House Policy Office</b>	<b>SPO</b>	<b>Senate Policy Office</b>
<b>HSC</b>	<b>House Standing Committee</b>	<b>SSC</b>	<b>Senate Standing Committee</b>

**REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS**

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
<b>AGRICULTURE – 45 expenditure line items</b>				<i>Analyst: William E. Hamilton</i>
205(2)	Exceptions made to hiring freeze imposed on state classified service	State Budget Director	Chairs of HAC and SAC	Quarterly
212(1)	Orders of indemnification for destroyed animals pursuant to the Animal Industry Act of 1987	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA; State Budget Director	Prior to indemnification
214	Grants made to local government agencies, institutions of higher education, or nonprofit organizations to enhance agricultural industries in Michigan	Agriculture	HAC and SAC Subcommittees on Agriculture	At least 10 days prior to issuing a grant
223(2)	Any exceptions to out-of-state travel	State Budget Director	HAC and SAC	Monthly
223(3)	Out-of-state travel report	Agriculture	HAC; SAC; HFA; SFA; State Budget Director	Annually on January 1
227	Report on potential return on investment for each Department program	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	April 1, 2008
229(1)	Policy changes made to implement public act affecting Department that took effect during prior calendar year	Agriculture	HAC and SAC Subcommittees on Agriculture; JCAR; HFA; SFA	April 1, 2008
232	Progress made toward increased efficiencies in departmental programs	Director of Agriculture	State Budget Director; HAC and SAC Subcommittees on Agriculture; HFA; SFA	March 31 and September 30, 2008
302(2)	Testing and inspection fees; notification of proposed increases	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	30 days prior to effective date of proposed increase
302(3)	Testing and inspection fee revenue report	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	Annually on February 1
304(2)	Results of complaint-based and random-based inspections	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	January 1, 2008, and every month thereafter
401(1)	Local health department conformance with state restaurant licensing standards	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA; State Budget Director	April 1, 2008
402	Significant food-borne outbreaks and emergencies, including enforcement actions, related to food safety during FY 2005-06	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	April 1, 2008
457	Department's progress toward meeting USDA requirements	Agriculture	HAC and SAC Standing Committees on Agriculture; HAC and SAC Subcommittees on Agriculture; HFA; SFA	October 15, 2007, and every month thereafter
706	Agriculture development and export market development activities	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	April 1, 2008
709(1)	Activities of grape and wine industry council	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	April 1, 2008

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
801	Revenue collected from simulcast wagering by each licensed track	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA; State Budget Director	Monthly
805	Planned reductions in appropriation/allocation/expenditure from the agriculture equine industry development fund	Agriculture	HAC and SAC Subcommittees on Agriculture; HFA; SFA	10 days before reductions are implemented
811	Outstanding winning ticket revenue/expenditures	Agriculture	HAC and SAC Subcommittees on Agriculture	10 days before expenditure

**CAPITAL OUTLAY***Analyst: Al Valenzio*

Capital Outlay budget incomplete at the time of this report

**COMMUNITY COLLEGES – 31 expenditure line items***Analyst: Kyle I. Jen*

211(1)	Activities classification structure data submission	Community colleges	DLEG	November 1, 2007
235	State university admission and enrollment policies for credits earned through dual enrollment	Workgroup formed by Michigan Community College Association	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director	March 1, 2008
401(7)	Accomplishments under, expenditures for, and compliance with intent of At-Risk Student Success Program	Community colleges	DLEG	90 days after end of state's fiscal year
405(3)	Impact of nursing grants on nursing program completions at the college; plans for future nursing program enrollment expansion; any barriers to the expansion	Community colleges	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director	January 1, 2008, if grant funding is appropriated
501	Community College Activity Classification Structure data book	DLEG	Legislature	March 1, 2008
502(2)	College plans to comply with performance audit report recommendations	Audited community colleges	HAC; SAC; HFA; SFA; DLEG; Auditor General; State Budget Director	60 days after release of audit reports
505	Audited financial statements of colleges	Community colleges	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; DLEG; Auditor General; State Budget Director	November 15, 2007
506(1)	Number of North American Indian students enrolled and number of Indian tuition waivers granted	Community colleges	DLEG	November 1, 2007
506(3)	Compiled information regarding number of North American Indian students enrolled and number of Indian tuition waivers granted	DLEG	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director	January 7, 2008
507	Aggregate academic status of students	Community colleges	Michigan high schools	Upon request
508(1)	Tuition/mandatory fee rates paid by full-time, in- and out-of-district students; revisions to tuition/fee charges	Community colleges	HFA; SFA; DLEG; State Budget Director	August 31, 2007; within 15 days of adopting revisions

**REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS**

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
509(1)	Number and type of degrees and certificates awarded	Community colleges	DLEG	November 15, 2007
509(2)	Compiled information regarding number and type of degrees and certificates awarded	DLEG	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director	January 7, 2008
510	Crime awareness and campus security	Institutions subject to federal Campus Security Act	School districts, parents, students	None specified
511(1)	Copy of new state plan to be submitted to U.S. Department of Education (USDOE)	DLEG	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director	30 days before submission to USDOE
513	Community college tax revenue losses due to tax increment financing authorities and tax abatements	Treasury	HAC and SAC Subcommittees on Community Colleges; DLEG; DMB	March 1, 2008

**COMMUNITY HEALTH – 169 expenditure line items**

*Analysts: Margaret Alston, Susan Frey, Steve Stauff*

205(2)	Number of exceptions to hiring freeze approved for state classified civil service during previous quarter; reasons for exceptions	State Budget Director	Chairs of HAC and SAC	Quarterly
211(2)	Balance of each of the restricted funds administered by the DCH	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	September 30, 2008
212(2)(3)(4)	FY 2007-08 appropriation fund sources by line item; amount/source of funds to support FY 2008-09 executive budget; revenue source detail for consolidated revenue line item detail	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On/before February 1, 2008; on FY 09 executive budget release; on request to DCH
213	Detailed spending plan by line item; description of allocations or bid processes; eligibility criteria for program participation and maximum benefit levels where applicable; outcome measures for evaluating programs receiving tobacco tax funds and healthy Michigan funds	Entity receiving tobacco tax funds and healthy Michigan funds from Part 1	HAC; SAC; HFA; SFA; State Budget Director	April 1, 2008
215	Each policy change made to implement a public act affecting the Department that took effect during the prior calendar year	DCH	HAC and SAC Subcommittees on CH; JCAR; HFA; SFA	No later than April 1, 2008
216(3)	Reimbursements/refunds/adjustments/settlements from prior years	DCH	HAC and SAC Subcommittees on CH	March 15, 2008
219(1)	Projects carried out by Michigan Public Health Institute which are funded by Part 1 appropriations	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before November 1, 2007; May 1, 2008
219(2)	Copies of all reports, studies, and publications produced by the Michigan Public Health Institute with Part 1 appropriated funds	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before September 30, 2008
248	Reimbursement schedule for ambulatory surgery centers	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	July 1, 2008
264(1)(2)	Submission of a Medicaid waiver or Medicaid state plan amendment; status of discussions with federal agencies on potential or future Medicaid waiver applications	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	On submission of waiver to Centers for Medicare/Medicaid Services; written/verbal quarterly

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
266(2)(3)	Exceptions granted for out-of state travel; list of out-of-state travel by classified and unclassified employees	State Budget Director; DCH	Chairs and Members of HAC and SAC; HFA; SFA; State Budget Director	Monthly; no later than January 1, 2008
270	Total amount recovered from legal actions; programs or services for which the monies were expended; details on disposition of recovered funds; description of facts in legal actions	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	Within 30 days after receiving Attorney General notice of legal action that expenses were recovered
271(4)	Progress of mental health services intervention pilot project	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	No later than May 1, 2008
272(5)	Results of study that encourage administrative efficiencies within and among local public health departments, CMHSPs, substance abuse coordinating agencies, and area agencies on aging	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	August 1, 2008
282(2)	Written draft of proposed definitions, standards, and instructions for reporting administrative costs by: substance abuse coordinating agencies, Salvation Army Harbor Light program and their subcontractors; and area agencies on aging and local providers and their subcontractors	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	May 15, 2008
402(2)(3)	New contracts/amendments to contracts with CMHSPs or prepaid inpatient health plans (PIHPs) that affect enacted rates/expenditures	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Immediately when the situation described occurs
404(1)(2)	Expenditures and services data on CMHSPs or PIHPs; lapses/carryforwards for CMHSPs or PIHPs for FY 2006-07; CMH Medicaid managed care program information; performance indicator information required to be submitted to DCH in contracts with CMHSPs or PIHPs; an estimate of the number of direct care workers	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	No later than May 31, 2008
405(4)	Expenditure of wage pass-through funds for mental health direct care workers	CMHSP; PIHP	DCH	Not specified
408	Expenditures and services data on substance abuse prevention, education, and treatment programs for FY 2006-07	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	April 15, 2008
418	Amount of monthly funding paid to CMHSPs or PIHPs to support Medicaid managed mental health care program; per capita rate paid for and number of cases in each eligibility group for each CMHSP or PIHP; year-to-date summary of eligibles/expenditures for Medicaid Managed Mental Health Care Program	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On/before the 10th of each month
423(2)	Work group findings on source and expenditure of all public and private funds and delivery of substance abuse services and programs	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	May 31, 2008
442(4)	Summary of eligible expenditures for Medicaid Adult Benefits Waiver Program by CMHSPs	DCH	HAC and SAC Subcommittees on CH	Quarterly

**REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS**

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
458	Updated plan to implement Michigan Mental Health Commission recommendations; cost-benefit analysis on establishing secure residential facilities of fewer than 17 beds for adults with serious mental illness, including facilities' potential impact on state's need for adult mental health facilities; and cost-benefit analysis on establishing specialized mental health court program that diverts adults with serious mental illness	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	April 15, 2008
460(2)	Progress report on implementation of uniform definitions, standards, and instructions on the reporting of administrative costs by PIHPs, CMHSPs, and contracted organized provider systems paid or reimbursed from funds appropriated for PIHPs and CMHSPs	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	July 1, 2008
462	Funding equity plan for CMHSPs that receive funds appropriated in CMH Non-Medicaid Services line based on proxy measures of need and recognition of varying expenditure needs of CMHSPs	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	March 1, 2008
470(2)	Impact and effectiveness of integration of mental health and substance abuse services	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	May 1, 2008
480	Number and reimbursement cost of atypical antipsychotic prescriptions by each PIHP for Medicaid beneficiaries	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	March 30, 2008
604	Number of days of care purchased from state hospitals, centers, and private hospitals by CMHSPs or PIHPs; number/type of CMHSPs' or PIHPs' alternative placements to state hospitals/centers other than private hospitals; CMHSPs' or PIHPs' waiting lists for placements in state hospitals/centers	CMHSPs; PIHPs; DCH	HAC and SAC Subcommittees on CH; HFA; SFA; DCH; State Budget Director	Annually
605(3)	Closure plans for state hospitals, centers, or agencies	DCH	HAC and SAC Subcommittees on CH	4 months after certification of a closure
608	Evaluation of privatization of food and custodial services at state hospitals and centers	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	May 1, 2008
650	Posting and distribution of the annual public health consumption advisory for sportfish	DCH	Public via Internet; clients of Women, Infants, and Children Supplemental Nutrition Program	Not specified
651	Activities and measurable progress of Department to improve health status of Michigan citizens pursuant to goals and objectives of "Healthy Michigan 2010" report	DCH	HFA; SFA; State Budget Director	April 30, 2008
705	Executive summary of latest inspection for each licensed nursing home	DCH	Public via Internet	Not specified
708	Total patient care hours provided and percentage of pool staff used by nursing facilities	Nursing facilities	DCH; public	Quarterly
711	Customized lists of nonconfidential information in DCH possession, such as names and addresses of licensees	DCH	Interested entities	Not specified

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
714	Timeliness of nursing facility complaint investigations; number of complaints annually substantiated	DCH	Legislature	Not specified
804	Progress on data sharing with DOC regarding prisoners released who are HIV or hepatitis C positive	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	April 1, 2008
851	Expenditures, revenue, program elements, and activities undertaken by the lead abatement program	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Annually
904(4)	Planned allocation of funds appropriated for local public health operations	DCH	HAC or SAC Subcommittees on CH; or HFA; or SFA; or State Budget Director	By April 1, 2008
1101	Basis for reallocation of local agencies' projected underexpenditures of family planning, prenatal care outreach, or Women, Infants, and Children Supplemental Nutrition funding to other local agencies	DCH	Not specified	Upon occurrence of situation described
1104(1)	Funding allocations for local maternal and child health services, prenatal care outreach and service delivery support, family planning local agreements, and pregnancy prevention programs; prior year data on number of clients served and funds expended by client group	DCH	HFA; SFA; State Budget Director	April 1, 2008
1109(2)	Number of patients treated and procedures performed, and approximate total market value of procedures performed through September 30, 2007, under the dental programs line item	DCH	HAC or SAC Subcommittees on CH; or HSC or SSC on Health Policy	Not later than December 1, 2007; upon request
1129	By county, number of children with elevated blood lead levels, blood lead level, and sources of information reported	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Annually
1133	Infant mortality rate data	DCH	All local public health departments	72 hours or more prior to releasing data to public
1403	Home-delivered meals waiting lists, based on standard criteria	Each area agency on aging region	Office of Services to the Aging in DCH	No date specified
1502	Details of process used to determine which insurers will be selected to participate in the Michigan First Healthcare Plan	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On approval of federal waiver allowing Michigan First Healthcare Plan
1503	Copy of federally-approved Michigan First Healthcare Plan or similar proposal	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	60 days prior to implementation
1605(2)	Proposed revisions to the protected income level for Medicaid coverage related to the public assistance standard	DCH	HAC and SAC Subcommittees on CH; State Budget Director	90 days prior to implementation
1657(5)	How payment policies in the current Medicaid program create financial incentives for health facilities to admit recipients from the emergency room	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	September 30, 2008
1662(2)	Medicaid HMO health employer data and information set, and the annual external quality review	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Within 30 days of DCH's receipt from contractors

**REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS**

<b>Section</b>	<b>Subject of Report</b>	<b>Reporting Entity</b>	<b>Report Recipient(s)</b>	<b>Due Date</b>
1686(1)	Progress of 4 Medicaid long-term care single point of entry services pilot projects; final plan for single point of entry program expansion	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	Progress report—April 30, 2008; final plan—60 days prior to program expansion
1686(2)	Cost of the single point of entry program and of each single point of entry; total Medicaid funds saved by single point of entry; number of cases involving transfer from hospital settings; and average length of time for placement of those cases in long-term care settings	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	September 30, 2008
1689(2)	Existing and future allocations for home and community-based waiver services program by regions; associated expenditures; net cost savings from moving persons out of nursing homes; the number of individuals transitioned from nursing homes; the number on waiting lists by region; amount of funds transferred during the fiscal quarter; number of Medicaid individuals served; and the number of days of care in MIChoice and in nursing homes	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	Within 30 days of the end of each fiscal quarter
1689(3)	Progress on the implementation of a system to collect and analyze information regarding individuals on the home- and community-based services waiver waiting list to identify the community supports they receive, including but not limited to adult home help, food stamps, and housing assistance services, and to determine the extent to which these community supports help individuals remain in their home and avoid entry into a nursing home	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	June 1, 2008
1695(2)	Progress on the evaluation of the impact of implementing a case mix reimbursement system for nursing facilities	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	August 1, 2008
1710	Proposed changes to MIChoice home and community-based services waiver program screening process	DCH	HAC and SAC Subcommittees on CH	30 days prior to implementation of changes
1717(2)	Distribution of hospital disproportionate share payments to eligible hospitals	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	September 30, 2008
1721	Review of Medicaid eligibility pertaining to funds prepaid to nursing homes and later returned to individuals becoming Medicaid eligible	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	May 15, 2008
1735(4)	Durable medical equipment contracting and anticipated Medicaid program savings	DCH	HAC and SAC Subcommittees on CH; State Budget Director	October 1, 2007
1735(5)	Proposed Medicaid policy changes for durable medical equipment	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	30 days prior to policy implementation
1758	Number of individuals receiving emergency services only Medicaid benefit and the annual Medicaid expenditures for this population	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	April 1, 2008
1764	Copy of annual certification and federal approval of rates paid to Medicaid health plans as being actuarially sound in accordance with federal requirements	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	Annually; immediately upon rate certification

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
1767	Evaluate impact of change in how Medicaid pays pharmacists for prescriptions from average wholesale to average manufacturer price	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	March 1, 2008
1774	Expenditures, estimated general fund savings, and numbers of people receiving services supported by Money Follows the Person revenue	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	March 1, 2008
1775	Study the feasibility of using managed care to deliver Medicaid long-term care services	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	June 1, 2008
1778	Notification of disproportionate share hospital payment plan focusing funding on small and rural hospitals	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	30 days prior to submitting plan to federal government

<b>CORRECTIONS – 85 expenditure line items</b>	<i>Analyst: Marilyn Peterson</i>
--	----------------------------------

205	Exceptions to hiring freeze	State Budget Director	HAC; SAC	Quarterly
207	Project plan for any effort to privatize	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA	120 days before beginning effort to privatize
207a	Preprivatization cost-benefit analysis	DOC	HAC; SAC	Before privatizing services provided by state employees
213	Information on non-GF/GP sources of revenue	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	February 15, 2008
216(2)	Out-of-state travel	Not specified	HAC; SAC	Monthly
216(3)	Out-of-state travel for previous fiscal year	DOC	HAC; SAC; HFA; SFA; State Budget Director	January 1, 2008
221	Policy changes made to implement public acts	DOC	HAC and SAC Subcommittees on Corrections; JCAR; HFA; SFA	April 1, 2008
302	Mental health study, recommendations, and response	DOC	HAC and SAC Subcommittees on Corrections and CH; DCH; HFA; SFA; State Budget Director	30 days after receipt of completed study
303	Plan to implement secure Internet-based database systems that can communicate with other justice system databases	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	January 1, 2008
401	3-year and 5-year prison population projections	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	February 1, 2008
403(1)	Re-entry program projects: allocations, objectives, additional information, progress reports	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2008
403(2)	Status and recidivism levels of reintegration program participants	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Quarterly

**REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS**

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
403(3)	Recidivism comparison between re-entry program participants and non-participants and between re-entry pilot sites	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	September 30, 2008
403(6)	Re-entry participants with positive substance abuse tests, sanctions	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Monthly
403(7)	Re-entry participants with mental illness, community referrals	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Monthly
405(2)	Allocation and expenditure of substance abuse treatment funds	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2008
405(3)	Substance abuse treatment and testing program objectives and results	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2008
406	Uniform standards for re-entry pilot sites	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	March 1, 2008
407(1)	5-year data on prisoners discharged on the maximum	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	March 1, 2008
407(2)	Monthly data on prisoners discharged after serving their maximum sentence	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Monthly
408	5-year recidivism data and plan to reduce recidivism rates	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	January 31, 2008
412	Details to be included in Office of Community Corrections' March biannual report	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	March 1, 2008 (set by MCL 791.41)
414	Study on impact of legislative sentencing guidelines	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Periodically
417	Objectives, expenditures, results for county jail reimbursement program, felony drunk driver jail reduction/community treatment program, alternatives to prison jail/treatment programs, and any new initiatives to control prison population growth	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2008
418	Process by which prisoners can obtain their birth certificates	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2008
419(1)	Prison capacity and census reports	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Weekly
419(2)	Offender population data; offender movement data	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Monthly
420	Status of departmental response(s) to various performance audits	DOC	HAC and SAC Subcommittees on Corrections; House and Senate Judiciary Committees; HFA; SFA; State Budget Director	Within 30 days of each audit's release date

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
601	Caseload audit of field agents	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA	February 15, 2008
608	Use of global positioning system (GPS) tether	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2008
609	Kiosk reporting stations	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Within 6 months of pilot's start
611	Specified data in individual annual reports for community re-entry, electronic tether, and special alternative incarceration programs	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2008
612	Data on parole and probation violators sent to prison	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Monthly
613	Parole and probation special operations (Project Joshua) participants	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	February 1, 2008
802(1)(a)	Prisoner health care expenditures and promptness of treatment	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Quarterly
802(1)(b)	Prisoner health care delivery system and quality of services	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Within 1 week after receipt of final findings and recommendations of National Commission on Correctional Health Care
804(1)	Prisoner health care utilization	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Quarterly
804(2)	Off-site medical care	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2008
806	HIV and Hepatitis C tests and results	DOC	HAC and SAC Subcommittees on Corrections; HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	March 1, 2008
809	DOC-DCH data-sharing efforts regarding HIV and Hepatitis C, offender referrals and treatment for HIV and Hepatitis C	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2008
811	Bureau of Health Care Services quality assurance report	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	One week after completion, but not later than September 30, 2008
901(1)	Plan to make all facilities tobacco-free	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2008
901(2)	Progress report on implementation of plan to make all facilities tobacco-free	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	September 30, 2008

**REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS**

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
905	Expenditures from Inmate Housing Fund	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Quarterly
907	Information relevant to an assessment of academic and vocational programs	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	Monthly
908(1)	Percentage of intake with high school diplomas or general education completion (GED) certificates	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	February 1, 2008
908(2)	Efficacy of Department-provided prison GED and vocational education programs in reducing offender recidivism rates	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	February 1, 2008
909	Certification rates among prisoners enrolled in GED programs; plan to improve certification rates	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	January 31, 2008
911	Monthly number of critical incidents during calendar year 2006 by type, severity, and facility	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	February 1, 2008
912	Institutional staffing ratios	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1, 2008

**EDUCATION – 29 expenditure line items**

*Analysts: Mary Ann Cleary, Bethany Wicksal*

206	Electronic copies of state board of education agenda and all supporting documents	DOE	HFA; SFA; State Budget Director	Concurrent with Board notification
213(2)	Number of exceptions to hiring freeze	State Budget Director	Chairs of HAC and SAC	Quarterly
214(2)	Exceptions to travel policy	State Budget Director	HAC; SAC	Monthly
214(3)	Out-of-state travel report	DOE	HAC; SAC; HFA; SFA; State Budget Director	January 1 of each year
222(1)	Specific policy change made to implement a public act affecting the Department that took effect during the prior calendar year	DOE	HAC and SAC Subcommittees on DOE; JCAR; HFA; SFA	April 1, 2008
301(3)	Previous quarter's expenses by fund source for members of state board of education related to their responsibilities	State board executive	HFA; SFA; State Budget Director; the public	Quarterly
503	Number of teachers certified, classroom time, and comparison of evaluations between participants of alternative certification programs and teachers with traditional teacher certifications	DOE	HAC; SAC; HFA; SFA	March 1, 2008
901	Notification of receipt of grant, funding source, purpose, and amount	DOE	Chairs of HAC and SAC Subcommittees on Education; HFA; SFA; State Budget Office	Within 10 days of receipt of grant

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
<b>ENVIRONMENTAL QUALITY – 69 expenditure line items</b>				<i>Analyst: Kirk Lindquist</i>
205	Identify and justify exceptions to state hiring freeze	DMB	HAC; SAC	Quarterly
206	Boilerplate reports placed on the Internet	DEQ	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	As required
208	Restricted fund balances, projected revenue, and expenditures	DEQ	HAC and SAC Subcommittees on NR and EQ; DMB	February 15, 2008
209	Name, award criteria, funding source, and recipients of grants/loans	DEQ	HAC; SAC	January 1, 2008
210	Great Lakes water diversion plans and research	DEQ	Legislature	None specified
211	Status of environmental cleanup/redevelopment, storage tanks, emergency actions, revitalization projects, contaminated lake/river sediment cleanup projects	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA; DMB	March 31, 2008
216	Out-of-state travel report	DEQ	HAC; SAC; HFA; SFA; State Budget Director	January 1, 2008
220	Administrative unit cost allocation plan (restricted funds)	DEQ	HAC and SAC Subcommittees on EQ	October 31, 2007
222	Civil/criminal fine report	DEQ	HAC; SAC; HFA; SFA	December 31, 2007
224	Economic impact of policy changes or rules on small businesses	DEQ	HAC and SAC Subcommittees on EQ; JCAR; HFA; SFA	April 1, 2008
301	Status of air quality program expenditures and revenue	DEQ	DEQ website	Quarterly
401	Great Lakes water quality bond report	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA; State Budget Director	July 1, 2008
702	Peer-reviewed risk assessment	DEQ	HAC and SAC Subcommittees on EQ	January 1, 2008
802	Hazardous waste discharges: Romulus, Taylor, and Wayne County	DEQ	City of Romulus; City of Taylor; Wayne County	Annually
901	National pollution discharge elimination system non-stormwater program expenditures	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA	February 1, 2008
902	Comparative analysis of National Pollutant Discharge Elimination System permit program for Concentrated Animal Feeding Operations	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA; State Budget Director	April 1, 2008
903	Concentrated Animal Feeding Operations report	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA; State Budget Director	September 30, 2008
904	Plan to eliminate releases of untreated or undertreated sewage by 2015	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA; State Budget Director	September 30, 2008

**REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS**

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
<b>GENERAL GOVERNMENT – 162 expenditure line items</b>				<i>Analysts: Kim O’Berry, Viola Bay Wild</i>
201(3)	Actual payments to local units of government and state spending amounts from state sources if actual amounts differ from estimates	State Budget Director	HAC; SAC	Within 30 days after fiscal year final book closing
205(2)	Exceptions to the hiring freeze approved during the previous quarter; justification for the exceptions	State Budget Director	Chairs of HAC and SAC	Quarterly
216(2)	Exceptions granted to out-of-state travel prohibitions	State Budget Director	HAC; SAC	Monthly
216(3)	List of travel outside the state by state employees that was funded with Department appropriations	All state departments	HAC; SAC; HFA; SFA; State Budget Director	January 1
221(1)	Specific policy change made to implement a public act affecting the Department that took affect during prior calendar year	All state departments	HAC and SAC Subcommittees on General Government; JCAR; HFA; SFA	No later than April 1, 2008
225	Progress made in implementing programs to increase efficiency and reduce expenditures	All state departments	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	March 31 and September 30, 2008
402(2)	Local/private funds received/expended on employer training on equal employment opportunity law and procedures, civil rights related information material and material available under freedom of information request, mediation processes, workshops, seminars/ recognition award programs and copy/subpoena/witness fees	Department of Civil Rights	HAC; SAC; HFA; SFA; State Budget Director	Annually
573(4)	Revenue from sale of paid advertising; number of transactions	DIT	HAC; SAC; HFA; SFA	April 1
574	Funding sources/expenditures to provide information and technical services, publications, maps, and other products to other state departments, local units of government, and other organizations	DIT	HAC and SAC Subcommittees on General Government	December 1
577(4)	Revenue collected/expended to support/maintain Michigan Public Safety Communications System for immediately preceding 6 months	DIT	HAC; SAC; HFA; SFA; State Budget Director	April 15; October 15
578	Total appropriated for information technology (IT) services and projects by funding source; expenditures from funds received	DIT	HAC and SAC Subcommittees on General Government; HFA; SFA	March 1
579	Recommendations on life-cycle of IT hardware and software	DIT	HAC and SAC Subcommittees on General Government; HFA; SFA	March 1
584	Identify information/referral services for state government: 1-800 help lines, community resource databases, and public information outreach initiatives; summarize purpose/scope/cost of each service; identify potential savings from shared use of 2-1-1	DIT	HAC and SAC Subcommittees on General Government	July 1
585	Total expended for Child Support Enforcement System; include amount paid to federal government for penalties	DIT	HSC and SSC on Government Operations; HAC and SAC Subcommittees on General Government; HFA; SFA	January 1

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
621(3)	Number of contracts with certified minority- and women-owned and -operated accounting firms and accounting firms owned and operated by persons with disabilities	Auditor General	HAC and SAC Subcommittees on General Government; State Budget Director	November 1
710	Revisions that increase/decrease (by over \$500,000) current software development, hardware acquisition, or quality assurance IT contracts	DMB	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on General Government	14 days prior to DMB finalizing revisions
715(4)	Project plan on vehicles assigned to/used by state departments; efforts to reduce expenditures; size of fleet; miles driven; fuel used; state fuel taxes not paid by fleet vehicles; fleet garage operation information; changes to the plan during the fiscal year	DMB	HAC; SAC; HFA; SFA	Within 60 days after close of fiscal year
715(5)	Notify state agencies of implementing charges for additional fuel cost increase exceeding \$2.27 per gallon of unleaded gasoline	DMB	State agencies	30 days before implementing additional charges
728	Status of construction projects associated with State Building Authority bonds as of September 30 of each year	DMB	HFA; SFA; JCOS	October 15 or not more than 30 days after bond issue
805(5)	List of gifts/contributions/donations/grants of money or property received by Department of State; expenditures from funds received; revenue from sale of advertising; total advertising transactions	Department of State	HAC; SAC; HFA; SFA; State Budget Director	March 1
815(1)	Detail of proposal to close/consolidate/relocate Secretary of State branch office; data on branch office transactions, revenue, and impact on citizens; estimate of savings from changes	Department of State	HAC; SAC; legislators representing affected areas	180 days prior to close/consolidation; 60 days prior to relocation
815a	Number of branch office transactions completed online by Michigan residents in the immediately preceding fiscal year	Department of State	HAC and SAC Subcommittees on General Government; HFA; SFA	December 15
821	Gifts, donations, and contributions received from private or public sources used to support licensing, regulation, and safety activities	Department of State	HAC; SAC; HFA; SFA; State Budget Director	March 1
903(3)	Agencies/law firms used to collect delinquent taxes/other accounts due the state; amount/cost of collection; other information	Treasury	HAC; SAC; State Budget Director	November 30
904(2)	Performance of each retirement fund's investment portfolio by investment advisor	State Treasurer	HAC; SAC; State Budget Office	Annually
906(1)	Audits performed and audit charges for local units of government, state departments, and state agencies	Treasury	HFA; SFA; State Budget Director	November 30
913(2)	Audit of Senior Citizens' Cooperative Housing Tax Exemption program	Treasury	HAC and SAC Subcommittees on General Government; State Budget Office	When applicable
916	Revenue from sale of information related to unclaimed property lists	Treasury	HAC; SAC; State Budget Director	June 1
917(2)	Amounts appropriated for write-offs and advances	Treasury	HFA; SFA; State Budget Director	November 30

**REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS**

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
919(3)	Audit firms employed; amount/cost of collection; other information	Treasury	HAC; SAC; State Budget Director	November 30
922	Amount of Michigan Transportation Fund revenue collected; cost of collection	Treasury	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	November 30
924(2)	Revenue appropriated for principal residence audits	Treasury	HFA; SFA; State Budget Director	December 31
930(2)	Collection services provided to state departments and agencies; amount collected; cost of collection	Treasury	HFA; SFA; State Budget Director	November 30
931	Treasury fees assessed against each restricted fund	Treasury	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	November 30
947(2)	Personal property tax audits funded from Revenue Enhancement Program appropriation; revenue; audit-related complaints received	Treasury	HAC and SAC Subcommittees on General Government; HFA; SFA	Quarterly
947(3)	Number of principal residence audits performed and number of exemptions denied; revenue received	Treasury	HAC and SAC Subcommittees on General Government; HFA; SFA	Quarterly
948	Number of tax returns filed online by Michigan residents in the immediately preceding fiscal year	Treasury	HAC and SAC Subcommittees on General Government; HFA; SFA	December 15
973(5)	Receipt/distribution of revenue by local revenue sharing boards	Treasury	HAC; SAC; State Budget Director	September 30
1002(14)	Data on economic development job training grants	MSF	HFA; SFA; State Budget Director	November 1
1003(e)	Status of Michigan Growth Capital Fund	MEDC	HAC Subcommittee on General Government; SAC Subcommittee on Economic Development; HFA; SFA; State Budget Office	January 31
1006	List of grants awarded by MSF or MEDC from appropriated funds	MSF	HAC Subcommittee on General Government; SAC Subcommittee on Economic Development; HFA; SFA; State Budget Office	February 15
1007(1)(2)	Activities of MEDC grants and investment programs financed from strategic fund using investment or Indian gaming revenue	MSF	HAC Subcommittee on General Government; SAC Subcommittee on Economic Development; HFA; SFA; State Budget Director	January 15
1013(2)	Status of Michigan Core Communities Fund receipts from loan repayment, unused grants, sales/cash flow agreements, guarantees	MSF	HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Office	January 31
1014(8)	Notification of awards from Michigan Core Communities Fund	MSF	Speaker of the House; Senate Majority Leader; HAC; SAC; HFA; SFA	15 days prior to award
1014(11)	Status report on Michigan Core Communities Fund	MSF	HAC Subcommittee on General Government; SAC Subcommittee on Economic Development; HFA; SFA; State Budget Office	January 31
1017	Employees with annual salary of \$80,000 or more, including name, job title, and duties	MEDC	HAC Subcommittee on General Government; SAC Subcommittee on Economic Development; HFA; SFA; State Budget Office	October 31

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
1020	Status on federal pass-through funds to local institutions and governments	MSF	HAC Subcommittee on General Government; SAC Subcommittee on Economic Development; HFA; SFA; State Budget Office	10 business days after receiving funds
<b>HIGHER EDUCATION – 36 expenditure line items</b>				<i>Analyst: Kyle I. Jen</i>
212(3)	Higher Education Institutional Data Inventory (HEIDI) data submission	State universities	State Budget Director	October 15 and November 15, 2007
212(4)	Procedures utilized to arrive at appropriations amounts	HFA; SFA	State universities	None specified
214	Tuition tax credit documentation	State universities	HFA; SFA	When sent to Treasury
302(3)	Additional funds needed to establish \$2,100 maximum award for Tuition Grant Program (if funds appropriated are insufficient)	Higher Education Assistance Authority	HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director	Immediately upon determination
302(3)	Status of and adjustments to Tuition Grant award commitments	Higher Education Assistance Authority	HFA; SFA; State Budget Director	February 15, 2008
307	Selected audits of state financial aid awards at independent colleges	Auditor General	HAC; SAC; State Budget Director	May 1, 2008
314	Children of Veterans Tuition Grant Program	Higher Education Assistance Authority	HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director	December 1, 2007
433(3)	Project GREEN	Michigan State University	HAC and SAC Subcommittees on Higher Education and Agriculture; HFA; SFA; State Budget Director	September 30, 2008
436	FY 2007-08 increases in proposed GF expenditures for financial aid and resident undergraduate tuition/fees	State universities	HAC and SAC Subcommittees on Higher Education; State Budget Director	November 15, 2007
440	Resident undergraduate tuition and fees and any revisions to tuition/fee charges	State universities	HEIDI	August 31, 2007; within 15 days of revisions
463	Number of residents from Macomb County enrolled and FY 2007-08 increase in outreach efforts to students from Macomb County	State universities	HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director	February 1, 2008
464	Process to inform private/public sectors regarding research/technology that could be developed commercially	State universities	HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director	January 15, 2008
466	Group/pooled purchases and savings achieved by state universities	Presidents Council	HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director	January 1, 2008
507	King-Chavez-Parks (KCP) grant expenditures	Institutions receiving KCP grants	DLEG	April 15, 2008
601(1)	Academic status of students from each high school	State universities	Michigan high schools	None specified
601(2)	Use of information received under 601(1)	Michigan high schools	State universities	None specified

**REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS**

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
602	Academic status of community college transfer students	State universities	Community Colleges	None specified
701(1)	Review and selected audits of HEIDI enrollment data	Auditor General	HAC; SAC; State Budget Director	July 1, 2008
702	Implementation of audit recommendations	Audited universities	HFA; SFA; Auditor General; State Budget Director	60 days after receipt of state audit report
709	Crime awareness and campus security	Institutions subject to federal Campus Security Act	University websites	None specified

**HISTORY, ARTS, AND LIBRARIES – 23 expenditure line items**

*Analyst: Mark Wolf*

205(2)	Exceptions granted to hiring freeze during previous quarter and justification for exceptions	State Budget Director	Chairs of HAC and SAC	Quarterly
207	Plans to privatize, including criteria under which the privatization initiative will be evaluated; evaluation of privatization initiative	HAL	HAC and SAC Subcommittees on HAL; HFA; SFA	Plan: 60 days before effort to privatize; evaluation: within 30 months
210(1)	Specific policy changes made to implement a public act affecting the Department that took effect during the prior calendar year	HAL	HAC and SAC Subcommittees on HAL; HFA and SFA; JCAR	April 1, 2008
216(2)	History, Arts and Libraries Fund revenue and expenditures	HAL	HAC and SAC Subcommittees on HAL	November 1, 2008
217(2)	Out-of-state travel exceptions	State Budget Director	HAC; SAC	Monthly, if necessary
217(3)	Travel by classified and unclassified employees outside state in immediately preceding fiscal year	HAL	HAC and SAC Subcommittees on HAL; HFA; SFA; State Budget Director	January 1
227	Progress made toward increased efficiencies in Department programs	HAL	State Budget Director; HAC and SAC Subcommittees on HAL; HFA and SFA	March 31 and September 30, 2008
405(b)	Revenue/expenditure including match amounts for Michigan Council for Arts and Cultural Affairs (MCACA) grants; patrons attracted and benefitted during grant period; narrative summary of project/outcome	MCACA arts grants recipients	MCACA	Within 30 days following end of grant period
406(1)(a)	List, by county, of awardees receiving grant from arts and cultural grant funds	HAL	Each legislator	Within 1 business day following final council vote
406(1)(b)	Details of arts grants awards	MCACA	HAC and SAC Subcommittees on HAL; HFA; SFA; State Budget Director	30 days after announcing grant awards
406(1)(c)	MCACA guidelines for awarding grants	MCACA	HAC and SAC Subcommittees on HAL; HFA; SFA; State Budget Director	Annual
406(1)(d)	MCACA success in meeting program goals and outcomes for the preceding fiscal year	MCACA	HAC and SAC Subcommittees on HAL; HFA; SFA; State Budget Director	Annual

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
406(2)	Available/unexpended/unencumbered discretionary grant funds	MCACA	HAC and SAC chairs on HAL	August 1
506	Proceeds in excess of costs incurred in conduct of auctions, sales, or transfers of artifacts no longer considered suitable for collection	HAL	Chairs, Vice Chairs, Minority Vice Chairs of HAC and SAC Subcommittees on HAL	1 week prior to any auctions or sales
<b>HUMAN SERVICES – 105 expenditure line items</b>			<i>Analyst: Robert Schneider, Bill Fairgrieve</i>	
205(2)	Number of and justification for exceptions to hiring freeze on state classified civil service employees approved in the previous quarter	DMB	Chairs of HAC and SAC; HFA; SFA; HPO; SPO	Quarterly
207	Project plan that includes criteria under which a privatization initiative will be evaluated and project evaluation	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA	Plan: at least 60 days before effort to privatize; evaluation: within 9 months
208	Cumulative list of reports placed on the Internet/Intranet	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	Annually
213(2)	Status of the food stamp error rate	DHS	Legislature	Annual budget presentation
214(1)	Allocation of appropriations within budgeted line items and salary and wage line items	DHS	Chairs of HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	None specified
214(2)	Full-time equivalent (FTE) positions in pay status by type of staff	DHS	None specified	Bimonthly
215	Notice if legislative objective in DHS budget or Social Welfare Act cannot be implemented without loss of federal financial participation; include copy of relevant law, policy, or regulation	DHS	HAC; SAC; HFA; SFA; HPO; SPO; State Budget Director	None specified
216	Appropriated and supportable FTEs for each line item in FY 2008-09 executive budget proposal	DHS; DMB	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	March 1, 2008
217(2)	Exceptions by State Budget Director to out-of-state travel freeze	DHS	HAC and SAC	Monthly
217(3)	List of out-of-state travel by employees in the preceding fiscal year funded out of appropriations	DHS	HAC; SAC; HFA; SFA; State Budget Director	January 1, 2008
218(1)	Temporary Assistance for Needy Families (TANF) block grant expenditures, carryforward, and interdepartmental or interagency fund transfers	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	Within 10 days after executive budget presentation
218(2)	Prior notice of proposed changes in use/distribution of TANF funding or distribution of TANF Maintenance of Effort (MOE) spending	DMB	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	Not less than 30 days before any funding changes
227	Prior notice of realignment of financing related to maximizing TANF MOE countable expenditures	DHS; DMB	Chairs of HAC and SAC Subcommittees on DHS; HFA; SFA	15 days prior to realignment

**REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS**

<b>Section</b>	<b>Subject of Report</b>	<b>Reporting Entity</b>	<b>Report Recipient(s)</b>	<b>Due Date</b>
270	Plan to provide client-centered, results-oriented programs/services in listed program areas; average cost, performance indicators, desired outcomes, results/innovations	DHS	HAC and SAC Subcommittees on DHS	Annual budget presentation
271(1)	Progress of federal HHS Child and Family Services Reviews (CFSR) to assess compliance with federal child welfare laws	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	January 1 and July 1, 2008
272(1)	Results of federal HHS Title IV-E Foster Care Eligibility Reviews	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	January 1 and July 1, 2008
273(1)	Policy changes made to implement provisions of enacted legislation, including the DHS budget act	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS	None specified
273(2)	Cumulative list of policy changes in child welfare services, child support, work first, work requirements, adult and child safety, local staff program responsibilities, and day care	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	Annually
273(3)	Annual regulatory plan submitted to Office of Regulatory Reform	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	July 1, 2008
274	Federal grants over \$500,000 related to teen pregnancy prevention, fatherhood and marriage initiatives, kinship care, before/after school programs, homeless prevention/youth in transition, family preservation/prevention; for which DHS was eligible but did not apply	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	Annual budget presentation
278(4)	Waste, fraud and abuse located by mandated revenue maximization contract covering all caseload services provided by DHS	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	December 31, 2007
278(4)	Progress report including specific changes implemented to achieve waste, fraud and abuse savings and timetable for implementing remaining changes	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	April 1, 2008
279	Measurable performance indicators, desired outcomes, and assessment of service quality for each performance-based human services contract entered into by DHS	DHS	HAC and SAC Subcommittees on DHS	Annual budget presentation
280	Status of DHS information technology improvement initiatives, including "Bridges" project	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	February 1, 2008
285	Progress made toward increased efficiencies in DHS programs, including expected savings	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; State Budget Director	March 31 and September 30, 2008
286	Report and recommendations from private contractor studying ways to streamline DHS procurement processes	DHS contractor assigned to project	HAC; SAC; HFA; SFA	November 30, 2007

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
302	Summary of evaluation reports and approvals or disapprovals of juvenile residential facilities operated by DHS	DHS	HAC; SAC; HFA; SFA; HPO; SPO; House Clerk; Senate Secretary; State Budget Director	Upon completion
307(3)	2-1-1 system performance including call volume and unmet needs	Michigan 2-1-1	HSC and SSC with jurisdiction over human services and telecommunications; DHS	Annually
501	Number of children supervised by DHS/private agencies who remain in DHS foster care between 12 and 24 months and over 24 months	DHS	HAC and SAC Subcommittees on DHS	Annual budget presentation
513(4)	Number of children placed in out-of-state residential facilities during prior fiscal year; number currently residing in out-of-state facilities; costs of these placements; list of placements arranged by county	DHS	Unspecified	February 1, 2008
514	Child protective services including statistical information and information on policy changes	DHS	Legislature; HPO; SPO; State Budget Director	January 1, 2008
515	Benchmarks for performance-based contracts with foster care agencies, including results and recommendations for improvements	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	March 30, 2008
524	Status of prevention services program; include average cost, performance indicators, desired outcomes, results and innovations	DHS	HAC and SAC Subcommittees on DHS	Annual budget presentation
532(1)	Findings of annual licensing review of child placing agencies and child caring institutions	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	January 15, 2008
532(3)	Department plan to license relatives of foster children as foster care providers	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	Annual budget presentation
537(3)	Goals/objectives/performance standards developed for foster care services delivery and results/outcomes of using these measures	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	Annual budget presentation
545(2)	New services available to foster children needing special services, or strategic plan for providing services if no new services were authorized in previous year	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	January 15, 2008
548	Progress in implementing recommendations of task force on disproportionate representation of African-American and other children of color in child welfare and juvenile justice systems	DHS	HAC and SAC Subcommittees on DHS	Annual budget presentation
556	Adoption subsidy program compliance with federal requirements and information on requests from adoptive parents for training cost reimbursement and appeal hearings	DHS	Chairs of HAC and SAC; HFA; SFA; HPO; SPO	Unspecified
568	Information on positions hired, contracts for services, and other spending from appropriations for child welfare improvements; include performance objectives and expected outcomes	DHS	Legislature	December 31, 2007; quarterly thereafter

**REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS**

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
570	Number of subsidized guardianships authorized and recommendations for any modifications to the program	DHS	HAC and SAC Subcommittees on DHS	Annual budget presentation
571	Activities/progress of Title IV-E Compliance and Accountability Office	DHS	HAC and SAC Subcommittees on DHS	Quarterly
575	Cultural sensitivity training and awareness efforts for caseworkers; family preservation and reunification efforts; collaboration with Friends of the Court on support for families with incarcerated parent	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	March 31 and September 30, 2008
580	Coordination efforts with DCH regarding any duplicative mental health programs and activities	DHS	HAC and SAC Subcommittees on DHS	Annual budget presentation
609	Notification of any proposed reduction to state supplementation level	DHS	Legislature	At least 30 days before proposed reduction
613(2)	Indigent burial pilot program plan	DHS	HAC and SAC Subcommittees on DHS	At least 30 days before pilot implementation
620	Notice that federal spending authority for food assistance program is being increased per boilerplate	DHS	Chairs of HAC and SAC Subcommittees on DHS	Fifteen days before appropriation adjustment
657(7)	Number of before- or after-school program participants; average cost per participant; impact on participants	DHS and independent contractors	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	January 30, 2008
674	Details and implementation status of plan to reduce fraud and abuse within child day care program	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	December 31, 2007
676(3)	Progress in achieving recommendations set forth in the 2003 Michigan After-School Initiative report	Michigan After School Partnership	HAC; SAC; HFA; SFA; HPO; SPO; State Budget Director	December 31, 2007
677	Current percentage of Family Independence Program (FIP) cases and Jobs Education and Training (JET) pilot program cases involved in employment activities	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	Monthly
677	Plan to increase percentage of FIP cases in employment-related activities (if percentage is below 50% for two consecutive quarters)	DHS	HAC and SAC Subcommittees on DHS	Annual budget presentation
678	Activities of Early Childhood Investment Corporation (ECIC); fund sources; expenditures, new/ongoing contracts	DHS	HAC and SAC Subcommittees on DHS	February 1, 2008
678	Selection criteria for establishing ECIC contracts	DHS	HAC and SAC Subcommittees on DHS	At least 30 days prior to Request for Proposals issue
681	Progress in revising food assistance benefits distribution and issues raised by the policy change	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS	Unspecified
682	Savings from JET program for FY 2006-07 and details on proposed use of funding	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	Unspecified

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
685(1)	Number of recipients that applied for, were approved for, and were denied Medicaid coverage	DHS	HAC and SAC Subcommittees on DHS; HAC and SAC Subcommittees on DCH	March 1, 2008
685(2)	Number of applicants for home help services; information on number approved, denied, and pending applications	DHS	HAC and SAC Subcommittees on DHS; HAC and SAC Subcommittees on DCH	March 1, 2008
705(2)	Progress developing goals/objectives/performance standards for juvenile justice residential programs; report performance/fiscal data	DHS	HAC and SAC Subcommittees on DHS	Annual budget presentation
708	Child care fund service spending plan submitted for approval	Counties	DHS	December 15, 2007
715	Status of implementing recommendations of 2001 Joint House and Senate Task Force on Juvenile Justice	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	October 30, 2007
719	Notification of change in status of state juvenile justice facilities	DHS	Legislature	30 days prior to any change
751(2)	Notification of Family Resource Center expansion efforts, including list of eligible schools, selection criteria, projected number of new centers, and financial implications	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	Within 5 days after eligible schools receive opportunity notification
753	Policy changes made to implement relevant legislation and plans to implement recommendations of 2004 Public-Private Partnership Initiative's training committee regarding child welfare staff training	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	December 1, 2007
902(3)	Money expended and improvements made to Michigan Child Support Enforcement System computer system	DHS (child support leadership group)	Legislature	Semi-annually
1002	Summary of evaluation reports and approvals or disapprovals of juvenile residential facilities operated by DHS	DHS	HAC; SAC; HFA; SFA; HPO; SPO; House Clerk; Senate Secretary; State Budget Director	Upon completion
1005	Plan for performance-based licensing system with implementation date during FY 2007-08	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	January 31, 2008
1101	Proposed use and distribution plan for the Community Services Block Grant funds in the succeeding fiscal year	DHS	Chairs of HAC and SAC Subcommittees on DHS	September 30, 2008
1102	Plan based on recommendations from Department of Civil Rights and Native American organizations to assure that Community Services Block Grant funds are equitably distributed	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; State Budget Director	October 31, 2007

<b>JUDICIARY – 30 expenditure line items</b>	<b>Analyst: Bethany Wicksall</b>
--	----------------------------------

215(2)	Out-of-state travel exceptions	Chief justice or his/her designee	HAC; SAC	Monthly
215(3)	Out-of-state travel for previous fiscal year	State Court Administrative Office (SCAO)	HAC; SAC; HFA; SFA; State Budget Director	January 1 of each year

**REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS**

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
216(1)	Specific policy change made to implement a public act affecting the judicial branch that took effect during prior calendar year	Judicial branch	HAC and SAC Subcommittees on Judiciary; JCAR; HFA; SFA	April 1, 2008
217	Progress made toward increased efficiencies in judicial branch programs, including expenditure savings	Chief Justice	HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Director	March 31 and September 30, 2008
301(1)	Amount collected for direct trial court automation support in excess of SCAO funds identified as user service charges	SCAO	HAC and SAC Subcommittees on Judiciary; State Budget Director	30 days prior to expenditure of excess
301(2)	Detailed list of user service charges collected for the direct trial court automation support program for the previous year	SCAO	HAC; SAC; HFA; SFA; State Budget Director	January 1 each year
305	Year-to-date and projected expenditures and revenue by fund source for each line item	Supreme Court	HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Director	Quarterly
306a	Feasibility of a pilot project for third-party collection of court-ordered fines, fees, and costs, including collection of victim restitution	SCAO	HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Director	April 1, 2008
310	Annual review on the performance of drug court programs, including impact on recidivism, substance abuse, and prison admissions	SCAO	HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Director	April 1 of each year
312	Statistical report regarding implementation of the parental rights restoration act	State Court Administrator	None specified	None specified
314	Impact of <u>Halbert v Michigan</u> and related cases on the court system	SCAO	HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Director	April 1, 2008

**LABOR AND ECONOMIC GROWTH – 74 expenditure line items**

*Analyst: Mark Wolf*

205(2)	Number of new state classified civil service employees hired during the previous quarter and reasons to justify hiring	State Budget Director	Chairs of HAC and SAC	Quarterly
215(1)	Policy changes made to implement public acts	DLEG	HAC and SAC Subcommittees on DLEG; HFA; SFA; JCAR	No later than April 1, 2008
217(2)	Out-of-state travel exceptions	State Budget Director	HAC; SAC	Monthly, if necessary
217(3)	List of travel by classified/unclassified employees outside Michigan in immediately preceding fiscal year funded in DLEG budget	DLEG	HAC; SAC; HFA; SFA; State Budget Director	No later than January 1 of each year
222	Program changes to increase efficiency and reduce expenditures	DLEG	HAC and SAC Subcommittees on DLEG; State Budget Director; HFA; SFA	March 31 and September 30, 2008
304	Revenue received from sale of customized list of nonconfidential information	DLEG	HAC and SAC Subcommittees on DLEG; State Budget Office	On/before December 1 of each year
306	Status of housing production goals for financing programs; special attention to efforts to raise affordable multi-family housing goals	MSHDA	HAC and SAC Subcommittees on DLEG; State Budget Office	Annually

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
308	Unexpended funds collected for licenses, permits, and other elevator regulation fees	DLEG	HAC and SAC Subcommittees on DLEG; State Budget Office	Annually
317	Number of individuals killed/injured on job in industries regulated by Bureau of Safety and Regulation during most recent year	DLEG; Bureau of Safety/Regulation	HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Office	February 1 of each year
335	Distribution of Low-Income/Energy Efficiency Assistance Program funding	DLEG; Public Service Commission	HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Office	June 1 of each year
336	Expenditures for last completed fiscal year for each division in OFIS	DLEG	HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Office	On/before December 1
340	Financial filings of health maintenance organizations	OFIS	HFA; SFA	Quarterly and annually
355(2)	Staff time/activity regarding development of ergonomic standards	DLEG	HAC and SAC Subcommittees on DLEG; HFA; SFA	March 1 and September 1, 2008
364	Status of loans entered into by broadband development authority	DLEG; MSHDA	Chairs of HAC and SAC Subcommittees on DLEG	January 1
370(1)	Status of Cities of Promise blight elimination program	MSHDA	HAC and SAC Subcommittees on DLEG	June 1
376	Estimate of lost revenue from spirits being purchased from other states for individual consumption or illegal resale and cost of increased enforcement	Liquor Control Commission; authorized distributors	HAC and SAC Subcommittees on DLEG	January 15, 2008
377(2)	Amount of Workforce Investment Act funds appropriated under 377(1), i.e. unencumbered/unrestricted funds from prior fiscal years	DLEG	HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Office	January 15
404(2)(3)	Anticipated results, performance measures, and expected savings to taxpayers generated by appropriated funds to centers for independent living; budget information on the centers	Michigan Association of Centers for Independent Living; Statewide Independent Living Council	HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Director	Biennial on or before January 30
406(2)	Work First participant data: employment status, wages/benefits earned, public assistance received after leaving program	DLEG	HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Director	March 15
408(1)(2)	Study on ways to enhance local access to baccalaureate degree programs in science and technology	DLEG	HAC; SAC; HFA; SFA; State Budget Office	April 1, 2008
409	Notice of receipt of private grants	DLEG	HAC and SAC Subcommittees on DLEG Chairs; HFA; SFA; State Budget Director	Within ten days of receipt of grant
418	Program participant outcome data from most recent fiscal year from universities in King-Chavez-Parks Initiative on Employment	DLEG	HAC and SAC; HFA; SFA; State Budget Office	February 1
421	Efforts by DLEG to market King-Chavez-Parks program; disposition of program funding	DLEG	HAC SAC Subcommittees on DLEG	December 30
429(1)(2)	Report on use of Focus: HOPE grant funds	Focus: HOPE	HAC and SAC Subcommittees on DLEG Chairs; HFA; SFA; State Budget Office	January 31

**REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS**

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
432(1)(2)	Status of No Worker Left Behind Program including participant outcomes	DLEG	HAC and SAC Subcommittees on DLEG Chairs; HFA; SFA	July 1, 2008
433(1)(2) (3)(4)(5)	JET participant outcomes	DLEG	HAC and SAC Subcommittees on DLEG; HFA; SFA	March 1
434(3)	Status of achieving recommendations of Michigan After-School Initiative recommendations of December 15, 2003	Michigan After-School Partnership	Legislature and Governor	December 31
438(2)	Status of projects described in sections 58c and 58d of State Housing Development Authority Fund Act of 1966	MSHDA	HAC and SAC Subcommittees on DLEG; HFA; SFA; State Budget Office	May 1

**MILITARY AND VETERANS AFFAIRS – 37 expenditure line items**

*Analyst: Jan Wisniewski*

205(2)	Number of exceptions to hiring freeze approved during previous month and justification for exception	State Budget Director	Chairs of HAC and SAC	Quarterly
207	Complete project plan including criteria under which privatization initiative will be evaluated; evaluation of privatization initiative	DMVA	Appropriate HAC and SAC Subcommittees; HFA; SFA	Plan: 60 days before effort to privatize; evaluation: within 30 months
213	Projected closing or consolidation of any National Guard armories	DMVA	HAC and SAC Subcommittees on SP and MVA	Unspecified
225(2)	Exceptions granted for necessary travel	State Budget Director	HAC; SAC	Monthly
225(3)	All travel by classified and unclassified employees outside state	DMVA	Chairs and Members of HAC and SAC; HFA; SFA; State Budget Director	January 1
227	Public announcement of intent to sell DMVA property	DMVA	Appropriate HAC and SAC Subcommittees; HFA; SFA	60 days prior to the public announcement
229	Operations and expenditures regarding the Regional Training Institute Conference Center account	DMVA	HAC; SAC; HFA; SFA; State Budget Director	End of each fiscal year
231(1)	Specific policy changes made to implement a public act affecting Department that took effect during the prior calendar year	DMVA	Appropriate HAC and SAC Subcommittees; HFA; SFA; JCAR	April 1, 2008
501(2)(e)	List of service work activity; accounting of recoveries	Veterans Service Organization (VSO)	HAC and SAC Subcommittees on SP and MVA; HFA; SFA; DMVA; State Budget Office	When applicable
501(3)	Audited and certified accounting of expenditures	VSO receiving grant	DMVA for HAC and SAC Subcommittees on SP and MVA; HFA; SFA; State Budget Office	Within 120 days after organization fiscal year end
501(3)	Detailed FY 2007-08 budget request	VSO receiving grant	DMVA for HAC and SAC Subcommittees on SP and MVA; HFA; SFA; State Budget Office	November 15, 2007
501(3)	Service activity, recoveries, and volunteer hours for FY 2006-07; include hours, services, and donations to veterans homes	VSO receiving grant	DMVA for HAC and SAC Subcommittees on SP and MVA; HFA; SFA; State Budget Office	January 31, 2008

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
501(3)	Most recent Internal Revenue Service Form 990	VSO receiving grant	DMVA for HAC and SAC Subcommittees on SP and MVA; HFA; SFA; State Budget Office	September 30, 2007
501(6)	Efforts to enhance services to veterans and maximize federal benefits to veterans; suggestions to improve counseling programs for veterans for FY2008-09 implementation	Veterans Service Directors Committee; DMVA	HAC and SAC Subcommittees on SP and MVA	March 1, 2008
602	Annual report; include member populations, available bed space, services/activities to members, financial information, current state nursing home licensure status, Medicaid certification information	Grand Rapids/D.J. Jacobetti Veterans Homes; DMVA; DMB	HAC and SAC Subcommittees on SP and MVA	February 1, 2008
703	Annual report with information on FY 2006-07 emergency grants from Veterans Trust Fund (VTF), efforts to reduce program administrative cost, and restoration of VTF corpus to \$50 million	DMVA	HAC and SAC Subcommittees on SP and MVA; State Budget Office	April 1, 2008

<b>NATURAL RESOURCES – 50 expenditure line items</b>
--

<i>Analyst: Kirk Lindquist</i>
--------------------------------

205	Identify and justify exceptions to state hiring freeze	DMB	HAC; SAC	Quarterly
206	Reports placed on the Internet	DNR	HAC and SAC Subcommittees on NR; HFA; SFA	Quarterly
207	Restricted fund balances, projected revenue, and expenditures	DNR	HAC and SAC Subcommittees on NR; DMB	14 days after release of executive budget
208(2)	Name, award criteria, amount, fund source, grant/loan recipients	DNR	HAC; SAC	September 30, 2008
210	Waterways commission annual report; list proposed waterways and harbor development projects	DNR	HAC and SAC Subcommittees on NR; DMB	January 31, 2008
214(3)	Out-of-state travel report	DNR	HAC and SAC Subcommittees on NR; HFA; SFA	January 1, 2008
224	Economic impact of policy changes or rules on small businesses	DEQ	HAC and SAC Subcommittees on NR; Joint Committee on Administrative Rules; HFA; SFA	April 1, 2008
220	Restricted fund allocation plan	DNR	HAC and SAC Subcommittees on NR	January 30, 2008
223	Work group on long-term funding plan	DNR	HAC; SAC	September 30, 2008
405	Land transactions	DNR	HAC and SAC Subcommittees on NR; HFA; SFA	October 21, 2008
502	Bovine TB activity report	DNR	HAC and SAC Subcommittees on NR; HFA; SFA	Quarterly
702	State park construction projects and campground closures	DNR	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	April 1, 2008
704	State park complimentary and day use pass misuse	DNR	HAC and SAC Subcommittees on NR and EQ; HFA; SFA	September 30, 2008
706	Annual corporate state park sponsorship plan	DNR	HSC and SSC on NR; Subcommittees on NR; HFA; SFA; State Budget Director	January 31, 2008

**REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS**

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
806	Forest treatments	DNR	Legislative standing committees; HAC; SAC	Quarterly
1101	Federal mineral royalty pass-through funds grants list	DNR	HAC and SAC Subcommittees on NR; HFA; SFA	November 30, 2007

**SCHOOL AID – 50 expenditure line items**

*Analysts: Mary Ann Cleary, Bethany Wicksall*

17b(1)	Electronic files of state aid payment installments	DOE	State Treasurer	No later than 20th of each month October – August
18(2)	Budget and budget revisions to be posted on website	Intermediate school districts (ISDs); local school districts (LSDs)	Public	Within 30 days after annual budget adoption/revision
18(3)	Annual pupil and financial audits	LSDs	ISD	By 120 days after end of school fiscal year
18(3)	Annual pupil and financial audits	ISDs	DOE	Annually by November 15
18(3)	Districts that have not filed annual pupil and financial audits	DOE	HAC and SAC Subcommittees on School Aid; State Budget Director	Annually by December 31
18(4)	Annual financial data	LSDs; ISDs	Center for Education, Performance, and Information (CEPI)	Annually by November 15
18(5)	Special education cost report	LSDs; ISDs	DOE	Annually by September 30
18(6)	Transportation expenditure report	LSDs; ISDs	CEPI	Annually by October 7
18a	Return of unexpended funds	LSDs; ISDs	DOE	Annually by November 1
19(2)	PA 25 annual school improvement	LSDs; ISDs	DOE	No date specified
19(4)	Information to prepare district and high school graduate report	LSDs; ISDs	CEPI	No later than 7 weeks after pupil membership count day
19(4)	Graduate and dropout rate	CEPI	HSC and SSC on Education; HAC; SAC; DOE; State Budget Director	No later than 30 days after publication of list
19(5)	Information related to educational personnel	LSDs; ISDs	CEPI	Annual by 1st business day in December; by June 30
19(6)	Information related to safety practices and criminal incidents	LSDs; ISDs	CEPI	Annually by June 30
22d(3)	Isolated and rural districts	ISD superintendents	DOE	No date specified
25	Enrollment of an expelled student	LSDs	DOE; LSD	Pupil membership count day and supplemental count day

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
25a	Enrollment of pupils not counted in district	LSDs; ISDs	DOE; district pupil is counted	No date specified
31a(8)	At-risk pupil program compliance	LSDs	DOE	Annually by July 15
32b(4)	Amounts of grants awarded under this section, grant recipients, activities funded, and analysis of each grant recipient's success	DOE	HAC and SAC Subcommittees on School Aid; HFA; SFA; State Budget Director	December 1, 2007, and December 1, 2008
32c(4)	Community-based collaborative prevention services outcomes	DOE	Governor; Legislature	January 30, 2008
32d(5)	Number of children participating in school readiness program	LSDs; ISDs	DOE	On the midyear report
32j(3)	Great parents, great start grant plans	ISDs	DOE	October 1, 2007
32j(4)	Total children who received services and children in families with income below 200% of federal poverty level who received services	ISDs	DOE	Annually by October 15
32j(5)	Summary of data collection reports in this section	DOE	HFA; SFA; State Budget Director	Annually by December 1
39a(1)	Progress of Michigan after-school initiative	Michigan after-school partnership	Governor; Legislature	Annually by December 31
40	Michigan school readiness program	DOE	HAC and SAC Subcommittees on Education; HSC and SSC on Education; State Budget Director	November 15 of each even-numbered year
65(3)	Dropout rate, grade point average, science/engineering/math-based curricula enrollment, employment in science/engineering/math-based fields for pupils in programs funded under this section	DOE	HAC and SAC Subcommittees on School Aid; HFA; SFA	February 1, 2008
74(4)	Costs for each district for which bus inspections are provided	DSP	DOE; affected districts	No date specified
81(4)	Adjustments to ISD allocations	DOE	HFA; SFA; State Budget Director	Annually by June 1
101(1)	K-12 pupil counts	District Superintendent	Intermediate Superintendent	By 5th Wednesday after pupil count day; by 5th Wednesday after supplemental count day
101(1)	Revised K-12 pupil count data	ISD	CEPI	By 7th Wednesday after pupil count day; by 7th Wednesday after supplemental count day
101(2)	Audited enrollment and attendance data	ISD	CEPI	By 24th Wednesday after pupil count day; by 24th Wednesday after supplemental count day
101(3)	Number of hours of pupil instruction in previous school year	Board of districts	DOE	Annually by August 1
101(3)	Results of 3-year pilot study on alternate education program	DOE	HAC and SAC Subcommittees on School Aid; State Budget Director	No later than 2008-2009

**REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS**

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
101(6)	Planned days and hours of instruction	LSD school board	DOE	Annually by April 15
102(1)	Deficit district budget reduction plan	Deficit district	DOE	No date specified
102(2)	Deficit districts report	DOE	HSC and SSC on Education; HAC and SAC Subcommittees on Education; HFA; SFA; State Treasurer; State Budget Director	Annually by March 1
102(4)	Monthly monitoring report on revenue and expenditures	LSDs/ISDs with existing deficits	DOE	Monthly
107(3)	Intent to operate an adult education program	LSD or consortia	DLEG	October 1, 2007
107(4)	Intent to discontinue operations of an adult education program	LSD or consortia	DLEG	October 1, 2007
109(3)	Explanation of operation of section and duties of all affected parties	DOE	Local/intermediate school district	October 15 of each odd-numbered year
151(1)	State taxable valuation by class	County treasurer	DOE	Annually by May 1, August 1, October 1
151(2)	Changes in taxable value for tax years after 1993 not reported to Department	Tax tribunal	DOE	10th day of each month
152	Determination of allocation of funds	LSDs/ISDs	CEPI or DOE	First Monday in November
158b	Amount of federal impact aid received	LSDs	CEPI	No date specified
167	Immunization of newly-enrolled school pupils	LSDs	Local public health department	Bi-annually by November 1 and February 1
167	Immunization of newly-enrolled school pupils	DCH	DOE	Bi-annually by December 31 and March 31

**STATE POLICE – 60 expenditure line items**

*Analyst: Jan Wisniewski*

205(2)	Number of exceptions to hiring freeze approved during previous month; justification for exception	State Budget Director	Chairs of HAC and SAC	Quarterly
207	Complete project plan including criteria under which privatization initiative will be evaluated; evaluation of privatization initiative	DSP	Appropriate HAC and SAC Subcommittees; HFA; SFA	Plan: 60 days before effort to privatize; evaluation: within 30 months
215	Information on DSP activities related to casino gaming oversight	DSP	HAC and SAC Subcommittees on SP; HFA; SFA	January 1, 2008
218(3)	Status of DSP plan to maintain FY 2006-07 at-post trooper strength of at least 1,075; additional funds needed to achieve goal	DSP	HAC and SAC Subcommittees on SP and MVA	Quarterly beginning December 1, 2007

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
219	Closure or consolidation of any State Police post	DSP	HAC and SAC Subcommittees on SP and MVA; HFA; SFA	180 days before recommendation to close/consolidate
220(2)	Additional cost incurred by DSP in each locality to provide general law enforcement service during the first 6 months of FY2007-2008	DSP	HAC and SAC Subcommittees on SP and MVA; HFA and SFA	May 1, 2008
223(3)	All travel outside state by classified and unclassified employees	DSP	Chairs and Members of HAC and SAC; HFA; SFA; State Budget Director	January 1
226	Interoperability between radio communication systems of local, regional, state, and federal agencies in every area of the state	DSP	HAC and SAC Subcommittees on SP and MVA	April 1, 2008
232	Trooper school recruitment of Michigan Commission on Law Enforcement Standards certified police officers	DSP	Chairs of HAC and SAC	September 30, 2008
236(1)	Specific policy changes made to implement a public act affecting DSP that took effect during the prior calendar year	DSP	HAC and SAC Subcommittees; HFA and SFA; JCAR	April 1, 2008
304	DSP policies regarding access to/use of Law Enforcement Information Network (LEIN) information	DSP	HAC; SAC	April 1, 2008
305	Illegal use of information from LEIN	Criminal Justice Information Systems Policy Council	Chairs of HAC and SAC	When applicable
306(2)	Statute amendments needed to place probation information on LEIN	DSP	HAC and SAC Subcommittees on SP and MVA	December 1, 2007
307	Problems/progress/recommendations establishing local public safety agency use of Michigan public safety communication system towers	DSP	HAC and SAC Subcommittees on SP and MVA	April 1, 2008
308	LEIN fee increase notification	DSP	HAC and SAC Subcommittees on SP and MVA	60 days before increase
401	Secondary Road Patrol and Training Fund revenue collections and projected grant allotments; compare collections to grant distribution, current-year appropriation, and prior-year expenditure	DSP	HAC and SAC Subcommittees on SP and MVA	Quarterly
501(1)	DSP protocol for retaining/purging DNA analysis samples/records	DSP	Each police agency in Michigan	Unspecified
501(2)	Changes to DSP's DNA protocol	DSP	HAC and SAC Subcommittees on SP and MVA; HFA; SFA	When applicable
801(1)	Actions taken during a state of emergency; funds expended that are not reimbursable from federal money	State Director of Emergency Management	State Budget Director	When applicable
801(1)	Recommendation regarding possible need for supplemental appropriation due to state of emergency actions	State Budget Director	Legislature	When applicable
801(2)	Expenditures beyond Part 1 appropriations for emergency management under authority granted	DSP; State Budget Office	HAC and SAC Subcommittees on SP and MVA; HFA; SFA	Within 10 days

**REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS**

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
1102	Methamphetamine related criminal activity reports	DSP	Chairs of HAC and SAC	April 1, 2008
1201(1)	Number of school buses/vehicles inspected and number passing and failing inspection; estimated number of buses/vehicles not inspected	DSP	HAC and SAC Subcommittees on SP; HFA; SFA	March 1, 2008

**TRANSPORTATION – 87 expenditure line items**

*Analyst: William E. Hamilton*

205(2)	Notification of hiring freeze exceptions approved in previous quarter; as justification for exceptions	State Budget Director	Chairs of HAC and SAC	Quarterly
207	Privatization plans, evaluation criteria, post-privatization evaluation	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	At least 90 days prior to privatization effort; evaluation within 6 months
260(2)	Exceptions to out-of-state travel restrictions	State Budget Director	HAC and SAC	Monthly
260(3)	Out-of-state travel report	MDOT	HAC and SAC; HFA; SFA; State Budget Director	January 1 of each year
263(1)	Policy changes made to implement public act affecting MDOT that took affect during prior calendar year	MDOT	HAC and SAC Subcommittees on Transportation; JCAR; HFA; SFA	April 1, 2008
264	MDOT's progress toward increased efficiencies in departmental programs	MDOT Director	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	March 31 and September 30, 2008
303	Amount of money received by local road authorities within legislators' districts	MDOT	Legislators	On request
306(2)	Amount of estimated funds contracted with MDOT, funds expended, funds returned, and any unreimbursed transportation-related costs incurred but not billed	State Departments	MDOT; State Budget Director; HFA; SFA	Two months after publication of Comprehensive Annual Financial Report (CAFR)
306(3)	Costs of collecting constitutionally restricted motor fuel taxes	Treasury	HAC and SAC Subcommittees on General Government; HFA; SFA; Auditor General; State Budget Director	November 1, 2008
306(4)	Charges to transportation funds by state departments: services charged, appropriateness of charges, cost allocation methodologies used to determine funding, unreimbursed transportation-related costs	Auditor General	HAC and SAC; HFA; SFA; State Budget Director	Biennially, 9 months after publication of CAFR
307	Rolling 5-year plan by county/county road commission of all highway construction progress in current/coming fiscal years	MDOT	Legislature; HFA; SFA; State Budget Office	March 1 of each year
308	Activities to pursue contractor compliance with contract specifications for construction/maintenance of state highways and local roads/streets	MDOT; county road commissions; cities and villages	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	Not specified
310	Copies of agenda and approved minutes of monthly State Transportation Commission meetings	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	In a timely manner

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
314	Activities of internal auditor for prior fiscal year; include detail on how audit staff time was spent	MDOT commission auditor	HAC and SAC; HFA; SFA; State Budget Director; Auditor General	February 1 of each year
334	Progress in complying with women- and minority-owned firms program	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	September 30 of each year
361	Changes to services or function of multi-modal transportation services program	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	Not specified
376	Status of 17 restored projects deferred in 2003 MDOT 5-year plan	MDOT	HAC and SAC Subcommittees on Transportation	March 1 of each year
383(1)	Travel by executive branch employees on state-owned, noncombat aircraft	MDOT	Not specified	Quarterly
384(1)	Advanced property acquisitions	MDOT	HAC and SAC	Within 30 days of purchase
384(3)	Copies of contracts, agreements, and expenses associated with Detroit River International Crossing project from October 1, 2003, to June 30, 2007	MDOT	HAC and SAC Subcommittees on Transportation; State Transportation Commission	Within 30 days of effective date of this act
401	Proposed federal funds distribution (Governor states section violates Constitutional separation of powers and is unenforceable)	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	Upon authorization of federal funds
601	Status of efforts to develop performance and road construction warranties	MDOT	HAC and SAC Subcommittees on Transportation; State Budget Director; HFA; SFA	September 30 of each year
612	Incentive/disincentive contracts; include list of contractors that awarded incentives/disincentives, amounts awarded, and number of days project was ahead/past contract completion date	MDOT	HSC and SSC on Transportation; HAC and SAC Subcommittees on Transportation; HFA; SFA	January 1 of each year
639	Plan and schedule to place signs on state highways directing motorists to drive on right half of roadway	MDOT	HAC and SAC; HFA; SFA; State Budget Director	November 1, 2007
640	Plan and schedule to place signs on state highways directing motorists to yield right-of-way to emergency vehicles	MDOT	HAC and SAC; HFA; SFA; State Budget Director	November 1, 2007
703	Rail abandonment notice requirement for abandonment of a rail line	MDOT	HAC and SAC Subcommittees on Transportation; State Budget Office	On railroad company notice of intent to abandon line
706	Detroit/Wayne County Port Authority operations assessment and financial disclosure statement	Detroit/Wayne County Port Authority	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	February 15 of each fiscal year
711(3)	Rail passenger (AMTRAK) customer complaints	Rail carrier	HAC and SAC Subcommittees on Transportation; HFA; SFA; MDOT	Not specified
714(2)	MDOT efforts to ensure demand response services are provided throughout Michigan; efforts to address unmet transit needs	MDOT	Not specified	March 1 of each year
732(2)	Status of fleets with respect to operational lifts	Eligible authorities; government agencies	HFA; SFA; MDOT	October 29, 2007

<b>REPORTS REQUIRED BY BOILERPLATE IN FY 2007-08 APPROPRIATIONS ACTS</b>
--

Section	Subject of Report	Reporting Entity	Report Recipient(s)	Due Date
732(3)	Certify that non-operational lifts have been repaired or replaced	Eligible authorities; government agencies	MDOT	December 31, 2007
732(4)	Certify that information under subsections (2) and (3) is accurate	MDOT Director	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	April 1, 2008
732(7)	Actions taken with respect to implementation of this section	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	September 30, 2008
740	Encumbered and unencumbered balances of the Comprehensive Transportation Fund	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	March 1 of each year
741	Progress made to improve the Ann Arbor & NW Michigan railroad's track infrastructure	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	March 1, 2008





Michell E. Bean, Director  
Bill Fairgrieve, Deputy Director

Agriculture ..... William E. Hamilton, Senior Fiscal Analyst  
 Capital Outlay ..... Al Valenzio, Associate Director  
 Community Colleges ..... Kyle I. Jen, Senior Fiscal Analyst  
 Community Health: Medicaid/Mental Health/Substance Abuse/Public Health/Aging.... Steve Stauff, Margaret Alston, Susan Frey, Senior Fiscal Analysts  
 Corrections ..... Marilyn Peterson, Senior Fiscal Analyst  
 Education (Department) ..... Mary Ann Cleary, Associate Director; Bethany Wicksall, Senior Fiscal Analyst  
 Environmental Quality ..... Kirk Lindquist, Senior Fiscal Analyst  
 General Government: Attorney General/Executive/Information Technology/Legislature/  
 Legislative Auditor General/Lottery/State/Treasury ..... Viola Bay Wild, Fiscal Analyst  
 Civil Rights/Management & Budget ..... Kim O’Berry, Fiscal Analyst  
 Higher Education ..... Kyle I. Jen, Senior Fiscal Analyst  
 Human Services (Department) ..... Robert Schneider, Senior Fiscal Analyst; Bill Fairgrieve, Deputy Director  
 History, Arts, and Libraries ..... Mark Wolf, Fiscal Analyst  
 Judiciary ..... Viola Bay Wild, Fiscal Analyst  
 Labor & Economic Growth ..... Mark Wolf, Fiscal Analyst  
 Military & Veterans Affairs ..... Jan Wisniewski, Senior Fiscal Analyst  
 Natural Resources ..... Kirk Lindquist, Senior Fiscal Analyst  
 State Police ..... Jan Wisniewski, Senior Fiscal Analyst  
 School Aid ..... Mary Ann Cleary, Associate Director; Bethany Wicksall, Senior Fiscal Analyst  
 Transportation ..... William E. Hamilton, Senior Fiscal Analyst

Economic/Revenue Forecast; Tax Analysis; Revenue Sharing ..... Rebecca Ross, Senior Economist; Jim Stansell, Economist  
 Legislative Analysis ..... Chris Couch, Associate Director; Edith Best, Joan Hunault, Shannan Kane, Sue Stutzky, Legislative Analysts  
 Legislative Transfers ..... Margaret Alston, Senior Fiscal Analyst  
 Oversight & Investigations ..... William E. Hamilton, Senior Fiscal Analyst  
 Retirement ..... Al Valenzio, Associate Director  
 Supplementals ..... Al Valenzio, Associate Director; Kyle I. Jen, Senior Fiscal Analyst

Administrative Assistant ..... Jeanne Dee  
 Budget Assistants  
 Agriculture/Community Colleges/Education/Higher Education/School Aid/Transportation/Transfers/HFA Internet/Bill Analysis ..... Barbara Graves  
 Capital Outlay/Environmental Quality/General Government/History, Arts, & Libraries/Labor & Economic Growth/  
 Military & Veterans Affairs/Natural Resources/Retirement/State Police/Supplementals ..... Amber Fox  
 Community Health/Corrections/Human Services/Judiciary/HFA Library ..... Tumai Burris  
 Receptionist/Facilities Coordinator ..... Holly Spitzley

**HOUSE**  
**FISCAL**  
**AGENCY**

P.O. Box 30014 ▪ Lansing, MI 48909-7514  
Phone (517) 373-8080 ▪ FAX (517) 373-5874  
[www.house.mi.gov/hfa](http://www.house.mi.gov/hfa)