



Budget Briefing: Capital Outlay

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Briefing Topics

- Joint Capital Outlay Subcommittee
- Capital Outlay Process
- State Building Authority
- Capital Outlay Financing
- Capital Outlay Projects
- Major Budget Topics

Capital Outlay

- Capital Outlay: The budgetary and administrative functions devoted to planning and financing the acquisition, construction, renovation, and maintenance of facilities used by state agencies, public universities, and community colleges
- Legislative oversight of the capital outlay process is provided through the Joint Capital Outlay Subcommittee (JCOS)
- Statutory acts governing the capital outlay process include the Management and Budget Act, 1984 PA 431, as amended, and the State Building Authority Act, 1964 PA 183, as amended
- Annual budget boilerplate in the Departments of Technology, Management, and Budget and Treasury also governs the capital outlay process

Key Budget Terms

Fiscal Year: The state's fiscal year (FY) runs from October to September. FY 2017-18 is October 1, 2017 through September 30, 2018.

Appropriation: Authority to expend funds. An appropriation is not a mandate to spend. Constitutionally, state funds cannot be expended without an appropriation by the Legislature.

Line Item: Specific appropriation amount in a budget bill which establishes spending authorization for a particular program or function.

Boilerplate: Specific language sections in a budget bill which direct, limit, or restrict line item expenditures, express legislative intent, and/or require reports.

Lapse: Appropriated amounts that are unspent or unobligated at the end of a fiscal year. Appropriations are automatically terminated at the end of a fiscal year unless designated as a multi-year work project under a statutory process. Lapsed funds are available for expenditure in the subsequent fiscal year.

Note: Unless otherwise indicated, historical budget figures in this presentation have not been adjusted for inflation.

Joint Capital Outlay Subcommittee

Joint Capital Outlay Subcommittee (JCOS)

- JCOS is the only appropriations subcommittee that has duties and responsibilities defined in statute
- Public Act 431 of 1984, as amended, the Management and Budget Act, outlines operational practices, procedures, and other duties and responsibilities of the executive and legislative branches and of state agencies and higher education institutions relative to capital outlay
- Annual capital outlay appropriation acts, the General Government appropriations act, and formal policies of the JCOS provide procedural structure and approval requirements of capital outlay projects

Joint Capital Outlay Subcommittee (JCOS)

- JCOS includes 14 members – 7 from the House of Representatives and 7 from the Senate (based on rules of the current two-year cycle; number is subject to change with each new cycle)
- JCOS is chaired by each chamber on a two-year rotational basis
- 8 members constitute a quorum; each chamber must be represented by at least 4 members
- Approval of agenda items requires a "Yes" vote by a majority of the members service (8)
- At the beginning of each two-year cycle, JCOS adopts formal policies and procedures

JCOS Duties/Responsibilities

- Adopt formal subcommittee policies and procedures
- Review and evaluate state agency, university, and community college capital outlay project requests; including Michigan Natural Resources Trust Fund projects
- Provide project planning authorization through appropriation bills
- Approve/disapprove project program statements and schematic design planning documents
- Provide project construction authorization through appropriation bills
- Establish total authorized cost of projects and financing sources through appropriation bills
- Annually review outstanding obligations to the State Building Authority
- Approve/disapprove state agency requests to lease private space when annual base costs exceed \$500,000

Capital Outlay Process

Capital Outlay Process

- During the 2012 calendar year, the capital outlay process was revised; Public Acts 519 and 430 of 2012 amended the State Building Authority Act and the Management and Budget Act, respectively, to streamline the process
- Major revisions to the process included:
 - Planning authorization, construction authorization, and SBA financing were three separate legislative actions; now construction authorization and SBA financing are done in the same step
 - SBA financing was done through concurrent resolutions; now SBA financing is done through an appropriation act
 - New requirement that construction contracts be awarded to the "responsive and responsible best value" bidders
 - Capital outlay project requests will now be reviewed and evaluated by DTMB and the Chair and Vice-Chair of JCOS based on specified evaluation criteria
 - Annual SBA rent (debt service) payments are required to be appropriated when projects are authorized for construction
 - The duration of planning authorization was revised from 36 months to 24 months

Capital Outlay Process

○ **Master Plans**

- State agencies, universities, and community colleges are required by the Management and Budget Act to annually submit 5-year master plans to DTMB and JCOS for review
- Each plan must identify capital outlay needs, including new construction, or the addition, renovation, adaptive reuse, and improvement of existing facilities, and the need for special maintenance

○ **Review of Plans for Planning Authorization**

- 5-year master plans/priority project requests are reviewed and evaluated by DTMB and the Chair and Vice-Chair of JCOS
- Evaluation criteria include: investment in investment in existing facilities and infrastructure, life and safety deficiencies, occupancy and utilization of existing facilities, sustainable design and efficiencies, estimated cost, institutional support, operating costs, impact on tuition, impact on job creation in Michigan, and history of state appropriations to the institutions through the capital outlay process
- Governor determines which priority project requests warrant authorization and includes authorization in Executive Budget Recommendation
- JCOS and legislature review Governor's budget and make any changes they deem appropriate (may include capital outlay project requests not recommended by the Governor)

Capital Outlay Process

○ **Planning Authorization**

- Approved planning authorizations appear as \$100 line item appropriations in a budget bill and establishes the account and allows the university or community college to proceed with professionally developed program and schematic planning documents
- Planning documents provide the project's purpose, scope, and estimated cost
- All planning costs are paid by the higher education institution and count towards their project match requirement
- Standard match rate for an SBA-financed project is 25% from university funds and 50% from community college funds (state share is currently capped at \$30.0 million)

○ **Review and Approval of Planning Documents**

- Program and schematic planning documents for the project must be submitted to DTMB for review and approval and adjustments may be made by DTMB
- Once approved by DTMB, documents are submitted to JCOS for their review and approval
- Once approved by JCOS, cost and construction authorization for projects is established in appropriation bills

Capital Outlay Process

○ **Cost and Construction Authorization**

- Enactment of cost and construction authorizations allows projects to move to the next phase
- New projects move to the preliminary planning stage and renovation projects move to the final design stage
- Authorization defines total project cost and the financing shares to be paid by the state and the institution

○ **Final Design/Bids for Construction**

- Preliminary and final design documents must be submitted to and approved by DTMB
- Final design plans are used by construction contractors to submit bids

Capital Outlay Process

○ **Project Management**

- Bids are managed by the universities and community colleges for their respective projects and by DTMB for state agencies
- If a university or community college does not have the capability of managing their own project, they contract with a private vendor or with DTMB
- Bid results are submitted to both DTMB and JCOS
- Monthly progress reports are required on projects not managed by DTMB
- Construction documents continue to be reviewed through the process by DTMB and SBA for program compliance

○ **Financing Construction**

- Institutions are required to spend their portion of the project cost before any state funds are released
- Once the institution's share of project financing is exhausted, the state, through the SBA, finances the balance of the project first by issuing short-term commercial paper financing, and then through the sale of long-term bonds

Capital Outlay Process Legislative Action/Appropriation Impact

Legislative Action	Appropriation Impact
Planning Authorization	\$100 GF/GP Placeholder
Construction Authorization	\$100 GF/GP Placeholder; Appropriations for projected annual SBA rent payments associated with the projects that are authorized (GF/GP funding)
Annual General Government Budget Bill	Cumulative annual SBA rent amount (GF/GP funding)

State Building Authority

State Building Authority

- Created by Public Act 183 of 1964
- Governed by 5-member board of trustees appointed by the Governor (with Senate consent)
- Purpose of the SBA is to construct, acquire, improve, enlarge, and lease facilities for use by the state, a university, or a community college
- Issues tax-exempt debt to finance major building projects
- Carries its own bond rating, but the state's general obligation debt bond rating is factored in
- SBA debt obligations are not backed by the "full faith and credit" of the state
- By statute, SBA is limited to how much debt can be outstanding at any one time; currently set at \$2.7 billion

History of State Building Authority Bond Limits

As needed, the legislature has enacted legislation to raise the bond cap to accommodate new capital outlay project authorizations. After doubling the bond cap between 1985 and 1987, the bond cap was doubled again between 1987 and 1997.

Public Act	Amount (millions)
1964 PA 183	\$400.0
1985 PA 206	\$775.0
1987 PA 119	\$1,350.0
1993 PA 35	\$2,000.0
1997 PA 127	\$2,700.0

SBA Bond Capacity Status

Current Bond Capacity Status

Authorized Bonding Cap (\$ millions)	\$2,700.0
Less: Net Charges for Prior Bond Issues*	(6,931.5)
Renewed Capacity	5,147.9
Subtotal	\$916.3
Less: Current Commercial Paper Projects	(92.6)
Estimated Bond Cap @ 12/31/2017	\$823.7

Projected Future Bond Capacity Status

	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Available Bond Capacity	\$823.7	\$845.7	\$945.0
Future Projects**	0.0	(68.2)	(398.0)
Renewed Capacity	<u>22.0</u>	<u>167.4</u>	<u>42.6</u>
Capacity Carry Forward	\$845.7	\$945.0	\$589.5
Less: Planning Projects			<u>82.6</u>
Remaining Capacity			\$506.9

*Does not include debt related to cost of issuance

**Planning projects are not included

Source: State Building Authority

Capital Outlay Financing

Capital Outlay Financing

Capital outlay construction projects can be funded in two ways:

○ **Bonding**

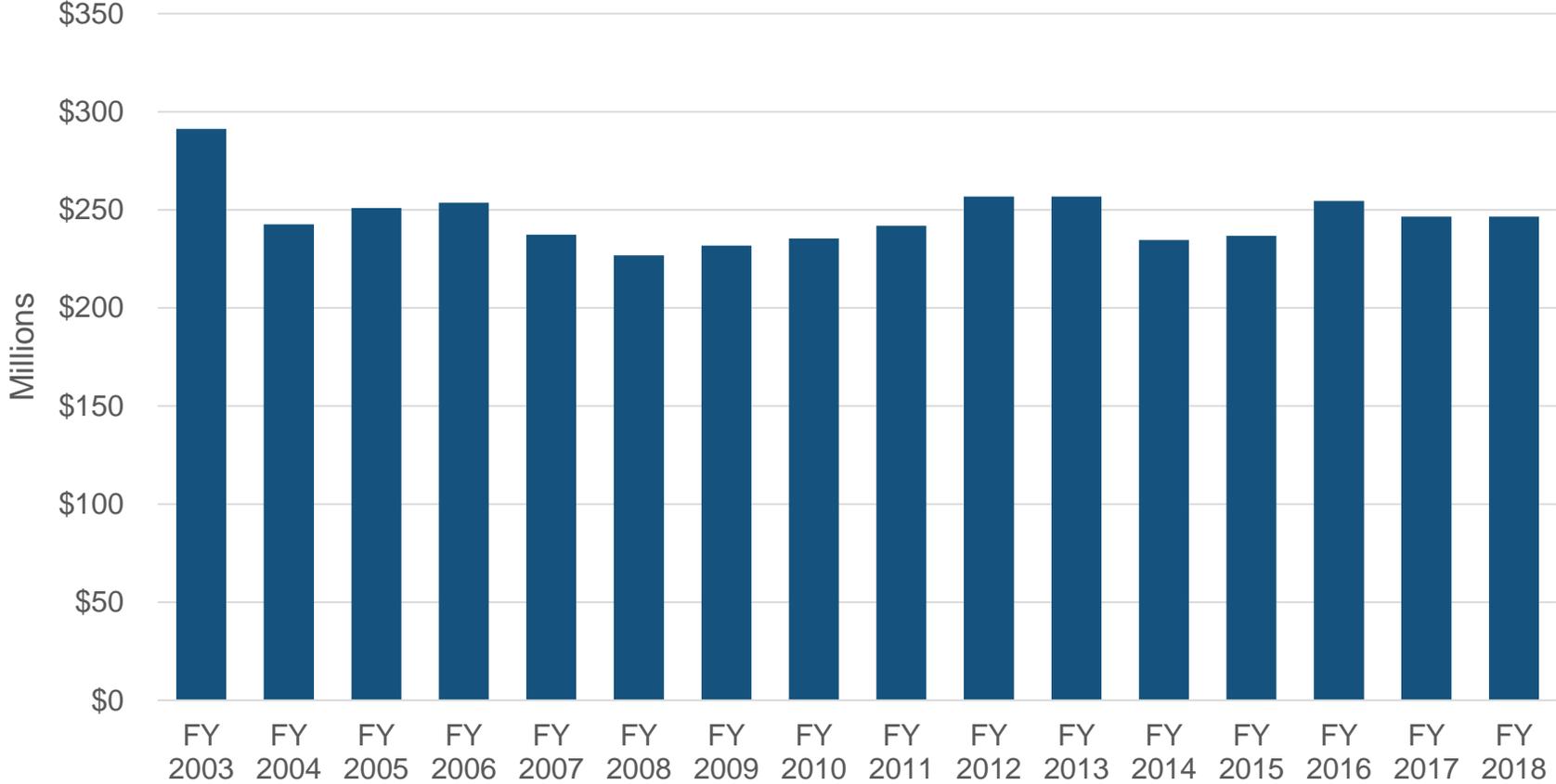
- SBA issues short-term (commercial paper) and long-term (bonds and notes) debt
- Legislature commits to appropriating annual rent until SBA debt obligations are satisfied
- Actual trend of rent payments depends on how many new projects are authorized, whether current bond cap remains the same, and conditions of general construction and bond markets
- Several projects are usually bundled together into one single bond issue

○ **Pay-As-You-Go**

- Appropriations are made to either meet project costs as they come due or to finance entire projects with lump-sum cash payments upon completion
- This method occurs mostly for smaller routine maintenance and remodeling types of projects

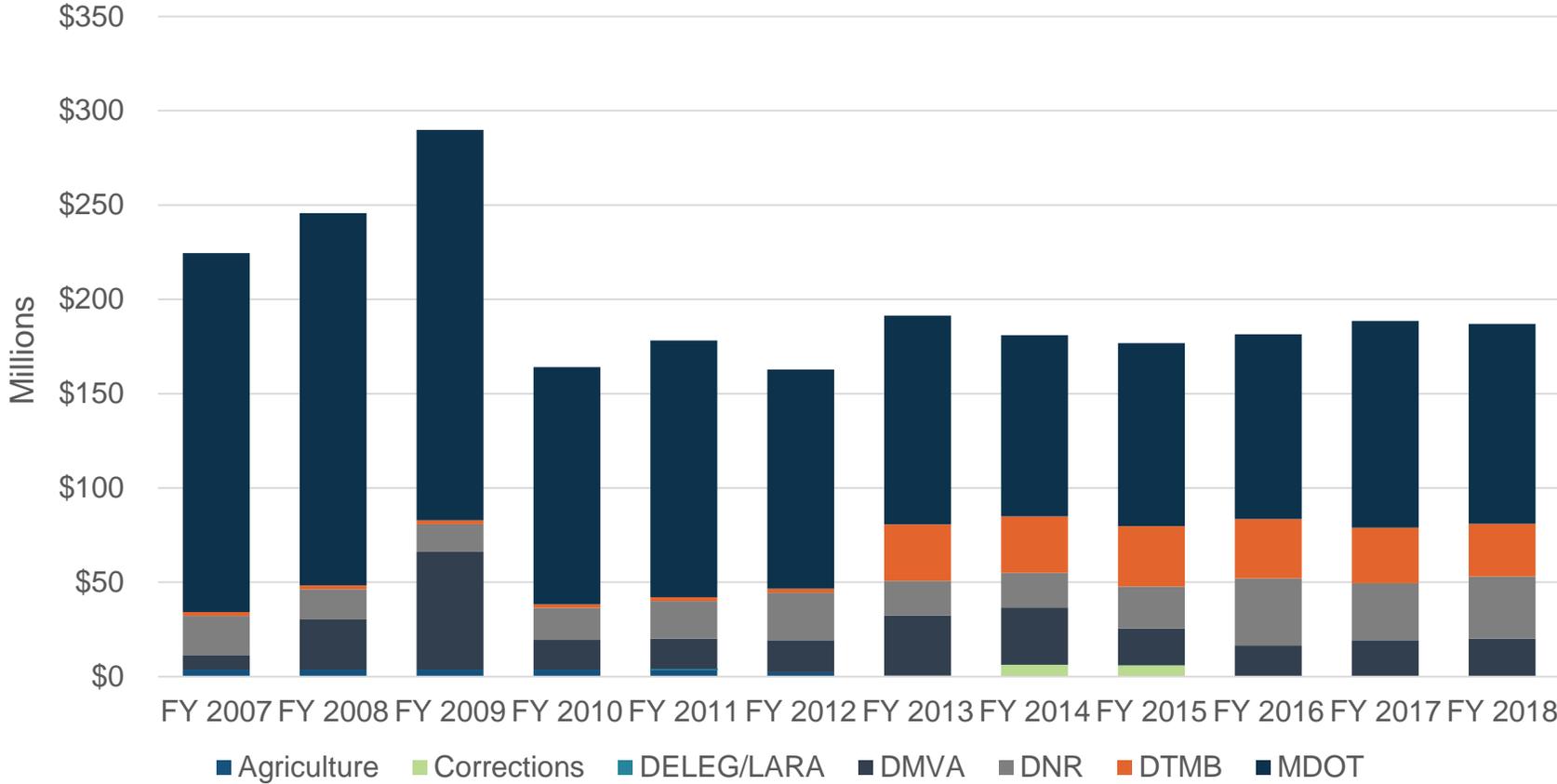
State Building Authority Rent Payments

SBA Rent payments cover debt service on SBA-issued bonds covering the state share of legislatively-approved capital outlay projects for state agencies, universities, and community colleges. SBA Rent payments are expected to remain relatively stable in the near term. However, the 31 project authorizations in FY 2015-16 and FY 2016-17 will add approximately \$43.0 million to SBA Rent payments once bonds are issued to finance the projects.



Pay-As-You-Go Appropriations

Appropriations for regular maintenance, remodeling, repair, and additions in state agencies are included in individual budget articles. Historically, direct capital outlay appropriations have been made in Agriculture, Corrections, DELEG/LARA, Military and Veterans Affairs, Natural Resources, DTMB, and Transportation. Agriculture, Corrections, and DELEG/LARA have had no pay-as-you-go capital outlay appropriations since FY 2014-15.



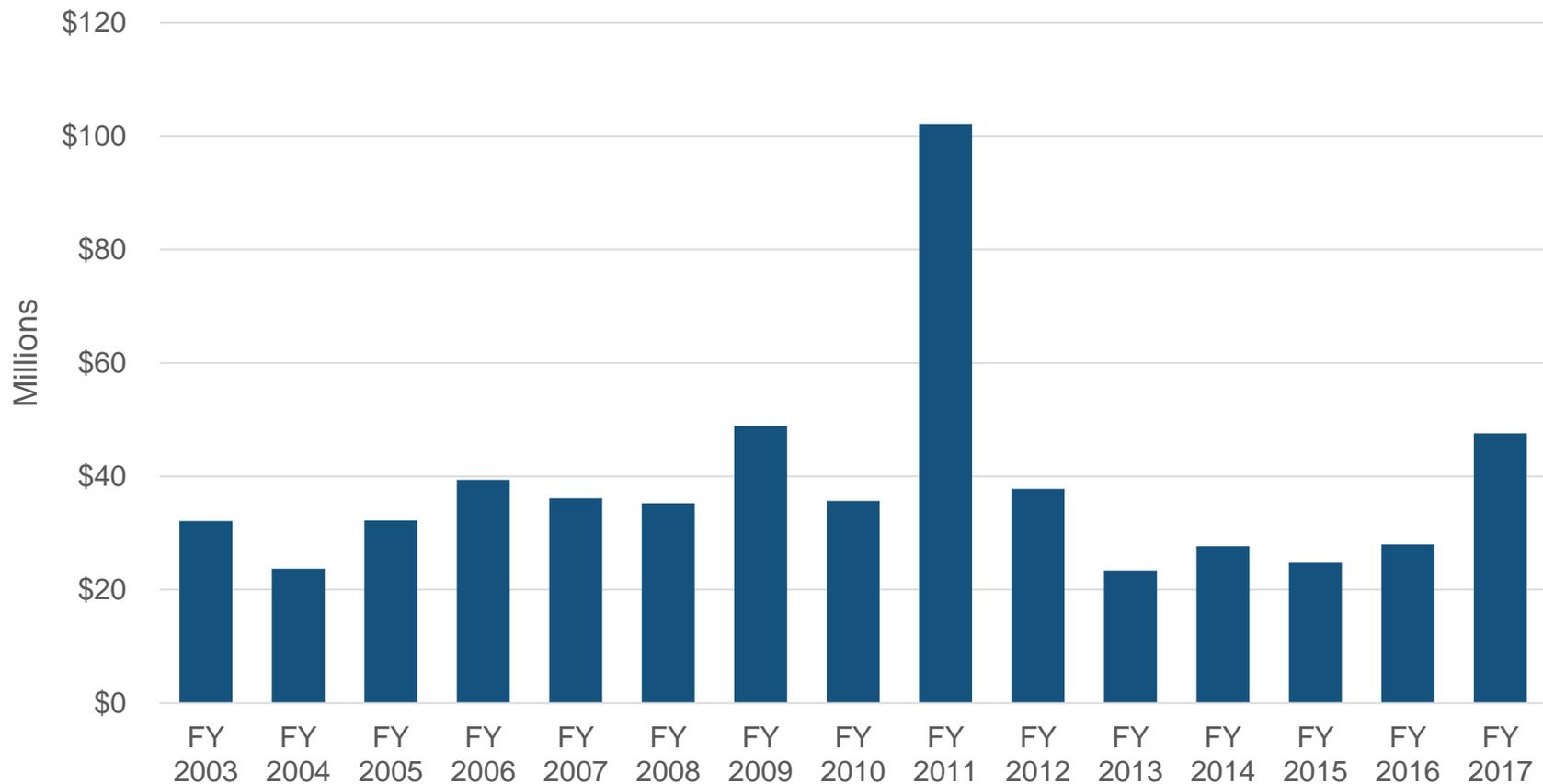
Capital Outlay Projects

State Agency Projects

- Michigan Natural Resources Trust Fund acquisition and development projects
- State agency bonded capital projects
- State agency program areas receiving annual appropriations include:
 - State parks and state harbor maintenance
 - Maintenance of state docks and boating facilities
 - Michigan Department of Transportation facilities
 - Airport safety and protection (i.e. new terminals and runways, buying snow removal equipment, airport access, and passenger, employee, and baggage screening)
 - Special maintenance for state agencies (i.e. mechanical, electrical, structural, and other upkeep at state-owned facilities)
 - Farmland and open space development acquisition

Michigan Natural Resources Trust Fund (MNRTF) Appropriation History

Appropriations from the MNRTF are provided for land acquisition and development projects recommended by the Trust Fund Board. Appropriations are used for the purchase and development of lands for public outdoor recreation and for protection of natural resources and open space. The MNRTF is supported with revenues from state-owned oil and gas mineral resources.



Note: FY 2010-11 contains one-time revenue from the record-breaking oil and gas lease auction held by the state in May 2010

State Agency Bonded Projects

- Since FY 1992-93, a total of \$1,581.4 million has been dedicated to state agency bonded capital outlay projects
- One project recently received planning authorization and is awaiting construction authorization:
 - DHHS – Northern Satellite Psychiatric Facility – 2017 PA 107 provided planning authorization for a new satellite psychiatric facility in northern Michigan. No cost estimate exists.
- Four projects recently received construction authorization:
 - Michigan State Capitol Commission – Capitol Renovation and Restoration - total cost of \$70.0 million (2017 PA 107)
 - DHHS – Caro Center Psychiatric Facility Replacement – total cost of \$115.0 million (2017 PA 107)
 - Natural Resources – Coolwater rearing hatchery improvements at the Thompson State Fish Hatchery and the Little Manistee Weir - total cost of \$12.2 million (2017 PA 201)
 - Department of State Police – GR Consolidation: Forensic Lab, 6th District Headquarters, and Rockford Police Post – total cost of \$57.0 million (2017 PA 201)

University and Community College Projects

- Since FY 1991-92, the legislature has authorized 206 SBA-funded projects for higher education institutions (includes FY 2014-15, FY 2015-16, and FY 2016-17 planning authorizations)
- 100 projects for universities; 106 projects for community colleges
- Authorizations exceed \$4.6 billion; the SBA share is approximately \$2.9 billion; and the institutions' share exceeds \$1.7 billion.
- Typically, universities finance 25% of a project's cost and community colleges finance 50%. In recent years, the Governor and legislature have capped the State match at \$30.0 million

State Support for Capital Outlay Projects at Universities – FY 1992 to Present

University	State Support
Michigan State	\$277,371,100
U of M – Ann Arbor	240,000,000
Western Michigan	195,160,600
Wayne State	190,695,000
Grand Valley	186,525,000
Central Michigan	186,195,000
U of M – Dearborn	150,425,000
Oakland	145,762,000
Ferris State	141,550,000
Saginaw Valley State	134,550,000
Eastern Michigan	131,132,700
Northern Michigan	107,516,200
Michigan Tech	93,750,000
U of M – Flint	81,819,700
Lake Superior State	<u>57,830,800</u>
TOTAL	\$2,320,283,100

Note: Table only includes projects that have received construction authorization

State Support for Capital Outlay Projects at Community Colleges– FY 1992 to Present

Community College	State Support	Community College	State Support
Delta	\$46,681,500	Lake Michigan	\$16,757,900
Kalamazoo Valley	35,694,000	Southwestern	16,720,000
Schoolcraft	32,311,900	Alpena	15,380,000
Grand Rapids	29,407,600	North Central	12,581,700
Henry Ford	29,026,400	Kellogg	11,650,000
Mott	28,903,600	Montcalm	11,416,700
Washtenaw	27,900,000	Bay de Noc	10,981,800
Lansing	27,760,000	West Shore	10,619,000
Jackson	27,550,000	St. Clair County	9,400,000
Northwestern	25,423,200	Kirtland	7,169,500
Macomb	24,472,500	Oakland	5,250,000
Monroe	22,950,000	Glen Oaks	3,901,500
Muskegon	22,440,800	Gogebic	<u>3,150,000</u>
Mid Michigan	22,097,300		
Wayne County	21,000,000	TOTAL	\$558,596,900

Note: Table only includes projects that have received construction authorization

Outstanding Planning Authorizations - Universities

Outstanding University Planning Authorizations (approved in 2016 PA 268 or 2017 PA 107) that have yet to receive construction authorization have a total state share of \$78.3 million which would result in annual debt service payments of approximately \$4.5 million for 17 years.

University	Total Cost	State Share	University Share
Lake Superior State – Center for Freshwater Research and Education	\$11,800,000	\$8,850,000	\$2,950,000
Michigan State – STEM Teaching and Learning Facility	72,500,000	29,870,000	42,630,000
Wayne State – STEM Innovation Learning Center	29,500,000	14,750,000	14,750,000
TOTAL	\$113,800,000	\$53,470,000	\$60,330,000

Outstanding Planning Authorizations – Community Colleges

Outstanding community college planning authorizations (approved in 2016 PA 268 and 2017 PA 107) that have yet to receive construction authorization have a total state share of \$48.5 million which would result in annual debt service payments of approximately \$2.5 million for 17 years.

Community College	Total Cost	State Share	University Share
Alpena – Center for Health Sciences and Student Success	\$6,700,000	\$3,350,000	\$3,350,000
Grand Rapids – Applied Technology Center Renovation and Expansion	12,734,500	6,367,200	6,367,300
Mott – Southern Lakes Branch Center Rehab/Renovation	8,112,200	4,056,100	4,056,100
North Central – AD/CL Classroom Renovation and Expanded Learning Space	6,800,000	3,400,000	3,400,000
Schoolcraft – Applied Science Renovation and Expansion	20,000,000	10,000,000	10,000,000
Washtenaw – Advanced Transportation Center Addition and Remodeling	4,000,000	2,000,000	2,000,000
TOTAL	\$58,346,700	\$29,173,300	\$29,173,400

Major Budget Topics

Major Long-Term Capital Outlay Issues

- Prioritizing project requests through a consistent evaluation process
- Weighing proposed projects against the SBA bond cap and the state's ability to appropriate General Fund dollars for rent payments (debt service) to the SBA in future years
- Balancing the need for financing new projects against the need for financing regular and special maintenance projects for existing facilities

For more information about the Capital Outlay budget:

HFA Resources

<http://www.house.michigan.gov/hfa/CapitalOutlay.asp>

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