# LINE ITEM AND BOILERPLATE SUMMARY

# **EDUCATION**

Fiscal Year 2013-14 Article VI, Public Act 59 of 2013 House Bill 4328 as Enacted



**Bethany Wicksall, Associate Director** 

September 2013

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# STATE OF MICHIGAN HOUSE OF REPRESENTATIVES



## **HOUSE FISCAL AGENCY**

## MARY ANN CLEARY, DIRECTOR

#### **GOVERNING COMMITTEE**

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September 2013

TO: Members of the Michigan House of Representatives

The House Fiscal Agency has prepared a **Line Item Summary** for each of the FY 2013-14 appropriation acts. Each **Summary** contains line-by-line appropriation and revenue source detail, and a brief explanation of each boilerplate section in the appropriation bill.

In this report, line item vetoes are presented in the following manner: appropriation amounts shown in strikeout are those that appear in the enrolled bill; amounts shown directly below strikeout amounts reflect the effect of the veto.

Line Item Summaries are available on the HFA website (www.house.mi.gov/hfa), or from Kathryn Bateson, Administrative Assistant (373-8080 or <a href="mailto:kbateson@house.mi.gov">kbateson@house.mi.gov</a>).

Mary Ann Cleary, Director

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# **TABLE OF CONTENTS**

DEPARTMENT OF EDUCATION	1
State Board of Education/Office of the Superintendent	2
Central Support	3
Information Technology Services	5
Special Education Services	6
Michigan Schools for the Deaf and Blind	7
Professional Preparation Services	9
Michigan Office of Great Start	10
State Aid and School Finance Services	12
Audit Services	13
Administrative Law Services	14
Bureau of Assessment and Accountability	15
School Support Services	16
Field Services	17
Educational Improvement and Innovation Services	18
Career and Technical Education	19
Library of Michigan	20
School Reform Office	22
BOILERPLATE SECTION INFORMATION	23

#### **GLOSSARY**

#### **STATE BUDGET TERMS**

**Gross Appropriations (Gross):** The total of all applicable appropriations (statutory spending authorizations) in a budget bill.

**Adjusted Gross Appropriations (Adjusted Gross):** The net amount of all gross appropriations after subtracting interdepartmental grants (IDGs) and intradepartmental transfers (IDTs).

**Lapses:** Appropriation amounts that are unspent/unobligated at the end of a fiscal year. Appropriations are automatically terminated at the end of a fiscal year unless otherwise provided by law.

**Work Project:** A statutorily-authorized account which allows a spending authorization to be carried over from one fiscal year to a succeeding fiscal year or years—i.e., allows funds to be spent over a period of years.

#### **APPROPRIATION BILL TERMS**

**Line Item:** Specific funding amount in an appropriation bill which establishes spending authorization for a particular program or function (may be for a single purpose or for multiple purposes).

**Boilerplate:** Specific language sections in an appropriation bill which direct, limit or restrict line item expenditures, express legislative intent, and/or require reports.

#### **REVENUE SOURCES**

**General Fund/General Purpose (GF/GP):** Unrestricted General Fund revenue available to fund any activity accounted for in the General Fund; unused GF/GP revenue lapses to the General Fund at the end of a fiscal year.

**State Restricted (Restricted):** State revenue restricted by state law or outside restriction that is available only for specified purposes; at year-end, unused restricted revenue remains in the restricted fund.

Federal Revenue: Federal grant or matchable revenue dedicated to specific programs.

**Local Revenue:** Revenue from local units of government.

**Private Revenue:** Revenue from non-government entities: rents, royalties or interest payments, payments from hospitals or individuals, and gifts and bequests.

**Interdepartmental Grant (IDG):** Revenue or funds received by one state department from another state department (usually for a service provided by the receiving department).

**Intradepartmental Transfer (IDT):** Transfers or funds being provided from one appropriation unit to another in the same department.

#### **MAJOR STATE FUNDS**

**Budget Stabilization Fund (BSF):** The countercyclical economic and budget stabilization fund; also known as the "rainy day" fund.

**School Aid Fund (SAF):** A restricted fund; the primary funding source for K-12 schools and Intermediate School Districts (ISDs).

**General Fund:** The General Fund (funded from taxes and other general revenue) is used to account for the ordinary operations of a governmental unit that are not accounted for in another fund.

#### **DEPARTMENT OF EDUCATION**

The State Board of Education is an eight-member elected board constitutionally mandated to provide leadership and supervision for public education in Michigan. The Michigan Department of Education (MDE) is the administrative arm of the Board charged with implementing state and federal legislative mandates in the field of education. Major departmental responsibilities include the following: development of K-12 instructional programs and administration, administering early childhood education and day care programs, certification and professional development of teachers, collecting and reporting educational data, providing technical assistance to school districts, and managing the operations of the Library of Michigan.

Full-time equated unclassified positions	6.0	Full-time equated (FTE) positions not in the state classified service.
Full-time equated classified positions	587.5	Full-time equated (FTE) positions in the state classified service.
GROSS APPROPRIATION	\$298,366,000	Total of all applicable line item appropriations.
Total interdepartmental grants/intradepartmental transfers	0	Total of all funds received from other departments and transfer of funds.
ADJUSTED GROSS APPROPRIATION	\$298,366,000	Total net amount of all line item gross appropriations less (or minus) interdepartmental grants (IDGs) and intradepartmental transfers (IDTs).
Total federal revenue	211,873,000	Total federal grant or matchable revenue.
Total local revenue	5,633,700	Total revenue from local units of government.
Total private revenue	1,933,300	Total private grant revenue.
Total state restricted revenue	8,032,100	State revenue dedicated to a specific fund (other than the General Fund); or revenue earmarked for a specific purpose.
GENERAL FUND/ GENERAL PURPOSE	\$70,893,900	The state's primary operating fund; the portion of the state's General Fund that does not include restricted revenue.  GF/GP Subtotals: Ongoing 70,893,900 One-time 0

# SECTION 102: STATE BOARD OF EDUCATION/ OFFICE OF THE SUPERINTENDENT

The Board of Education, composed of eight members elected at large for a term of eight years, is vested by the State Constitution to act as the general planning and coordinating body for all public education in the state. The Superintendent of Public Instruction is appointed by and acts as chairman of the Board of Education, functions as the principal executive officer of the Department of Education, and is constitutionally responsible for execution of board policies.

Full-time equated unclassified positions	6.0	Full-time equated (FTE) positions not in the state classified service.
Full-time equated classified positions	11.0	The full-time equated (FTE) positions in the state classified civil service.
State board of education, per diem payments	\$24,400	For official business conducted by board members; state board president reimbursed \$110 per day; other board members reimbursed \$100 per day. Authorized by Section 5 of 1964 PA 187, and established in boilerplate.  Funding Source(s): GF/GP 24,400  Related Boilerplate Section(s): 301
Unclassified positions – 6.0 FTE positions	775,700	Includes salaries for the Superintendent of Public Instruction, the Legislative Director, and deputy superintendents serving as the Chief Academic Officer, School Reform Officer, the director of the Office of Great Start, and others.  Funding Source(s): Federal 66,700 Restricted 112,900 GF/GP 596,100
		Related Boilerplate Section(s): None
State board/superintendent operations – 11.0 FTE positions	2,092,100	Personnel and operational costs of Office of the Superintendent and staff support for the State Board of Education, including legislative affairs staff and the Deputy Superintendent of Administration and School Support Services.  Funding Source(s): Federal 152,700 Private 28,100 Restricted 739,100 GF/GP 1,172,200
		Related Boilerplate Section(s): 204, 206, 216, 220, 222, 302
GROSS APPROPRIATION	\$2,892,200	Total of all applicable line item appropriations.
Federal revenues	219,400	Total federal grant or matchable revenue.
Private foundations	28,100	Revenue from private organizations.
Certification fees	852,000	Revenue from issuing teacher and administrator certificates; supports state licensure, professional development, and administrator and teacher quality activities.
GENERAL FUND/	\$1,792,700	The state's primary operating fund; the portion of the state's

# **SECTION 103: CENTRAL SUPPORT**

The Central Support unit covers accounting, budget development, personnel management, and communications activities for the Department. The unit also covers centralized building costs for the Department.

Full-time equated classified positions	23.6	Full-time equated (FTE) positions in the state classified service.
Central support – 23.6 FTE positions	\$3,575,900	Personnel and operational costs for central administrative supportive services for the Department including:  Office of Public and Governmental Affairs: Communications staff responsible for all internal and external communications for the Department and the State Board of Education; includes media relations, strategic planning, website maintenance, and print and electronic publications.  Office of Financial Management: Responsible for the development of the agency budget, compliance with departmental policies, departmental accounting and purchasing functions.  Office of Human Resources: Civil Service Commission personnel responsible for staffing and human resources management.  Funding Source(s): Federal 2,632,900  Restricted 206,700  GF/GP 736,300
NA and a substantial and a substantial and	05.000	Related Boilerplate Section(s): 207, 212,214, 218, 226, 227, 233
Worker's compensation	35,000	DTMB charges for estimated worker's compensation claims and reserve requirements.
		Funding Source(s): GF/GP 35,000
		Related Boilerplate Section(s): None
Building occupancy charges – property management services	3,031,600	User charges paid to Department of Technology, Management, and Budget (DTMB) property management section for office space in state-owned John Hannah Building in Lansing.  Funding Source(s): Federal 891,900  Restricted 330,100  GF/GP 1,809,600
		Related Boilerplate Section(s): None
Training and orientation	150,000	Funds to offset cost of professional development seminars for local
workshops		school districts.  Funding Source(s): Restricted 150,000
		Related Boilerplate Section(s): None
Terminal leave payments	554,700	Annual and/or sick leave payments to state employees who have retired or terminated employment with the Department.  Funding Source(s): Federal 452,000  Restricted 42,100  GF/GP 60,600
		Related Boilerplate Section(s): None
GROSS APPROPRIATION	\$7,347,200	Total of all applicable line item appropriations.
Federal revenues	1,453,900	Total other federal grant or matchable revenue.
Federal indirect funds	2,522,900	Federal funds used to support indirect costs attributed to federal programs.

GENERAL FUND/ GENERAL PURPOSE	\$2,641,500	The state's primary operating fund; the portion of the state's General Fund that does not include restricted revenue.
Training and orientation workshop fees	150,000	Received from workshop seminars; used to offset cost of the workshops.
Teacher testing fees	15,000	Offsets cost of administering certain sections of Michigan Test for Teacher Certification.
Certification fees	563,900	From issuing teacher and administrator certificates; supports state licensure, professional development, and administrator and teacher quality activities.

# **SECTION 104: INFORMATION TECHNOLOGY SERVICES**

The Information Technology Services unit provides technical support services to the Department, local school districts, and the Center for Educational Performance and Information.

Information technology operations

\$4,126,500 Personnel and operational costs; includes ongoing maintenance of computer application systems, database operations, data warehouse management, client server support, and staff training.

Funding Source(s):

Federal

2,346,000

Local

76,500

Restricted GF/GP

382,300 1,321,700

Related Boilerplate Section(s): None

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GROSS APPROPRIATION	\$4,126,500	Total of all applicable line item appropriations.
Federal revenues	593,200	Total other federal grant or matchable revenue.
Federal indirect funds	1,752,800	Federal funds used to support indirect costs attributed to federal programs.
Local cost sharing (schools for deaf/blind)	76,500	From local school districts for services rendered; used for administration.
Certification fees	382,300	From issuing teacher and administrator certificates; supports state licensure, professional development, and administrator and teacher quality activities.
GENERAL FUND/ GENERAL PURPOSE	\$1,321,700	The state's primary operating fund; the portion of the state's General Fund that does not include restricted revenue.

# **SECTION 105: SPECIAL EDUCATION SERVICES**

The Office of Special Education oversees administration and funding of education and early intervention programs and services for young children and students with disabilities. The office ensures that children and youths are properly identified, evaluated, and provided with appropriate programs and services designed to meet their individual educational needs.

Full-time equated classified positions	47.0	Full-time equated (FTE) positions in the state classified service.
Special education operations – 47.0 FTE positions	\$8,850,400	Personnel and operational costs for the Office of Special Education (OSE), whose programs include:  Administration: Provides supervision of the OSE and general oversight of all special education programs and services, including the Michigan School for the Deaf.  Performance Reporting: Coordinates the collection, verification, analysis, and reporting of student and personnel data for required state and federal reports; provides technical assistance to ISDs and local school districts; oversees timely submission of the State Performance Plan and Annual Performance Report. Assures compliance with state and federal requirements; supports an integrated monitoring system to improve student performance; implements monitoring procedures and protocols; conducts site-reviews and desk audits of annual performance reports and state performance plans; tracks effectiveness of corrective action plans.  Program Accountability: Assures compliance with state and federal requirements; develop policies and guidance concerning state and federal law; promulgates administrative rules; administers process for special education complaints; reviews ISD special education plans; processes administrative rules waiver requests; convenes the Special Education Advisory Committee.  Continuous Improvement and Compliance: Program Finance: Provides oversight of federal and state aid funding structures for special education programs and services; reviews and approves school district federal grant applications under the Individuals with Disabilities Education Act (IDEA) Parts B and D; fiscal oversight of mandated programs and activities; fiscal reviews of grantees; fiscal oversight and support for the Michigan School for the Deaf.  Funding Source(s): Federal 8,375,100 Private 110,100 Restricted 43,700 GF/GP 321,500
ODOCC ADDDODDIATION	#0.050.400	Related Boilerplate Section(s): None
GROSS APPROPRIATION	\$8,850,400	Total of all applicable line item appropriations.
Federal revenues	8,375,100	Total federal grant or matchable revenue.
Private foundations	110,100	Anticipated private funds.
Certification fees	43,700	From issuing teacher and administrator certificates; supports state licensure, professional development, and administrator and teacher quality activities.
GENERAL FUND/ GENERAL PURPOSE	\$321,500	The state's primary operating fund; the portion of the state's General Fund that does not include restricted revenue.

# SECTION 106: MICHIGAN SCHOOLS FOR THE DEAF AND BLIND

The Michigan Schools for the Deaf and Blind (MSDB) appropriation unit provides support for programs and support services to children who are visually impaired and/or deaf or hard of hearing.

Full-time equated classified positions	77.0	Full-time equated (FTE) positions in the state classified service.
Michigan schools for the deaf and blind operations – 76.0 FTE positions	\$12,485,600	Support services and programs to children who are visually impaired and/or deaf or hard of hearing. Supports two activities:  Michigan School for the Deaf (MSD): Located in Flint, the MSD provides academic and residential support services to students who, based on the determination of the individual education plan team and the child's parents, are placed at the MSD; bilingual (ASL and English) educational program, staffed by certified teachers of the hearing impaired; programs range from pre-K through 12th grade; includes programs for students with special needs; provides dormitory housing for students unable to reasonably commute.  Low Incidence Outreach (LIO): Provides technical assistance and resources to school districts, charter schools, and intermediate school districts in support of programs and services for students who are visually impaired and/or deaf or hard of hearing. Services include production of enlarged print and Braille books; conducting Sign Language Proficiency Interviews; library loan services; assessment of educational interpreters; courses in assistive technology, Braille, and independent living skills.  Funding Source(s): Federal 6,721,500 Local 5,545,500 Restricted 218,600
		Related Boilerplate Section(s): 402,406
Camp Tuhsmeheta – 1.0 FTE position	295,100	Operation of camping facility near Greenville, Michigan, which is used by impaired persons statewide.  Funding Source(s): Private 295,100
		Related Boilerplate Section(s): None
Private gifts – blind	200,000	Private donations and bequests dedicated to fund summer programs, student activities, and special events for visually impaired students.  Funding Source(s): Private 200,000
		Related Boilerplate Section(s): 407
Private gifts – deaf	50,000	Private donations and bequests dedicated to fund summer programs, student activities, and special events for hearing impaired students.  Funding Source(s): Private 50,000
		Related Boilerplate Section(s): 407
GROSS APPROPRIATION	\$13,030,700	Total of all applicable line item appropriations.
Federal revenues	6,721,500	Total federal grant or matchable revenue.
Local cost sharing (schools for deaf/blind)	5,233,000	Revenue from local school districts for instructional costs of district students who attend MSD–Flint.
Local school district service fees	312,500	Charged to local school districts for special education assessment services rendered.
Gifts, bequests, and donations	545,100	Private donations that support operations of MSD-Flint and Camp Tuhsmeheta.

Student insurance revenue	218,600	From insurance providers; offsets MSD medical costs.
GENERAL FUND/ GENERAL PURPOSE	\$0	The state's primary operating fund; the portion of the state's General Fund that does not include restricted revenue.

# **SECTION 107: PROFESSIONAL PREPARATION SERVICES**

The Office of Professional Preparation Services is responsible for ensuring that all professional school personnel complete preparation and ongoing professional development programs. The office also performs functions including teacher certification, development of standards for teacher preparation institutions, and oversight of teacher testing.

Full-time equated classified positions	34.0	Full-time equated (FTE) positions in the state classified service.
Professional preparation operations – 34.0 FTE positions	\$5,827,100	Personnel and operational cost for the Office of Professional Preparation Services. Organized into two units:  Professional Preparation and Development: Provides initial approval of institutions wishing to offer teacher preparation programs; reviews applications for approval of specialty programs offered by teacher preparation institutions; administers the Michigan Test for Teacher Certification (MTTC), which provides tests in basic skills (reading, writing, and mathematics) and specific subject-areas for an endorsement to teach; oversees the development of state standards and guidelines for the induction and mentoring of new teachers; oversees the development of state standards and guidelines for professional development; administers Improving Teacher Quality competitive grant program; administers state partnerships with the National Council for the Accreditation of Teacher Education and Teacher Education Accreditation Council.  Teacher Certification: Administers the certification/permit requirements for teachers, school counselors, school nurses, school psychologists, and administrators as required by state law; ensures compliance with state and federal requirement that districts use appropriately certificated personnel.  Funding Source(s): Federal 1,427,700 Restricted 4,181,300 GF/GP 218,100
		Related Boilerplate Section(s): 208, 501, 502, 506
Department of attorney general	66,000	Represents Department of Education in all matters involving issuance, suspension, and revocation of teacher certificates.  Funding Source(s): Restricted 66,000
		Related Boilerplate Section(s): 221
GROSS APPROPRIATION	\$5,893,100	Total of all applicable line item appropriations.
Federal revenues	1,427,700	Total federal grant or matchable revenue.
Certification fees	3,836,900	From issuing teacher and administrator certificates; supports state licensure, professional development, and administrator and teacher quality activities.
Teacher college review fees	55,300	Reimbursement from universities for teacher college reviews by the Department.
Teacher testing fees	355,100	From certifying teachers; offsets cost of administering Michigan Test for Teacher Certification.
GENERAL FUND/ GENERAL PURPOSE	\$218,100	The state's primary operating fund; the portion of the state's General Fund that does not include restricted revenue.

# **SECTION 108: MICHIGAN OFFICE OF GREAT START**

The Office of Great Start was established by Executive Order 2011-8, which consolidated the MDE Office of Early Childhood Education and Family Services and the Department of Human Services, Office of Early Education and Care. The Office of Great Start oversees programs related to early childhood education and development including the Great Start Readiness Program, preschool special education, and the child development and care program.

Full-time equated classified positions	62.0	Full-time equated (FTE) positions in the state classified service.
Office of great start operations – 61.0 FTE positions	\$22,192,900	Personnel and operational costs for the Office of Great Start, whose programs include:  Early Childhood Education and Family Services: Administration of early childhood education programs for general and special education students, including the Great Start Readiness Program, 21st Century Community Learning Centers, Early On, Even Start Family Literacy, and the Early Childhood Block Grants.  Child Development and Care: Administration of the child development and care (CDC) public assistance programs; MDE responsibilities include program financial management, policy development, and quality assurance.  Early Childhood Investment Corporation (ECIC): Originally established through an interlocal agreement between the Department of Human Services and participating intermediate school districts; under a contract with MDE, ECIC administers child care quality initiatives, including oversight of the Great Start Collaboratives, Great Start Parent Coalitions, Child Care Regional Resource Centers and administration of the Great Start to Quality program and Tiered Quality Rating Improvement System.  Funding Source(s): Federal 20,732,300 Private 250,000 Restricted 63,500 GF/GP 1,147,100
		Related Boilerplate Section(s): 1001, 1003, 1004
Child development and care external support	17,491,000	Interdepartmental grant to the Department of Human Services; supports CDC-related activities performed by DHS, including program eligibility determinations, responding to administrative hearings, and providing CDC program information to DHS-licensed/registered child care facilities.  Funding Source(s): Federal 17,491,000
		Related Boilerplate Section(s): 1001
Head start collaboration office – 1.0 FTE position	305,300	Facilitates and coordinates collaboration between Head Start agencies and other state and local entities that provide comprehensive services designed to benefit all low-income children from birth to age five and their families, as well as pregnant women.  Funding Source(s): Federal 242,700 GF/GP 62,600
		Related Boilerplate Section(s): 1004

Child development care public assistance	136,344,000	Provides support for low-income and other qualifying families in need of child day care for children in order to work or participate in education or training activities; families must have a valid need reason why care is needed and must be categorically eligible or financially eligible; child-care providers must be licensed or registered with DHS; payments based on an hourly rate that varies according to the child's age and child care setting.  Funding Source(s): Federal 97,355,200 GF/GP 38,988,800
		Related Boilerplate Section(s): 1001
GROSS APPROPRIATION	\$176,333,200	Total of all applicable line item appropriations.
Federal revenues	135,821,200	Total federal grant or matchable revenue.
Private foundations	250,000	Revenue from private organizations.
Certification fees	63,500	From issuing teacher and administrator certificates; supports state licensure, professional development, and administrator and teacher quality activities.

\$40,198,500 The state's primary operating fund; the portion of the state's General Fund that does not include restricted revenue.

GENERAL FUND/ GENERAL PURPOSE

#### SECTION 109: STATE AID AND SCHOOL FINANCE SERVICES

The Office of State Aid and School Finance administers and distributes the School Aid budget and provides guidance on issues of school finance and tax policy, public school district financial accounting, various financing mechanisms available to school districts, and information on pupil accounting statutes and rules. The office also oversees school district compliance with deficit elimination plans and oversees departmental activities related to the development of the State School Aid budget.

Full-time equated classified positions	9.5	Full-time equated (FTE) positions in the state classified service.
State aid and school finance operations – 9.5 FTE positions	\$1,343,300	Personnel and operational costs for the Office of State Aid and School Finance. Major activities include:  Administer State Aid Payments: Determines the amount of state aid allocated to each school district; provides guidance and training to school districts on providing the necessary information to make accurate payments; publishes monthly state aid status reports.  School District Financial Assistance and Monitoring: Compiles and analyzes school district financial data; assists school districts in developing and implementing of deficit elimination plans; maintains a statewide system of school district accounting; reports school districts statistical and financial data to the U.S. Department of Education.  Administer Pupil Accounting Issues: Publishes pupil accounting manual providing guidance and direction on pupil accounting laws; coordinates activities of the Pupil Accounting Advisory Committee.  Administration and School Finance Management: Monitors development of the annual state school aid budget; conducts research on public school finance issues; supports department on litigation involving school finance issues.  Funding Source(s): GF/GP 1,343,300  Related Boilerplate Section(s): None
GROSS APPROPRIATION	\$1,343,300	Total of all applicable line item appropriations.
GENERAL FUND/ GENERAL PURPOSE	\$1,343,300	The state's primary operating fund; the portion of the state's General Fund that does not include restricted revenue.

# **SECTION 110: AUDIT SERVICES**

The Office of Audits oversees and provides technical assistance, guidance, and training to school districts on financial and pupil membership accounting and auditing. The office also conducts desk reviews and quality control reviews of audit reports, and provides assistance to pupil membership auditors, public accounting firms, and school business managers.

Full-time equated classified positions	4.5	Full-time equated (FTE) positions in the state classified service.
Audit operations – 4.5 FTE positions	\$594,500	Personnel and operational costs for the Office of Audits; provides oversight of pupil membership and financial audits conducted by ISDs; monitors audits of sub-recipients of federal funds for MDE and other state departments to ensure compliance with federal requirements.  Funding Source(s): Federal 472,600  Restricted 60,400  GF/GP 61,500
		Related Boilerplate Section(s): 232
GROSS APPROPRIATION	\$594,500	Total of all applicable line item appropriations.
Federal indirect funds	472,600	Federal funds used to support indirect costs attributed to federal programs.
Certification fees	60,400	From issuing teacher and administrator certificates; supports state licensure, professional development, and administrator and teacher
		quality activities.

# **SECTION 111: ADMINISTRATIVE LAW SERVICES**

The Office of Administrative Law participates in legal matters involving several areas of law, working with the Superintendent of Public Instruction, the Michigan Administrative Hearing System, the Department of Attorney General, and the Teacher Tenure Commission.

Full-time equated classified positions	2.0	Full-time equated (FTE) positions in the state classified service.
Administrative law operations – 2.0 FTE positions	\$1,272,100	Personnel and operational costs for the Office of Administrative Law; processes appeals by referring cases to the Michigan Administrative Hearing System for administrative hearings where appropriate; prepares draft decisions for the State Tenure Commission in teacher tenure appeals; prepares draft decisions for the Superintendent of Public Instruction in property transfer appeals, teacher certification matters, pupil accounting audits, and other matters; responds to Freedom of Information Act (FOIA) requests; processes notices concerning lawsuits and litigation concerning the department.  Funding Source(s): Federal 551,600 Restricted 651,000 GF/GP 69,500
		Related Boilerplate Section(s): 211
GROSS APPROPRIATION	\$1,272,100	Total of all applicable line item appropriations.
Federal revenues	551,600	Total federal grant or matchable revenue.
Certification fees	651,000	From issuing teacher and administrator certificates; supports state licensure, professional development, and administrator and teacher quality activities.
GENERAL FUND/ GENERAL PURPOSE	\$69,500	The state's primary operating fund; the portion of the state's General Fund that does not include restricted revenue.

#### SECTION 112: BUREAU OF ASSESSMENT AND ACCOUNTABILITY

The Bureau of Assessment and Accountability is responsible for test development, test administration, and analysis and reporting of test results, including the Michigan Education Assessment Program (MEAP) and the Michigan Merit Exam (MME). The bureau also manages school district accountability and accreditation and measures Adequate Yearly Progress under the Federal No Child Left Behind Program, the Michigan school accreditation system, the Michigan School Report Card, and the National Assessment of Educational Progress.

Full-time equated classified positions	65.6	Full-time equated (FTE) positions in the state classified service.
Educational assessment operations – 65.6 FTE positions	\$12,494,600	Personnel and operational costs for the Bureau of Assessment and Accountability. Assessments include:  Michigan Educational Assessment Program (MEAP): Assesses students in grades 3-9 to provide a valid and reliable measure of student achievement with Michigan's grade level content standards; includes mathematics and reading assessments in grades 3-8; writing assessment in grades 4 and 7; science assessments in grades 5 and 8; and social studies assessments in grades 6 and 9; administered in the fall of the school year.  Michigan Merit Examination (MME): Assesses students in grade 11 and eligible students in grade 12 to provide a valid and reliable measure of college and career readiness; administered in the spring of the school year; comprises the ACT, WorkKeys job skills assessments, and Michigan-developed mathematics, science, and social studies assessments; administered in the spring of the school year.  English Language Proficiency Assessment (ELPA): Assesses K-12 students to determine the progress of English Language Learners (ELLs) in acquiring English language skills; helps determine the appropriate accommodations for statewide assessments; includes sections in listening, reading, writing, and speaking.  MEAP-Access: Alternative assessment program for students with disabilities when an Individual Education Plan (IEP) team determines that the MEAP, even with accommodations, is not appropriate; based on grade-level content expectations and modified achievement standards.  Funding Source(s): Federal 11,329,100 GF/GP 1,165,500
GROSS APPROPRIATION	\$12,494,600	Total of all applicable line item appropriations.
Federal revenues	11,329,100	Total federal grant or matchable revenue.
GENERAL FUND/ GENERAL PURPOSE	\$1,165,500	The state's primary operating fund; the portion of the state's General Fund that does not include restricted revenue.

# **SECTION 113: SCHOOL SUPPORT SERVICES**

The Office of School Support Services administers various federal and state education grants related to school nutrition, school health and safety, and pupil transportation.

GENERAL FUND/ GENERAL PURPOSE	\$670,900	The state's primary operating fund; the portion of the state's General Fund that does not include restricted revenue.
Certification fees	84,800	From issuing teacher and administrator certificates; supports state licensure, professional development, and administrator and teacher quality activities.
Commodity distribution fees	71,700	Fee charged to local school districts for spoiled surplus commodities.
Private foundations		Revenue from private organizations.
Local school district service fees	11,700	Fines charged to local school districts for violations of the state's sex education laws.
Federal revenues	16,112,600	Total federal grant or matchable revenue.
GROSS APPROPRIATION	\$17,951,700	Total of all applicable line item appropriations.
		Related Boilerplate Section(s): 901
Federal and private grants	3,000,000	Authorizes expenditure of additional federal and private funds if they become available throughout the year.  Funding Source(s): Federal 2,000,000  Private 1,000,000
		assistance related to school health education, physical education, safe schools, and a healthy school environment.  Funding Source(s):  Federal 14,112,600 Local 11,700 Restricted 156,500 GF/GP 670,900  Related Boilerplate Section(s): None
Grants coordination and school support services operations – 82.6 FTE positions	\$14,951,700	Personnel and operational costs for the Office of School Support Services. Programs include: <u>Grants Administration and Coordination</u> : Overall coordination of federal grants administered by the office, including centralized reporting, developing procedures for application and distribution of grant funds, and formalizing recommendations for Superintendent or State Board action; administration of specific grants and programs related to pupil transportation and school bus safety; oversight of activities related to nonpublic schools and home schools. <u>Food and Nutrition</u> : administers federal meal reimbursement and food distribution programs funded by grants from the U.S. Department of Agriculture, including the National School Lunch Program, School Breakfast Program, Child and Adult Care Food Program, and the Commodity Distribution Program. <u>Coordinated School Health and Safety</u> : administers programs aimed at increasing the health and educational outcomes of Michigan youth by providing research-based programs, policy, services, and technical
Full-time equated classified positions		Full-time equated (FTE) positions in the state classified service.

# **SECTION 114: FIELD SERVICES**

The Office of Field Services supports schools in helping all students achieve high standards in learning. Field office staff work cooperatively with local school districts to implement functional school improvement plans aligned to high standards, improve student performance on both State and local assessments, and target supplementary resources more effectively to support educators in achieving these results.

Full-time equated classified positions	45.0	Full-time equated (FTE) positions in the state classified service.
Field services operations – 45.0 FTE positions	\$8,976,500	Personnel and operational costs for the Office of Field Services, which has oversight responsibility for federal formula grants under the Elementary and Secondary Education Act including Title I Disadvantaged Children and Title II Improving Teacher Quality Grants, as well as the state At-Risk categorical grants; responsibilities include assisting districts in developing needs assessments and comprehensive school improvement plans and in using data to identify problems in achievement and to encourage research on effectiveness.  Funding Source(s): Federal 8,683,400 Restricted 75,400 GF/GP 217,700
		Related Boilerplate Section(s): 231
GROSS APPROPRIATION	\$8,976,500	Total of all applicable line item appropriations.
Federal revenues	8,683,400	Total federal grant or matchable revenue.
Certification fees	75,400	From issuing teacher and administrator certificates; supports state licensure, professional development, and administrator and teacher quality activities.
GENERAL FUND/ GENERAL PURPOSE	\$217,700	The state's primary operating fund; the portion of the state's General Fund that does not include restricted revenue.

# **SECTION 115: EDUCATIONAL IMPROVEMENT AND INNOVATION SERVICES**

The Office of Education Improvement and Innovation (OEII) provides leadership for the development of a statewide system of support for high priority schools, the implementation of a comprehensive school improvement planning process, and the dissemination of innovative educational methods and practices.

Full-time equated classified positions	57.7	Full-time equated (FTE) positions in the state classified service.
Educational improvement and innovation operations – 57.7 FTE positions	\$8,407,100	Personnel and operational costs for the Office of Education Improvement and Innovation (OEII). The office consists of four units: Curriculum and Instruction: Responsible for the development, dissemination, and support of Michigan's K-12 curriculum, including the Kindergarten through 8th Grade Level Content Expectations, High School Content Expectations, and instruction.  Educational Technology: Implements the state's online learning requirements, educational technology standards, and educational technology plan.  Public School Academies (PSA): Reviews charters granted by PSA authorizers; administers a voluntary "assurance and verification" program monitoring authorizers of chartered PSAs; provides technical assistance and grant administration of charter school planning process; coordinates and aligns MDE initiatives and programs to issues specific to charter schools.  School Improvement Services: Promotes student learning and achievement by providing statewide leadership, guidance and support over a wide range of programs that directly impact teaching and learning, school leadership and continuous school improvement.  Funding Source(s): Federal 6,449,400 Restricted 552,500 GF/GP 1,405,200
		Related Boilerplate Section(s): 231
GROSS APPROPRIATION	\$8,407,100	Total of all applicable line item appropriations.
Federal revenues	6,449,400	Total federal grant or matchable revenue.
Certification fees	552,500	From issuing teacher and administrator certificates; supports state licensure, professional development, and administrator and teacher quality activities.
GENERAL FUND/ GENERAL PURPOSE	\$1,405,200	The state's primary operating fund; the portion of the state's General Fund that does not include restricted revenue.

# **SECTION 116: CAREER AND TECHNICAL EDUCATION**

The Office of Career and Technical Education (OCTE) oversees high school instructional programs that teach students skills in specific career clusters and those that offer early college credit opportunities to provide students a seamless transition to postsecondary education or their careers.

Full-time equated classified positions	27.0	Full-time equated (FTE) positions in the state classified service.
Career and technical education operations – 27.0 FTE positions	\$4,704,500	Personnel and operational costs for the Office of Career and Technical Education. Provides technical assistance and oversees all career and technical education (CTE) programs; implements programs and activities in career preparation, technology education, integrated academics, early college experiences, employability skills, career development, and career counseling; administers CTE funds appropriated in Sec. 61a of the State School Aid Act and, in conjunction with the Workforce Development Agency, and funding under the federal Carl D. Perkins Career and Technical Education Act of 2006. The office is divided into three units:  Career Planning Education Unit: Responsible for state-approval, administration, and monitoring of CTE programs for secondary students.  Data, Accountability, and Technical Assistance Unit: Data collection, reporting, and evaluation; research activities for state and federal programs.  Education and Employer Partnerships Unit: Ensures local and regional CTE administrators have appropriate education, certification, and work experience to oversee CTE programs; coordinates Technical Review, Assistance, and Compliance (TRAC) monitoring to identify local and regional strength, best practices, and areas for program improvement; conducts civil rights compliance reviews.  Funding Source(s): Federal 3,782,900 GF/GP 921,600
GROSS APPROPRIATION	\$4,704,500	Total of all applicable line item appropriations.
Federal revenues	3,782,900	Total federal grant or matchable revenue.
GENERAL FUND/ GENERAL PURPOSE	\$921,600	The state's primary operating fund; the portion of the state's General Fund that does not include restricted revenue.

# **SECTION 117: LIBRARY OF MICHIGAN**

The Library of Michigan is charged with providing reference services to the Executive, Legislative and Judicial branches of government, and to the general public. The Library maintains a large collection of books, state and federal government publications, and Michigan periodicals. The Library also distributes state aid, federal Library Services and Technology Act (LSTA) funding, and renaissance zone reimbursements to eligible Michigan public libraries and cooperative libraries.

Full-time equated classified positions	33.0	Full-time equated (FTE) positions in the state classified service.
Library of Michigan operations – 32.0 FTE positions	\$4,308,200	Personnel and operations costs; subscriptions, books, book preservation; maintenance of special collections including the Michigan Collection, Michigan Documents Collection, Federal Documents Collection, the Reference Research Collection, Rare Books Collection, and the State Law Library; partially funds statewide contracts for Michigan eLibrary (MeL) databases providing online database access to Michigan residents.  Funding Source(s): GF/GP 4,308,200
		Related Boilerplate Section(s): 801, 803
Library services and technology program – 1.0 FTE positions	5,603,700	Administration, planning, and monitoring of subgrants to help libraries serving persons with disabilities; provides internet access and training centers in the state; encourages library technology and networking among libraries; and provides outreach services to individuals who have difficulty using a library.  Funding Source(s): Federal 5,603,700
		Related Boilerplate Section(s): None
State aid to libraries	8,876,000	Supplements local tax revenue and constitutionally dedicated penal fine revenue to ensure access to library services; provides books/materials, staff training, interlibrary loan and document delivery services to link libraries together; Library of Michigan administers funding, monitors requirements and payment systems; 1977 PA 89 sets eligibility requirements to qualify for state aid; distributed to each qualified library through five grants determined on a per-capita basis, subject to proration based on available appropriations:  Minimum Standards: \$0.50 per capita if the library meets minimum standards prescribed in 1977 PA 89.  Membership: \$0.50 per capita if the library is a member of a regional cooperative library.  Cooperative Libraries: \$0.50 per capita to cooperative libraries.  Cooperative Density: \$10 per square mile to cooperative libraries with a population density of fewer than 75 people per square mile.  County Reimbursable: Reimburses county libraries serving fewer than 50,000 residents for a portion (capped at \$4,800) of the salary of the library director.  Funding Source(s): GF/GP 8,876,000
		Related Boilerplate Section(s): None
Michigan eLibrary	1,750,000	Electronic library collection maintained by the Library of Michigan and partnering local libraries; offers Michigan patrons free on-line access to newspaper and magazine articles, journal articles, and books; interlibrary loan services; genealogical information; and resources for librarians and educators.  Funding Source(s): GF/GP 1,750,000  Related Boilerplate Section(s): 803

GENERAL FUND/ GENERAL PURPOSE	\$16,434,200	The state's primary operating fund; the portion of the state's General Fund that does not include restricted revenue.	
IMLS, library services and technology act	5,603,700	Funding available from the Institute for Museum and Library Services (IMLS) under the Library Services and Technology Act, Grants to States program.	
GROSS APPROPRIATION	\$22,037,900	Total of all applicable line item appropriations.	
		Related Boilerplate Section(s): 804	
Renaissance zone reimbursements	1,500,000	Provides reimbursements to libraries for local revenue lost due to renaissance zones pursuant to Michigan renaissance zone act, 1996 PA 376. Reimbursements are prorated because the appropriation does not provide enough funding to reimburse libraries fully.  Funding Source(s): GF/GP 1,500,000	

# **SECTION 118: SCHOOL REFORM OFFICE**

The School Reform Office is responsible for supervising and providing technical assistance to schools identified as the lowest achieving five percent of schools in the state, designated as Priority schools, as they implement school redesign plans.

Full-time equated classified positions	6.0	Full-time equated (FTE) positions in the state classified service.	
School reform office operations – 6.0 FTE positions	\$2,110,500	Personnel and operations costs for the School Reform Office, which oversees the state's Priority schools. The goals of the School Reform Office include coordinating and monitoring reform efforts; strengthening teacher effectiveness; developing policies and strategies to support effective school leaders; and identifying and recommending policies and tools to ensure Priority schools implement effective school redesign plans.  Funding Source(s): GF/GP 2,110,500	
		Related Boilerplate Section(s): None	
GROSS APPROPRIATION	\$2,110,500	Total of all applicable line item appropriations.	
GENERAL FUND/ GENERAL PURPOSE	\$2,110,500	The state's primary operating fund; the portion of the state's General Fund that does not include restricted revenue.	

## **BOILERPLATE SECTION INFORMATION**

#### Sec. 201. Total State Spending and State Spending to Local Governments

Provides total state spending and payments to local units of government.

#### Sec. 202. Management and Budget Act

Subjects funds in this appropriation act to the Management and Budget Act.

#### Sec. 203. Definitions

Defines certain terms used in the act.

#### Sec. 204. Deprived and Depressed Communities

Requires State Superintendent to make effort to contract with businesses in deprived and depressed communities.

#### Sec. 205. Use of the Internet to Fulfill Reporting Requirements

Requires MDE to post reports required by boilerplate on its website or send them via electronic mail.

#### Sec. 206. State Board Information

Requires MDE to forward board agendas and documents to various governmental agencies electronically.

#### Sec. 207. Department Financial Information

Requires MDE to work with the Department of Technology, Management, and Budget maintain a searchable website accessible to the public at no cost, which includes expenditures by category; expenditures by appropriation unit; payments to vendors by vendor, date, amount, and description; the number of active employee by job classification; and job specifications and wage rates.

#### Sec. 208. Personnel Records

Directs that MDE require districts to retain teacher personnel records regarding sexual misconduct.

#### Sec. 211. Adequate Yearly Progress (AYP)

Requires that MDE allow districts to appeal a determination of failure to meet AYP prior to MDE reporting those results.

#### Sec. 212. Purchase of Foreign Goods

Prohibits use of state funds to purchase foreign-made goods if comparable American or Michigan goods or services are available. Gives preference to Michigan businesses owned and operated by veterans.

#### Sec. 214. Out-of-State Travel

Requires reporting on all out-of-state travel.

#### Sec. 216. Communication with the Legislature

Prohibits MDE from taking disciplinary action against an employee for communicating truthfully and factually with a legislator or his/her staff.

#### Sec. 218. Records Retention

Requires MDE to retain all reports funded from appropriations according to federal and state guidelines for short-term and long-term retention of records.

#### Sec. 219. Contingency Funds

Appropriates \$5.0 million federal, \$700,000 state restricted, \$250,000 local, and \$3.0 million private in contingency funds which must be transferred appropriately by the legislature prior to expenditure.

#### Sec. 220. Timely Data

Requires MDE to provide data requested by legislature, staff, and fiscal agencies in a timely manner; subjects the State Board/Superintendent Operations line item to a penalty of 1% of state funds if reasonably requested data is not received within 30 days or if reports required by boilerplate or statute are not submitted within 30 days after it is due.

#### Sec. 221. Hire of Outside Legal Counsel

Prohibits MDE from hiring a person to provide legal services that are the responsibility of the Attorney General but exempts legal services for bonding or other activities authorized by the Attorney General.

#### Sec. 222. Department Scorecard

Requires the department to maintain on a publicly accessible website, a department scorecard that identifies, tracks, and updates key metrics used to monitor and improve department performance.

#### **BOILERPLATE SECTION INFORMATION**

#### Sec. 226 Lapse Report

Requires the State Budget Office to report on the projected year-end General Fund Lapse amounts by major departmental program area by November 30.

#### Sec. 227. Restricted Funds Report

Requires MDE to work with State Budget Office to provide a report to the Legislature on estimated restricted fund revenues, expenditures, and fund balances for FY 2012-13 and FY 2013-14.

#### Sec. 230. Federal Medicaid Program

Allows MDE to assist other departments and school districts to secure reimbursement for eligible services provided in Michigan schools from the federal Medicaid program.

#### Sec. 231. Common Core Standards and Smarter Balanced Assessments

Prohibits expenditures of funds on common core standards and smarter balanced assessments unless authorized by an affirmative action of the Legislature.

#### Sec. 232. Subrecipient Monitoring Services

In addition to funds appropriated in part 1, appropriates up to \$180,000 from payments for subrecipient monitoring expenses provided to other departments.

#### Sec. 233. Requests for Proposals

Prohibits department from issuing a request for proposal for a contract exceeding \$5.0 million unless it first considers issuing a request for information or request for qualification.

#### Sec. 301. Per Diem Payments

Authorizes MDE to make per diem payments to members of the State Board of Education and sets per diem payments at \$110 per day for president and \$100 per day for other members.

#### Sec. 302. Travel Expenditures

Prohibits spending over \$35,000 for in-state and out-of-state travel for Board of Education members.

#### Sec. 402. Payment for Instruction at the Michigan Schools for the Deaf and Blind

Requires that MDE assess intermediate school district of residence 100% of cost of student's instructional program for each student enrolled at Michigan schools for the deaf and blind.

#### Sec. 406. Residential Program at the Michigan Schools for the Deaf and Blind

Authorizes Michigan schools for the deaf and blind to promote its residential program as a possible appropriate option for children who are deaf or hard of hearing or who are blind or visually impaired.

#### Sec. 407. Gifts, Bequests, and Donations

States that revenue from gifts, bequests, and donations that is unexpended at end of fiscal year may be carried over to next fiscal year and not revert to general fund.

#### Sec. 501. Felony Conviction Files

Requires that MDE maintain professional personnel registry and certificate revocation/felony conviction files.

#### Sec. 502. Student Teaching Credits

Authorizes teacher preparation institutions to provide alternative programs in which one-half of all student teaching credits can be earned through substitute teaching.

#### Sec. 506. Teacher Testing Fees

States that revenue from teacher testing fees that is unexpended at end of fiscal year may be carried over to next fiscal year and not revert to the General Fund.

#### Sec. 801. Funds for Required Services

States that funds collected by MDE through the Library of Michigan for document reproduction, workshops, and equipment are available for expenditure and may be carried into the next fiscal year.

#### Sec. 803. Keep Library Functions Together

Provides intent that the State maintain the Library of Michigan and its component programs, except for the genealogy collections, together in a state department.

#### **BOILERPLATE SECTION INFORMATION**

#### Sec. 804. Library Renaissance Zone Reimbursements

Requires reimbursements made in part 1 be made pursuant to Michigan Renaissance Zone Act and that allocations be made within 60 days of Department of Treasury certifying proper information to determine amounts due to each eligible recipient. Prorates payments to each recipient if amount appropriated is not enough to fully fund reimbursements.

#### Sec. 901. Federal and Private Grants

Requires department to notify Legislature within 10 days of receiving a federal or private grant appropriated in part 1 under federal and private grants line.

#### Sec. 1001. Number of Childcare Providers

Requires a report by November 1, 2013 on the number of childcare providers (by type) receiving payment for childcare services on October 1, 2013.

#### Sec. 1003. Early Childhood Investment Corporation Annual Report

Requires the department to submit an annual report on all funding appropriated to the Early Childhood Investment Corporation (ECIC) for FY 2012-13 by February 15. Report must detail the amounts of grants awarded, grant recipients, the activities funded by each grant, and an analysis of the work of each grantee. Also requires contracts for early childhood comprehensive systems planning to be bid through a statewide RFP process.

#### Sec. 1004. Head Start Programs

Requires Head Start providers to ensure that regulations related to Head Start programs be at least as rigorous as those on Great Start Readiness Programs by FY 2014-15. Allows for lead teachers to continue as Head Start lead teachers if they meet requirements for continuing education and have on file a planned program leading to proper certification.

#### Sec. 1201. FY 2012-13 Appropriation

Expresses intent that FY 2014-15 appropriations are anticipated to be the same as FY 2013-14 appropriations, except for adjustments for changes in caseloads, federal match rates, economic factors, and available revenue.

#### Sec. 1202. Retirement Costs

Expresses intent that for FY 2014-15, the department identify the amount of normal and legacy retirement costs for the line items in part 1.





# **AREAS OF RESPONSIBILITY**

Agriculture and Rur	al Development	Paul Holland
Attorney General		Marilyn Peterson
Auditor General		Benjamin Gielczyk
Bill Analysis		
-	Edith Best, Joan Hun	ault, Jeff Stoutenburg, Sue Stutzky
Capital Outlay		Benjamin Gielczyk
Casino Gaming		Benjamin Gielczyk
Civil Rights		Marilyn Peterson
Clean Michigan Initi	ative	Viola Bay Wild
Community College	s	Marilyn Peterson
Community Health:	Mental Health/Substance Abuse	Margaret Alston
	Public Health/Aging/Medicaid-Backup	
	Medicaid/Children's Special Health Care Services	
	nue Forecast	
Education (Departm	ent)	Karen Shapiro
	ity	•
Executive Office		Benjamin Gielczyk
Fiscal Oversight, Au	ıdit, and Litigation	Mary Ann Cleary
Higher Education		Kyle I. Jen
Human Services (De	epartment)	Kevin Koorstra
Insurance and Finar	ncial Services	Paul Holland
Judiciary		Robin R. Risko
Legislature		Benjamin Gielczyk
Licensing and Regu	latory Affairs	Paul Holland
Lottery		Benjamin Gielczyk
Michigan Strategic F	Fund	Benjamin Gielczyk
	s Affairs	•
Natural Resources		Viola Bay Wild
Natural Resources 1	Frust Fund	Viola Bay Wild
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Revenue Sharing/E\		
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